

Regular Board Meeting  
August 08, 2018 5:30 PM  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

Agenda Item:           **13.a. Minutes of the State Administrator's Regular Board of Education Meeting held  
on July 18, 2018**

Attachments:  
Meeting Minutes 7.18.2018

**Inglewood Unified School District**  
**Minutes**  
**Regular Board Meeting**  
July 18, 2018, 5:30 PM  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

Minutes:

Dr. Thelma Melendez de Santa Ana called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

Minutes:

Margaret Turner-Evans led the audience in the Pledge of Allegiance.

**3. ROLL CALL**

**3.a. Board Members: Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Melody Ngaue-Tu'uholoaki, Member (Seat #3)**

Minutes:

The following Board members were present:

Ms. Margaret Turner-Evans

Ms. Melody Ngaue-Tu'uholoaki

Dr. Dionne Young Faulk

Absent:

Dr. Carliss McGhee

Dr. D'Artagnan Scorza

**3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official**

Minutes:

The following Cabinet members were present:

Dr. Thelma Melendez de Santa Ana

Dr. Carmen Beck

Mrs. Nora Roque

Mr. Eugenio Villa

#### **4. APPROVAL OF AGENDA**

Minutes:

The agenda was approved with no modifications.

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS:** This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

##### **5.a. Public Comment on Agenda Items**

Minutes:

The following speaker addressed the State Administrator, Board of Education, and Cabinet regarding agenda items:

Chris Graeber, 12a - Human Resources

##### **5.b. Public Comment on Non-Agenda Items**

Minutes:

The following speakers addressed the State Administrator, Board of Education, and Cabinet regarding non-agenda items:

1. Brandon Stancell from Assemblywoman Autumn Burke's Office wanted to invite the District and IUSD Community to the back to school health and wellness fair taking place at Crozier Middle School on Saturday, August 11<sup>th</sup>. Flyers were left on the table outside of the Board room.
2. Mario Sanchez, Parent concerns
3. John Hughes, Meeting Correction

#### **6. RECESS TO CLOSED SESSION**

**7. CLOSED SESSION AGENDA:** During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

**7.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 ((a) and (d)(1):**

- 7.a.1. OAH Case No. 2018030202**
- 7.a.2. OAH Case No. 2018030711**
- 7.a.3. OAH Case No. 2018041113**
- 7.a.4. OAH Case No. 2018050415**
- 7.a.5. OAH Case No. 2018031034**
- 7.a.6. OAH Case No. 2018040208**
- 7.a.7. Settlement Agreement for Student ID Number 2080219**

**7.b. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:**

- 7.b.1. CS 001/2018-2019**
- 7.b.2. CS 002/2018-2019**

**8. RECONVENE FOR PUBLIC SESSION**

**9. REPORTING OUT CLOSED SESSION ACTIONS**

Minutes:

The State Administrator took action to approve Special Education Settlement Agreements Numbers OAH Case Numbers: 2018030202; 2018030711; 2018041113; 2018050415; 2018031034; 2018040208; 2080219; as well as Settlement and Release Agreement No. CS 001/2018-2019. Additionally, Claim Number CS 002/2018-2019 was rejected.

**10. REPORTS/PRESENTATIONS**

**10.a. Educational Strategic Plan**

Minutes:

Mitiu Fagbayi from Performance Fact, Inc., gave a presentation to the Board of Education, Cabinet, and Community regarding the District's Educational Strategic Plan.

**10.b. Facilities Project List and Implementation Plan**

Minutes:

Eugenio D. Villa, Bobbie and Graham Hill from Concordia gave a presentation to the Board of Education, Cabinet, and Community regarding the Facility Project List and Implementation Plan.

**11. PUBLIC HEARING(S):**

Minutes:

None

**12. CONSENT CALENDAR/ACTION ITEMS**

**12.a. HUMAN RESOURCES DIVISION**

Minutes:

The following items were pulled for discussion:

12.a.6. and 12.a.11.

**12.a.1. Ratification of Contract No. C-18321:17:18 with the Los Angeles County Office of Education for Induction Program Services Human Resource Services for F/Y 2017-2018**

Financial Impact:

Candidates are personally responsible for tuition costs for the LACOE California Teachers Induction Program as outlined in Exhibit C of the agreement.

Minutes:

Approved

**12.a.2. Approval to Purchase Catastrophic Injury Insurance from Myers-Stevens & Toohey & Co., Inc., for Interscholastic Athletics in Grades 9-12 for F/Y 2018-2019**

Financial Impact:

The cost not to exceed \$14,658.38 will be paid with General (liability and property insurance) Funds.

Minutes:

Approved

**12.a.3. Approval to Renew the 2018-2019 Excess Workers' Compensation Insurance and Employers' Liability, Brokered by Keenan & Associates**

Financial Impact:

The cost of this premium, \$112,491 is charged to the District fund.

Minutes:

Approved

**12.a.4. Approval to Renew the Membership to EdJoin Employment Posting Services for 2018-2019 School Year**

Financial Impact:

The fee of \$1,295.70 will be paid from the Human Resources General Fund Budget.

Minutes:

Approved

**12.a.5. Approval to Renew the Master Services Agreement with Frontline Technologies, LLC dba Frontline Education (Formerly AESOP) for F/Y 2018-2019**

Financial Impact:

The maximum amount of \$12,007.99 will be paid with General Funds.

Minutes:

Approved

**12.a.6. Approval to Reinstate the Position and Job Classification for Chief Facilities & Operations Officer**

Financial Impact:

A cost of \$12,081.90 monthly plus management benefits to be paid from Maintenance (Redevelopment) Measure GG and LAWA (pending approval from LAWA) Funds.

Minutes:

Approved

**12.a.7. Approval to Establish the Position and Job Description for Elementary School Counselor, K-6**

Financial Impact:

This position will pay at \$53,174.33 - \$72,046.68 annually and will be paid with Title I funds.

Minutes:

Approved

**12.a.8. Approval of the Administrative Services Agreement with Ward Services for Administering Section 125 Cafeteria Plans and Providing Voluntary Employee Benefit Plans**

Financial Impact:

There is no cost to the District.

Minutes:

Approved

**12.a.9. Approval to Reinstate the Position and Job Classification for Administrator of Special Education-Compliance**

Financial Impact:

Up to \$97,932 annually to be paid from Special Education budget.

Minutes:

Approved

**12.a.10. Approval to Reinstate the Position and Job Classification for Director of Special Education**

Financial Impact:  
A cost of up to \$117,572 annually to be paid from Special Education fund.

Minutes:  
Approved

**12.a.11. Approval of Participation Agreements with California Valued Trust (CVT) for Enrollment in Blue Shield of California, Kaiser Permanente, Delta Dental, VSP and MetLife Employee Benefit Programs and Related Participation Agreements for Classified, Certificated, and Management/Confidential Employees**

Financial Impact:  
Total cost of employee benefits is dependent upon employee enrollment (types of plans, coverage, etc.).

Minutes:  
Approved

**12.a.12. Approval of the Agreement with Trustmark to Establish Employee Payroll Deduction Program for Voluntary Employee Benefits, Effective October 1, 2018**

Financial Impact:  
There is no cost to the District.

Minutes:  
Approved

**12.a.13. Certificated Personnel Roster**

Minutes:  
Approved

**12.a.14. Classified Personnel Roster**

Minutes:  
Approved

**12.b. BUSINESS SERVICES DIVISION**

Minutes:  
The following item was pulled for discussion:

12.b.18.

**12.b.1. Approval/ratification of Purchase Orders in the amount of \$6,871,351.37 issued May 1, 2018, through June 15, 2018**

Financial Impact:  
\$6,871,651.37

Minutes:  
Approved

**12.b.2. RE-ISSUED: Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350**

Financial Impact:

The estimated cost of ~~\$14,906~~ \$13,706 will be paid with General, No Child Left Behind (NCLB) Title II - Teacher Quality, and Improving America's School Act (IASA), Title I and II Funds.

Minutes:  
Approved

**12.b.3. Authorization to Declare the Items Provided on the Attached Lists as Surplus**

Financial Impact:

All proceeds from the sale of surplus property will be used to offset operating expenses.

Minutes:  
Approved

**12.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280**

Financial Impact:

None

Minutes:  
Approved

**12.b.5. Approval to Renew the Organizational Subscription Membership to the California Association of School Business Officials (CASBO) for F/Y 2018-2019**

Financial Impact:

The cost of \$3,000 will be paid with General Funds.

Minutes:  
Approved

**12.b.6. Approval of Agreement No. C18/19-023 with Tri-Signal Integration, Inc., to Provide Fire Alarm Monitoring at Crozier Middle School, Highland Elementary School, Hudnall Elementary School, La Tijera Elementary School, Monroe Middle School, Morningside High School and Payne Elementary School for Fiscal Year 2018-2019**



Financial Impact:

The estimated total cost of \$2,940 will be paid with General Maintenance Funds.

Minutes:

Approved

**12.b.7. Approval of Agreement No. C18/19-028 with Spectrum Dynamics to Provide Professional Cleaning and Resurfacing of Gym Floors at Crozier Middle School, Inglewood High School, La Tijera Academy of Excellence Charter School, Monroe Middle School and Morningside High School**

Financial Impact:

The total cost of \$46,050 will be paid with General Maintenance Funds.

Minutes:

Approved

**12.b.8. Approval of Elevator Full Maintenance Service Agreement No. C18/19-014 with Next Level Elevator to Service One Elevator and One Wheelchair Lift Located at 106 E. Manchester Blvd. Inglewood, CA - Inglewood Adult School for Fiscal Year 2018-19**

Financial Impact:

The estimated annual cost of \$2,520 will be paid with Inglewood Adult School Funds.

Minutes:

Approved

**12.b.9. Approval to Lease Additional Heat and Seal Machines from Oliver Packaging for the Food Service Department**

Financial Impact:

The estimated cost for the Eco-serve trays not to exceed \$51,840 will be paid with Cafeteria Fund 13. There is no cost to lease the heat and seal packaging machines.

Minutes:

Approved

**12.b.10. Ratification of Amendment No. 2 to the Security Services Agreement with GSG Protective Services to Provide Security Services During School Closures at Various Sites**

Financial Impact:

The additional cost of \$3,412.50 will be paid with General Funds.

Minutes:  
Approved

**12.b.11. Authorization to Participate in the Corona-Norco Unified School District, Just In Time Classroom & Office Supplies Piggyback Bid No. 2015/16-006 with Southwest School & Office Supply for Fiscal Year 2018-2019**

Financial Impact:

Special pricing as listed in the pricing sheet will be paid with Unrestricted/Restricted Funds as requested utilizing the purchase order process.

Minutes:  
Approved

**12.b.12. Authorization to Participate in the California Multiple Award Schedule (CMAS) Contract Number 3-16-70-0697K to Purchase Information Technology Goods & Services from DI Technology Group, Inc. dba Data Impressions for FY 2018-2019**

Financial Impact:

Goods purchased obtaining CMAS pricing will be paid with General and/or Categorical Funding, depending on the origin of the order.

Minutes:  
Approved

**12.b.13. Approval to Renew the California School Boards Association (CSBA) and Education Legal Alliance (ELA) Annual Membership for the 2018-19 School Year to Assist in the Areas of Board and Policy Development and Advocacy**

Financial Impact:

The amount of \$15,685 (\$12,548 CSBA membership and \$3,137 Education Legal Alliance ELA membership fee) will be paid with General Funds.

Minutes:  
Approved

**12.b.14. Approval to Renew the District Membership with California's Coalition for Adequate School Housing (C.A.S.H.) for F/Y 2018-2019**

Financial Impact:

The estimated annual amount of \$1,028 will be paid with General Funds.

Minutes:  
Approved

**12.b.15. Approval of Resolution No. 002/2018-2019 for Temporary Interfund Cash Borrowing in the Amount of \$5 Million for Fiscal Year 2018-2019**

Financial Impact:

The maximum amount authorized for interfund borrowing is \$5 million.

Minutes:

Approved

**12.b.16. Authorization of Year-End Appropriation Transfers by the County Superintendent of Schools (County Office) for Closing of the 2017-18 School Year**

Minutes:

Approved

**12.b.17. Ratification of Memorandum of Understanding, For LACOE Specialized High Schools 9-12 Grade Students and LACOE County Community Schools 7-12 Grade Students for the 2017-2018 School Year Between the Los Angeles County Office of Education and Inglewood Unified School District**

Financial Impact:

Under the Local Control Funding Formula, the District of residence receives funding for students referred to and served by the County Office. LACOE will invoice the district for student(s) from the district who is enrolled in a LACOE community school or specialized secondary school for 2017-18 school year (see attached list).

Minutes:

Approved

**12.b.18. Approval of Agreement No. C18/19-029 with Westcor Environmental to Provide Abatement Services in the Pool Room at Morningside High School**

Financial Impact:

The cost of \$77,946 will be paid with General Maintenance Funds.

Minutes:

Approved

**12.b.19. Approval to Apply for a New County District School (CDS) Code with the California Department of Education for the Woodworth-Monroe K-8 Academy Campus**

Financial Impact:

To be determined.

Minutes:  
Approved with the following modification:

The record should reflect the grade levels of TK-8 instead of K-8.

**12.b.20. Approval of the Monroe Middle School and Woodworth Elementary School Merger to a New K-8 School**

Financial Impact:  
To be determined.

Minutes:  
Approved with the following modification:

The record should reflect the grade levels of TK-8 instead of K-8.

**12.c. MEASURE GG AND FACILITIES**

**12.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$5,801,576.38 issued May 1, 2018, through June 15, 2018**

Financial Impact:  
\$5,801,576.38

Minutes:  
Approved

**12.c.2. Ratification to Renew the Facility Consultant Agreement with Kathleen Moore and Associates to Assist with Facility Related Services for FY 2018-19**

Financial Impact:  
The not to exceed amount of \$50,000 will be billed at \$190.00 per hour including travel time of 4 hours per district trip and travel reimbursement at cost to be paid with LAWA, Measure GG and/or General Funds.

Minutes:  
Approved

**12.c.3. Ratification of Agreement for Bond and Capital Facilities Program Management Services with School Program Management, LLC., for FY 2018-19**

Financial Impact:  
The not to exceed amount of \$100,000 plus mileage (at the IRS rate) will be paid with Measure GG and/or LAWA Funds. Any other reimbursable will be approved by the District in advance.

Minutes:  
Approved

**12.c.4. Ratification of Amendment No. 2 to Agreement No. C-15/16-023 with Cordoba Corporation to Continue to Provide Construction Management Services for Measure GG Modernization Projects**

Financial Impact:

There is no additional cost for this amendment. The not to exceed amount of \$6,500,000 will remain unchanged and will be paid with Measure GG Funds as referenced in the original Agreement and Amendment No. 1.

Minutes:  
Approved

**12.d. EDUCATIONAL SERVICES**

**12.d.1. Ratification to Renew the Agreement for Consultant Services with Imagine Learning to Provide Student Licenses and Teacher Training, Effective July 1, 2018 until June 30, 2019**

Financial Impact:

The cost not to exceed \$230,934.54 will be paid with Categorical (Title III) Funds.

Minutes:  
Approved

**12.d.2. Approval to Renew the Consultant Agreement with Curriculum Associates, LLC to Provide 12 I-Ready Site Licenses and Instruction Math and Reading Site Licenses for K-6 Schools and On-Site Professional Development, Effective August 17, 2018, through August 16, 2019**

Financial Impact:

The cost not to exceed \$233,735.01 will be paid with Categorical (Title I) Funds.

Minutes:  
Approved

**12.d.3. Ratification to Renew the Annual Software Subscription with Ellevation Inc., to Purchase Software and Provide English Language (EL) Learners Training to Teachers and Administrators for Fiscal Year 2018-2019**

Financial Impact:

The cost not to exceed \$31,700 (\$29,700 annual subscription fee and \$2,000 for training) will be paid with Categorical (Title III) Funds.

Minutes:  
Approved

**12.d.4. Ratification of Amendment No. 2 to the Consultant Agreement with Sunbelt Staffing, LLC to Provide Additional Support to Students for Occupational Therapy and ParaEducators for F/Y 2017-2018**

Financial Impact:

The maximum amount of \$1,100,000 as stated in Amendment No.1 has been exhausted. The additional cost of \$20,000 will be paid with Special Education Funds.

Minutes:  
Approved

**12.d.5. Ratification of Resolution No. 01/2018-2019, for the Purpose of Providing Child Care and Development Services and to Authorize the Designated Personnel To Sign Contract No. CSPP-8202 with the California Department of Education to Continue to Operate the California State Preschool Program for Fiscal Year 2018-19**

Financial Impact:

Funding will not exceed the maximum reimbursable amount of \$1,860,123.00 from California Department of Education Funds.

Minutes:  
Approved

**12.d.6. Ratification Resolution No. 02/2018-2019 for the Purpose of Providing Child Care and Development Services and to Authorize the Designated Personnel to Sign Contract No. CCTR-8092 with the California Department of Education to Continue to Operate the General Child Care and Development Program for Fiscal Year 2018-19**

Financial Impact:

State funding will not exceed the maximum reimbursable amount of \$600,520 from California Department of Education funds.

Minutes:  
Approved

**12.d.7. Approve Response to Civil Grand Jury Report re LCFF and Foster Youth**

Financial Impact:

No immediate impact. Possible financial impact if programs for Foster Youth are expanded.

Minutes:  
Approved

**12.d.8. Ratification of Amendment No. 2 to the Consultant Agreement with Staff Rehab, to Provide Additional Staff in Speech Language Pathology and ParaEducators as Requested Per the Student IEP's for F/Y 2017-2018**

Financial Impact:

The maximum amount of \$550,000 as stated in Amendment No.1 was exhausted. The additional cost of \$85,000 will be paid with Special Education Funds.

Minutes:

Approved

**12.d.9. Approval to Renew the Agreement with Spectrum Center Inc. as a Nonpublic Agency Behavior Support Option for Inglewood Unified School Students who Require Special Education within the District's Public School Classrooms for Fiscal Year 2018-2019**

Financial Impact:

The not to exceed amount of \$4,265,000 will be paid with Special Education Funds.

Minutes:

Approved

**12.d.10. Approval of Agreement with Spectrum Center Inc., as a Nonpublic Agency To Provide Intervention Services for IUSD Students who Require Special Education Within the District's Public School Classrooms for Fiscal Year 2018-2019**

Financial Impact:

The estimated cost of \$2,000,000 will be paid with Special Education Funds.

Minutes:

Approved

**12.d.11. Ratification of Amendment No.1 to the Lease Agreement Between Inglewood Unified School District and Beach Cities Learning LLC, a Non Public School to Provide Non-Public School Special Education Instruction for the Special Education Department**

Financial Impact:

There is no additional cost to the amendment. This amendment will modify Section 2.2, item C to include Behavior Technicians as part of the services being provided and required per student IEP's.

Minutes:

Approved

**12.d.12. Approval of Service Agreement with Expatiate Communications to Provide Speech Language Pathology Services for Fiscal Year 2018-2019**

Financial Impact:

The cost not to exceed \$2,400,000 will be paid with Special Education Funds.

Minutes:

Approved

**12.d.13. Approval of Consultant Agreement with Centinela Youth Services, Inc., to Provide a Variety of Training Opportunities, Technical Assistance, and On-Site Coaching for the Inglewood Unified School District for the 2018-2019 School Year**

Financial Impact:

The cost not to exceed \$76,200 will be paid with Categorical (Title II) Professional Development Funds.

Minutes:

Approved

**12.d.14. Approval of Agreement for Consultant Services with Accelerate Learning Inc., to Provide Science Curriculum Student Licenses for Students in Grades 7-12 and On Site Implementation Training to Teachers, Effective July 19, 2018, until July 19, 2019**

Financial Impact:

The cost not to exceed \$28,273 for licenses and training will be paid with Restricted Lottery Funds.

Minutes:

Approved

**12.d.15. Approval of Agreement with Digital Dragon to Provide Technology Instruction to Woodworth-Monroe K-8 Academy for Students in Grades TK-5, Effective August 20, 2018 - June 7, 2019**

Financial Impact:

The cost not to exceed \$31,000 will be paid with Categorical (Title I) Funds.

Minutes:

Approved

**12.e. STATE ADMINISTRATOR**

**12.e.1. Ratification of Travel for Board President, Margaret Turner-Evans to Attend the California Labor Management Initiative 2018 Summer Institute Conference on June 24-25, 2018, in San Diego, CA**

Financial Impact:

Expenses for registration and lodging were paid by the California Department of Education. Transportation and meals in the amount of \$169.89 will be paid with General Funds.



Minutes  
IUSD Board Meeting of July 18, 2018

Minutes:  
Approved

### **13. APPROVAL OF MINUTES**

#### **13.a. Minutes of the State Administrator's Regular Board of Education Meeting held on June 28, 2018**

Minutes:  
Approved

**14. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.**

### **15. STATE ADMINISTRATOR REMARKS**

Minutes:

Dr. Melendez made one minor modification to the agenda under items 12.b.19 and 12.b.20. as follows:


The Grade levels should reflect TK-8 instead of K-8.

### **16. NEXT MEETING - August 8, 2018**

### **17. ADJOURNMENT**

Minutes:

The meeting was adjourned by Dr. Thelma Melendez de Santa Ana at 7:14 p.m.

  
Board Clerk