March 13, 2020

SUBJECT: Benjamin School District 25 COVID-19 Mitigation Efforts

Dear Benjamin 25 Community:

Currently, there have been no confirmed COVID-19 cases in Benjamin 25. Even so, with the number of cases across the state and region increasing and as a result of our communications and coordination with the DuPage County Health Department (DCHD), Benjamin 25 is taking proactive measures to help to reduce the spread of illness throughout our community.

Although we are not closing school at this time, Benjamin 25 is implementing the following measures until further notice:

- Large gatherings that include visitors, from outside the school who are not our students, are canceled. To find out the current status of specific events, please check a posting on each school website. This list is subject to change as new information develops. (List will be posted by the end of the day.)
- All field trips by students and staff to locations outside of our two school buildings
- All outside speakers/presenters/volunteers/visitors or groups scheduled to come into our buildings from outside the District
- All outside rental and group usage of our facilities is suspended
- Athletic practices without spectators may continue as planned.

We will evaluate whether or not these performances and events can be rescheduled at a later time.

If we do have a confirmed case of COVID-19 in Benjamin 25 we will close school for 24 hours. At that point, the DCHD would help us assist the situation, evaluate our cleaning and disinfection practices, and reduce the risk and vulnerability to students. We would then work on a plan to move forward. Until then, school will remain open and we will continue our cleaning and disinfection practices as directed by the Centers for Disease Control and Prevention. We will revisit these protocols as necessary.

As we receive new information, we will send it to you as soon as we can. Check our website https://www.bendist25.org, where we will post all messages that we issue and other resources.

These are unprecedented times. Thank you for your patience and understanding as we work through this situation together.

In Partnership,

Jim Woell, Ed.D