



To

**A.G.B.U. ARTEMIS NAZARIAN PRESCHOOL**

**2018-2019**

The following is a list of daily rules and required materials for all preschool students. Please review the information carefully.

### **DAILY RULES FOR ALL PRESCHOOL STUDENTS**

- Classroom doors open at 7:50 a.m. However, the children may come to school by 8:30 a.m.
- Children who are ill **MUST** stay home until they are well. A doctor's note must be provided upon return if your child had a contagious disease. Please refer to the Preschool Handbook for details.
- Parents are asked to walk children to their classrooms, sign them in, and immediately return to the parking area to remove their vehicles.
- Dismissal time is 3:05 p.m. However, they may be picked up by 3:30 p.m. from their classroom.
- Children may not be picked up before 3:05 p.m. except with prior notice.
- Extended day care will be provided for interested parents, which is available until 5:30 p.m. for a fee. There will be an extra late fee charge for pick-ups later than 5:30 p.m.
- **IMPORTANT: FOR SAFETY PURPOSES, EVERY PARENT SHOULD LEAVE THE PRESCHOOL PLAYGROUND WITH THEIR CHILD AFTER DISMISSAL TIME. PLEASE DO NOT TAKE YOUR CHILD AND SIBLINGS TO THE PLAYGROUND AFTER SCHOOL. THE PLAYGROUND IS SOLELY FOR AFTER SCHOOL CARE STUDENTS' USE.**

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## REQUIREMENTS FOR ALL PRESCHOOL STUDENTS

Please be prepared to provide bedding, clothing and other necessary items either on “**Meet Your Teacher Day**” on **August 20<sup>th</sup>** or by the first day of school.

- A small sleeping mat with attached pillow and blanket may be purchased from Target, Amazon, or Toys ‘R’ Us. **Please do not send a standard sized pillow and blanket.** These items will be sent home every week to be washed. All must be labeled.
- Two “Ziploc Big Bag XL” (sold at Target or Walmart) to send bedding home each week.
- Extra set of clothing (free dress) as well as extra shoes, in a plastic zippered bag, labeled with child’s name.
- Leak-free closed-top water bottle with either squirt or straw.
- A family picture.
- Two tissue boxes, three baby wipe packages, and three containers of Clorox wipes. (If certain brand / kind of baby wipes are used, must label and notify the teacher.)
- Toddlers Only: Weekly supply of diapers. **No bottles or pacifiers.**
- Children **MUST** wear their **COMPLETE SCHOOL UNIFORM** except on free dress days.
- Spirit T-shirts will be on sale in the school office once school begins and can be worn on Fridays.
- Children should wear sneaker type shoes without laces. For safety purposes, no open toe sandals.
- Girls should wear navy biking shorts. They may wear navy or white leggings or tights on cold days. **NO COLORFUL ONES** are permitted.
- All students **MUST ONLY** wear the school cardigan on cold days. **NO COLORFUL ONES** are permitted. Additional coats may be worn over the cardigan on very cold days.
- For the safety of all children, **NO JEWELRY SHOULD BE WORN AT SCHOOL.**
- Lunch and snacks are provided. There is **NO** need for lunch boxes or backpacks.
- **Children must be signed in/out every day** (Parents must print their full name).
- **All children should have updated immunizations and a completed “Physician’s Report” by the pediatrician by the beginning of the school year (Form attached).**

Thank you for your cooperation. We look forward to an enjoyable and successful year.

## ADMINISTRATION

