



**Job Posting –Updated- 3/1/2019**

## **Director of Student Life**

**Description** To provide excellent services and support to students at Tennessee Schools for the Deaf in the residential setting including a safe, clean, and cheerful living environment, enrichment and recreational experiences, opportunities to develop independent living skills, medical and health services and safe and timely transportation.

### **Qualifications**

- Bachelor's degree required; master's degree preferred
- Five years of progressively responsible administrative experience, preferably with deaf/hard of hearing students or adults in residential living or recreation, is required
- Proficient in American Sign Language (ASL) at the level established
- Possess (or able to attain) Tennessee Driver's License and clean driving record

**Terms of Employment** Full time 12 month employee

**Salary and Benefits** Based on education and experience as determined by the TSD Superintendent

**Essential Duties and Responsibilities:** *These are not exclusive or all-inclusive. Other duties may be required and assigned.*

- Supervises and manages residential living, including oversight of hiring, placement, and evaluation of employees as well as behavior management of students
- Directly supervises deans, including hiring, placement, and evaluation
- Provides oversight for the clinic; supervising clinic director to insure adequate staffing and services for medical and psychological needs of students
- Provides oversight for all transportation including both home-going and LEA bus service
- Supervises independent living, recreation, and elementary and middle school athletics
- Plans, in collaboration with others, and supervises summer camp programs
- Develops and monitors strategic plan for campus life
- Develops budget recommendations and monitors budget throughout the year
- Other duties as requested by the Superintendent

### **Knowledge, Skills, and Abilities**

- Excellent leadership ability
- Strong background in supervising personnel, managing complex functions, and collaborative problem solving
- Ability to gain the trust of employees and students
- Ability to schedule large numbers of employees for 24-hour services to students
- Skill in quick, effective decision making
- Ability to communicate with diverse populations

*Pursuant to the State of Tennessee's policy of non-discrimination, the Tennessee School for the Deaf does not discriminate on the basis of race, sex, religion, color, national or ethnic origin, sexual orientation, age, disability, or military services in its policies, or in the admission of, access to, treatment, or employment in its programs, services, or activities.*



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- Demonstrates understanding of the connection of campus life to other services and functions of the school and ability to collaborate within this vision
- Strong work ethic and optimistic attitude

#### **Benefits:**

Benefits include medical, dental, vision and life insurance, retirement pension, 401(k) match, employee assistance program, personal and sick leave (PTO) and more. A full listing of employee benefits can be found at

<https://www.tn.gov/hr/employees1/benefits.html>

#### **How To Apply**

Click here to apply: <http://www.tsdeaf.org/apps/form/form.TENSFTD.rjuqYQU.1Y9>

*The applicant selected for this position must complete full background checks including fingerprinting. Background checks will be completed through TBI, FBI, DCS, TN Registry of Sexual Offenders, and TN Registry of Abuse.*

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