

**BAY HEAD BOARD OF EDUCATION**

**145 Grove Street**

**Bay Head, NJ 08742**

**(732) 892-4704**

**AGENDA**

**February 25, 2020**

1. Pursuant to the N.J. Open Public Meetings Act, adequate notice of this meeting was posted in the Borough Hall on February 14, 2020 and delivered to The Ocean Star and the Asbury Park Press, official newspapers of the Board. The meeting is to be held at the Bay Head Elementary School, 145 Grove Street in Bay Head at 6:30 PM. Generally, it is anticipated the public portion of the meeting shall begin at approximately 7:15 PM.
2. Pledge of Allegiance to the Flag.
3. Roll Call: Mr. Hinds, Mrs. Antognoli, Mr. Pearce, Mrs. Curtis, Mr. Pritchard
4. RESOLUTION FOR EXECUTIVE SESSION, a Motion to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.  
The Board will be discussing: Litigation; hiring a Certificated Substitute; accepting tuition students; and contracts.
5. Reconvene from Closed Session.
6. Correspondence
7. Open to Public for Agenda Items
8. **Open Budget Workshop** on the 2020-2021 Budget Motion to approve the following:

**ADOPTION OF PRELIMINARY BUDGET FOR 2020-2021**

MOTION: To adopt the following preliminary budget for the 2020-2021 fiscal year for submission to the County Superintendent for approval in the following estimated amounts:

General Fund	\$3,933,000
Federal Restricted Funds	\$ 55,550
Debt Service	\$ 267,819

The estimated general fund local tax levy is \$3,258,082

The estimated debt service fund local tax levy is \$ 224,399

Budget includes withdraws of \$150,000 and \$50,000 from Emergency Reserve, and Maintenance Reserve respectively. Any adjustments needed to be made to

conform to budget guidelines or state requirements will be made and ratified at the April 28, 2020 Budget hearing.

BE IT FURTHER RESOLVED: that the Bay Head Board of Education establishes the school district travel maximum for the 2019-2020 school year at the sum of \$3,000 and that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded. This is to comply with district policies and NJAC 6A:23B-1-2(b). The maximum travel amount established in the pre-budget year (2014-2015) was \$3,000 and that as of February 21, 2020 \$2,875 has been expended on travel.

9. Board Member Committee Reports:  
**Curriculum:** Mrs. Antognoli and Mr. Pritchard

**Technology:** Mrs. Antognoli and Mr. Pritchard

**Budget/Finance:** Mr. Hinds and Mr. Pearce

**Personnel/Negotiations:** Mrs. Curtis and Mr. Pearce

**Buildings/Grounds:** Mrs. Curtis and Mr. Pritchard

**Policy:** Mr. Hinds

**Community Relations:** Mr. Pearce

**Delegate/Legislative:** Mrs. Curtis and Mr. Pearce

**Athletics:** Mrs. Curtis and Mr. Pritchard

### **RECOMMENDATIONS FROM THE SUPERINTENDENT**

10. **Workshop(s)** A Motion to approve the attendance and related expenses for the following staff member(s) for the 2019-2020 school year.

Mrs. Sierotko April 20, 2020

Miss Wills – February 12, 2020 (retroactive)

Mrs. Califano – March 10, 2020

11. A Motion to approve the following items:

11.1 **Field Trip Request** A Motion to approve a field trip request for Second and Eighth Grade to attend Citizens Bank Park, Philadelphia for Weather Education Day on Thursday, May 14<sup>th</sup>. Cost of trip is approximately \$1,292.

11.2 **Field Trip Request** A Motion to approve a field trip request for fifth through eighth grades to attend Ellis Island on a date to be determined. Cost of trip is \$685 plus transportation.

- 11.3 **Field Trip Request** A Motion to approve a field trip request for eight grade to attend the Ocean County Corrections Center on March 9<sup>th</sup>. Cost of trip is for transportation only.
- 11.4 **Field Trip Request** A Motion to approve a field trip request for 7<sup>th</sup> grade to attend Asbury Park. Cost of trip is for transportation only.
- 12. A Motion to approve the following two items:
  - 12.1 **Facility Use Request** A Motion to approve a facility use request from the Borough of Bay Head for use of the gymnasium, tennis courts and field for summer recreation from July through August, Monday through Thursday from 8:00 AM to 12:00 PM.
  - 12.2 **Facility Use Request** A Motion to approve a facility use request from the PBA the use of the softball field on Tuesday from April 1, 2020 through October 30, 2020 from 5:30 PM to 8:00 PM.
- 13. **Certificated Substitute** A Motion to add Melanie Barger to the Certificated Substitute List pending successful background check.
- 14. **Safety and Security Plan** A Motion to approve the Safety and Security Plan, as presented.
- 15. **Tuition Students** A Motion to approve the following:
  - 15.1 To approve a 1<sup>st</sup> grade student for the 2020-2021 school year.
  - 15.2 To approve 2 students for sixth grade for the 2019-2020 school year.
- 16. **Health Curriculum – Sexual Education** A Motion to approve the Health Curriculum – Sexual Education as presented.

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

- 17. **Approval of Minutes** A Motion to waive the public reading and approve the minutes of the following:
  - January 7, 2020 – Regular Meeting
- 18. A Motion to approve the following three items:
  - 18.1 **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending December 31, 2019 and January 31, 2020 s reconciled.
  - 18.2 **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending December 31, 2019 and January 31, 2020 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
  - 18.3 **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of December 31,2019 and January 31,

2020 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 19. **List of Bills** Motion to approve RESOLUTION:  
BE IT RESOLVED by the Board of Education of Bay Head that bills totaling **\$208,922.46** for the 2019-2020 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
- 20. **Outdoor Basketball Court Quotes** A motion to authorize the Business Administrator to solicit quotes for the Outdoor Basketball Court.
- 21. **Shared Service Agreement – Borough of Bay Head** A Motion to approve a Shared Service Agreement between the Borough of Bay Head and the Bay Head Board of Education for the Department of Public Works to provide law cutting services for the Bay Head School in the amount of \$7,595 from April 2020 through October 2020.
- 22. **Fund 30 – Adjustment** A Motion to cancel unearned balances reflected in Fund 30 as receivables from the New Jersey School Development Authority in the following amounts:  
On Electrical Upgrades Project \$26,003.39  
On Boiler/Mechanical replacement Project
- 23. **New Business**
- 24. **Old Business**
- 25. **Motions from the Floor**
- 26. **Superintendent’s Report**
  - A. Enrollment as of February 21, 2020

Bay Head School	118 students
Point Pleasant Beach High School	30 students
Vocational School Students	2 students
Out of District	<u>2 students</u>
Total	152 students
  - B. Superintendent/Principal’s Monthly Report
  - C. Workshop Request(s)

D. Professional Visit Report(s)

27. Public Comment
28. If Required, Executive Session, Motion to approve the following:  
BE IT RESOLVED, the Bay Head Board of Education meet in closed session to discuss matters that are exempt from public discussion pursuant to the New Jersey Open Public Meetings Act.
29. Reconvene from Closed Session
30. Action, if required.
31. Motion to adjourn