



Request for Family Trip

Homeroom Teacher _____ Date _____

School _____

I would like to request excused absences for a family trip up to five school days. I understand that the trip must be of educational value and have attached a sheet explaining the educational value of the trip. I understand that I will be notified of whether this trip is approved or not in a timely manner prior to travel.

Student name _____

Parent name _____

Location of trip _____

Dates of trip _____

Approval _____

Date _____

Denial _____

Reason _____

Principal Signature _____