

**MILTON TOWN SCHOOL DISTRICT
BOARD OF SCHOOL TRUSTEES MEETING
MONDAY, FEBRUARY 25, 2019
6:00 PM
MHS LIBRARY
17 REBECCA LANDER DRIVE
REGULAR SCHOOL BOARD
MEETING MINUTES**

Board Members in Attendance: Mike Joseph, Chair; Rick Dooley, Vice-Chair; Rae Couillard, Clerk; Jeremy Metcalf, Trustee;

Board Members Absent: Emily Hecker, Trustee

Student Representatives in Attendance: Trevor McDonald, Sam Dooley

School Personnel in Attendance: Amy Rex, Superintendent; Don Johnson, Business Manager; Steve Marinelli, Food Service Manager

Community Members in Attendance: Mike Thompson, Hayden Dodge & Erik Johnson; AFLAC Representatives

1. CALL TO ORDER

Mike Joseph called the meeting to order at 6:00 p.m.

2. MINDFULNESS

Amy Rex led the Mindfulness session.

3. AGENDA REVIEW

No changes made to the agenda.

4. COMMUNITY COMMENTS

No community comments.

5. REPORTS TO THE BOARD

5.1. Superintendent Report

Amy Rex began her report by talking about the change in the Pre-K program's application process. The most significant change in the process is the move to a lottery-based system which aligns with the recommended practices from the State. The new lottery system improves our school's commitment to the Child Find Mandate which is a legal requirement of the Individuals with Disabilities Education Act (IDEA). Child Find requires all school districts to locate, identify and evaluate all children who have or are suspected of having a disability and who may be in need of special education services. The lottery system will be operated via a notarized randomization protocol which will be done through the district office. The other change lies within the criteria for how children enter into the pre-k program. The new system utilizes the same criteria as Head Start. Initially it was completely income based but the new criteria has multiple factors in regards to a needs assessment. However, the income base is still weighed the heaviest. The last topic of discussion revolved around committee structures. To hear the report in its entirety please visit the Lake Champlain Access Television website; <https://lcatv.org/milton> This discussion begins at the 0:03:39 minute mark.

5.2. Finance Report

5.2.1. Financial Update

Don Johnson shared an update of our current FY19 budget. We are down to the last 4 months by the end of the week so the report is primarily through Jan. 31st. Some of the details discussed: possible exposures, budget balance, HRA's, Food Service and student debt. Steve Marinelli was available to answer several of the questions posed by the board. To hear the update in its entirety please visit the Lake Champlain Access Television website; <https://lcatv.org/milton> This discussion begins at the 0:13:17 minute mark.

5.2.2. Student Transportation RFP 2020-2024

Don Johnson provided an update on the Student Transportation RFP. The new revision included external and internal cameras. The decision to add the external cameras to the RFP was made during the previous Feb. 11th regular school board meeting. There is also one bus being added back into the schedule. The additional bus is not a new request but a carryover from this year. This is a bus that we are supposed to have in our current operation but the district has had a difficult time filling the bus driver vacancy. There are no other changes in the RFP. The plan is to have the bidding results by April 1st and to share those results with the board by April 8th for possible awarding of contract. Lastly, Don mentioned that the school will be utilizing a new route planning software. To hear the update in its entirety please visit the Lake Champlain Access Television website; <https://lcatv.org/milton> This discussion begins at the 0:30:10 minute mark.

5.2.3. Food Service Replacement Vehicle

Don Johnson continued the meeting with updates on the food service vehicle. Because it did not pass its last inspection it is currently out of commission. The vehicle is tied to the summer food service program. The Board would like to revisit this discussion on March 11th. In the meantime, they asked Don and Steve to continue to look for other funding options. To hear the discussion in its entirety please visit the Lake Champlain Access Television website; <https://lcatv.org/milton> This discussion begins at the 0:33:49 minute mark.

6. DISCUSSION ITEMS FOR FUTURE ACTION

6.1. AFLAC

Hayden Dodge & Erik Johnson, representatives from AFLAC, presented information to the board about possible employee benefits at no cost to the District. To hear the presentation in its entirety please visit the Lake Champlain Access Television website; <https://lcatv.org/milton> This discussion begins at the 0:44:50 minute mark.

6.2. Review and Discuss Standing Committee Work

The Board continued the discussion shared in the Superintendent Report about Standing Committees. In the end, the Board decided to hold the Standing Committee discussions at the end of the 2nd regular school board meetings each month. To hear the discussion in its entirety please visit the Lake Champlain Access Television website; <https://lcatv.org/milton> This discussion begins at the 0:57:50 minute mark.

6.3. Get Out the Vote! Video

The meeting continued with discussions about the "Get Out the Vote!" video created by Pete Wyndorf and our Milton students and the continued budget communication efforts. The Board's main concerns revolved around voter turnout and the misconception surrounding the budget. The discussion then switched to the Annual Meeting presentation. To hear the discussion in its entirety please visit the Lake Champlain Access Television website; <https://lcatv.org/milton> This discussion begins at the 1:07:42 minute mark.

7. CONSENT AGENDA

7.1. Approval of Warrant #45 in the amount of \$548,301.80

Motion made by Rick Dooley, seconded by Jeremy Metcalf, to approve Warrant #45 in the amount of \$548,301.80.

All in Favor

7.2. Contracts

Motion by Rick Dooley, seconded by Rae Couillard, to accept the resignation from the following:

Lori Gaudette as Food Service Personal. Effective 2/22/19

All in Favor

Motion by Rae Couillard, seconded by Rick Dooley, to accept the resignation from the following:

Resigning as of – 6/30/18

Bonnie Rowe as a High School Special Educator.

Trudy Cardinal as a District wide Special Educator.

Anna Stone as an Elementary Special Educator.

All in Favor

Motion by Rae Couillard, seconded by Rick Dooley, to offer a **FY2018-2019** school contract under terms and conditions of the MESA (Support Staff) Agreements to the following:

Kate Dukette as a Behavior Interventionist (Replaces a vacant position) Group VI - \$21.06/hr. SpEd Funds

Michele Docimo as a Bus Supervisory Personnel (Replaces a vacant position) Group VI - \$14.50/hr. Gen. Funds.

All in Favor

7.3. Early Release Day Approval

On **March 22, 2019**, MTSD will have an **early release day**. The release day is to provide all faculty and staff with important information and follow up training that was recently released from the VT Agency of Education related to Act 173.

Motion made by Mike Joseph, seconded by Rick Dooley, to approve the **March 22, 2019** early release day.

All in Favor

7.4. Standing Committee Work

No motion needed for this item.

7.5. Approval of Minutes – 2/11/19 Reg SB Mtg, 2/14/19 Admin. Neg. Mtg, 2/20/19 Policy Committee Mtg.

Motion made by Rick Dooley, seconded by Rae Couillard, to approve the above meeting minutes as presented.

All in Favor

8. FUTURE MEETING DATES

8.1. Annual Meeting – Monday, March 4, 2019, 6:45 p.m. – MHS Auditorium

8.2. Special School Board (Faculty) Negotiations Meeting – Thursday, March 7, 2019, 5:45 p.m.

– TRC Office

8.3. Next Board Meeting – Monday, March 11, 2019, 6:00 p.m. – MHS Library

9. UPCOMING EVENTS

9.1. Pre-K Parent Information Night – Wednesday, March 6, 2019, 5:30-7:00 p.m. – MEMS Library

9.2. MHS Concert – Thursday, March 7, 2019, Doors open at 6:30, Concert begins at 7:00 p.m. – MHS Auditorium

9.3. MHS Student of the Month Breakfast – March 8, 2019, 7:30 a.m. – MHS Library

10. FUTURE AGENDA ITEMS

10.1. Vehicle replacement schedule (Continuous Improvement Plan)

10.2. Other funding sources for the Food Service Van purchase

11. BOARD COMMENTS

12. ANTICIPATED EXECUTIVE SESSION

Per Title 1 VSA §313(a)(1)(A) – Contracts

Per Title 1 VSA §313(b) - Attendance in Executive Session: Amy Rex, Superintendent

In accordance with 1 V.S.A. §313(a)(1), Mike Joseph made a motion that premature general public knowledge of the internal deliberations regarding contracts, would place the Board and/or persons involved at a substantial disadvantage. Therefore, he is motioning to move into Executive Session per Title 1 V.S.A. §313(a)(1)(A) for the purpose of discussing contracts.

Lastly, per Title 1 VSA §313(b), Mike Joseph invited Amy Rex to attend the executive sessions.

Rick Dooley seconded the motions.

All in Favor

The Board entered into executive session at 7:39 p.m.

Mike Joseph declared out of executive session at 8:07 p.m.

13. POSSIBLE ACTION AS A RESULT OF EXECUTIVE SESSION

No action was taken as a result of the executive session.

14. MOTION TO ADJOURN

Motion made by Mike Joseph, seconded by Jeremy Metcalf, to adjourn the meeting at 8:08 p.m.

All in Favor

Meeting adjourned at 8:08 p.m.

The video to this meeting can be found on the Lake Champlain Access Television website;
<https://lcatv.org/milton>

Additional information is also available in the board packet on the District website: www.mtsd-vt.org

*Respectfully Submitted by:
Jamie Crenshaw*

*Date Submitted:
March 1, 2019*

Milton Town School District

Board of School Trustees Meeting

Date: 2/25/19

Sign-In Sheet

Community Comments will be limited to no more than five (5) minutes per person. All participants must sign and clearly state their name and the topic of comment. No action will be taken on items raised until a subsequent meeting (if action is needed by the Board of School Trustees).

Please Print Your Full Name	Do you wish to address the board?	Please state what your topic will be.
1) Hayden Dorko	yes	Aflac
2) Erik Johnson	yes	Aflac
3) Madeline Clark	NO	_____
4) Mike Thompson	NO	Town member
5)		
6)		
7)		
8)		
9)		
10)		
11)		
12)		
13)		
14)		