

# REEF BOARDMEETING MINUTES

**April 16, 2018  
6:00 PM – 7:30 PM**

## REEF Meeting (public meeting open to all members)

**Board Member Roll Call/Establish Quorum: (✓ if present at meeting)**

Directors (Expiring 6/19)		Directors (Expiring 6/18)		Non-Voting Members	
✓	1	✓	2	<i>Dawn Fitzgerald ~ President, Annual Fund</i>	<i>Christy Bazemore ~ Principal</i>
✓	3		4	<i>Robert Mislant, Lobster Boil Chair</i>	✓ <i>Megan Arce ~ Teacher Liaison</i>
✓	5	✓	6	<i>George Polchin ~ Treasurer</i>	✓ <i>Laurel Phelps ~ Teacher Liaison</i>
✓	7	✓	10	<i>Brittany Myles, Rose Run Co-Chair</i>	
	9	✓	12	<i>Nicole Halabisky Lowry, Yearbook</i>	
✓	13	✓	14	<i>John Lucchetti, ~ Secretary</i>	

Meeting notice posted to school bulletin and Parent Square: Month Day, 2018.

### **I. BOARD BUSINESS**

- **Welcome/Roll Call**

- Call to order at 6:06 p.m.
- Roll call & sign-in sheet circulated.
- Dawn Fitzgerald moves to postpone our vote on minutes from March to the May 2018 REEF meeting, so everyone can review it more

thoroughly. 0 yays. 0 nays. 0 abstained. (9 total board members in attendance at time of decision to postpone vote).

## II. MEMBERSHIP BUSINESS

- **Principal's Report (Bazemore)**
  - Thank you, Rose Run Committee, for a successful Rose Run! Our yearbook photographer apologizes for the downed drone. He was capturing shots for the yearbook when it encountered a blowing tree limb. Next year, he'll keep it in the center for safety reasons.
  - Thank you to everyone who came to support our science fair, book fair and the student council yogurt parfait fundraiser.
  - Site Plan for 18-19 school year:
  - Safety Report: I posted some PSs over a week ago. We have been working in coordination with SBPD who is patrolling off and on at drop off and pick up time. We have not had any suspicious individuals in the area. I will keep you informed. Thank you for being aware of our surroundings.
  - \*All of our wonderful curriculum specialists would like to return next school year. :)
  - Our leadership team and I are meeting on Wednesday to discuss our intervention plan for next school year. This will determine how we distribute the specialists. We'll keep REEF posted on our decisions.
  - \*Roosevelt will continue to use site funds to pay the PE teacher salary for next school year. The district provides 40,000 and Roosevelt site funds make up the difference for the full salary cost.
  - \*Roosevelt will continue to use site funds to pay for the testing coordinator to support all testing during the school year. The testing coordinator also support in the front office.
  - Upcoming events:
    - April 20: Character Counts Assembly: T/K and Kinder. RESPECT
    - April 20: Immediately after the Character Counts Assembly Read With Roosevelt
    - April 27: Last Day of our EL Before School and After School Program
    - May 3<sup>rd</sup> Physics night from 6:00 – 7:30 p.m.

- May 14: Art Extravaganza and Recycle Fair from 5-5:45 .  
(Before REEF Meeting)
- **Teacher Update (Phelps & Arce)**
  - Great field trip last week to the L.A. Science Center.
  - Thanks to the amazing chaperones who made our lives so much easier.
  - We got to see the King Tut exhibit which was great since we just finished covering Ancient Egypt. We also saw the Space Shuttle Endeavor.
  - We're not sure if this will replace going to Getty Villa, but there was a lot of construction going on so we went to the L.A. Science Center instead.
  - The level of questioning has been impressive in the classrooms with this new Illustrative math program.
  - Testing time is coming up Mid-May.
  - May 11th - Glow Party from 6:00 to 8:00 p.m. in the auditorium. This event is for 6th graders.
  - Goldilocks play for Kindergarten will be on the cafeteria stage this year. They will be held per classroom on May 3rd, 4th, 10th and 11th.
  - Character Counts assembly this Friday.
  - Need to coordinate who will be organizing Coffee Connections through TK & K Parents.
  - Alongside of the coffee connections, Denise Higgins will be passing out cookies and doing one last push for promoting year books. She will be helped by 6th graders. The theme will be 805 Strong.
  - Mrs. Gallardo is looking into LLI Reading Intervention program. Ms. Bazemore has \$15,000 in Title1 money that must be used by the end of the year. We can use title money for something that supports EL and non-EL kids alike. Reef is paying for curriculum specialists so Principal Bazemore can use these funds to purchase this program. This would be for K-6. This would cost approximately \$15,000, but Principal Bazemore wants to get input from teachers first since it will be up to them to implement it along with curriculum specialists. Mrs. Gallardo is going to a training first in San Francisco and if that goes well they will consider purchasing this program.
  - We ended up purchasing the 2nd edition of the [Fountas and Pinnell](#) guided reading program last month.
- **Rose Run Update**

- Great day overall. Technology worked well except for a drone which crashed into a tree.
- The arch was canceled because it was too windy.
- We're still rounding up prizes and are counting the money on April 27th (due date).
- Brittany will request volunteers to count the money and how many tickets that are allotted to each kid. Tickets will say the student's name and teacher on them.
- April 18th is prize assembly and carnival.
- Principal's challenge is a Jimmy Fallon style Lip Sync Battle for teachers. For Mrs. Bazemore she will be a student for a day going from class to class.
- **Treasurer's Report (George Polchin)**
  - Checks total \$115,127.65
  - Brittany Miles motioned to accept the checks. Dawn Fitzgerald seconds. 9 yays, 0 nays, 0 abstentions. Check approved.
  - District audit report would be helpful for transparency. Scott Fooks will help with this.
  - George Polchin is stepping down next year and provided a detailed overview of Treasurer roles and responsibilities. See attached document titled REEF Treasurer Report Apr 16,2018.PDF
- **CIMI Update (Kristin Story)**
  - CIMI fundraiser at the Santa Barbara Winery was a lot of fun. We had a great teacher and office staff turnout. Approximately 60 people were in attendance.
  - Had Spanish Guitarist and Silent Auction.
  - This Santa Barbara winery event brought in around \$3,000 to \$3,500.
  - George Polchin is reconciling checks and PayPal.
- **Poker Tournament Recap (Mark Flick)**
  - Thanks everyone for participating. This event was attended by approximately 65 people.
  - The BBQ and food options were good.
  - The average buy in was \$200 with rebuys.
- **Raffle**
  - No raffle was held
- **Adjournment (Dawn Fitzgerald)**
  - Dawn Fitzgerald adjourned the meeting.

***Meeting Adjourned at 7:39 PM.***