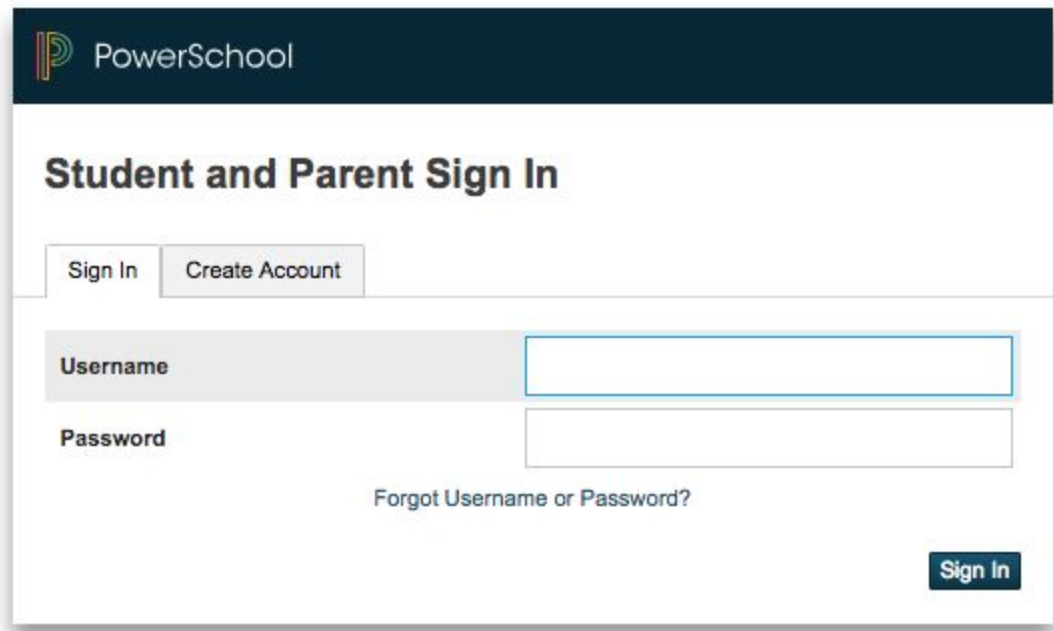


1. Navigate to **ps.norris.k12.ca.us** on your internet browser and you will come to the following page.



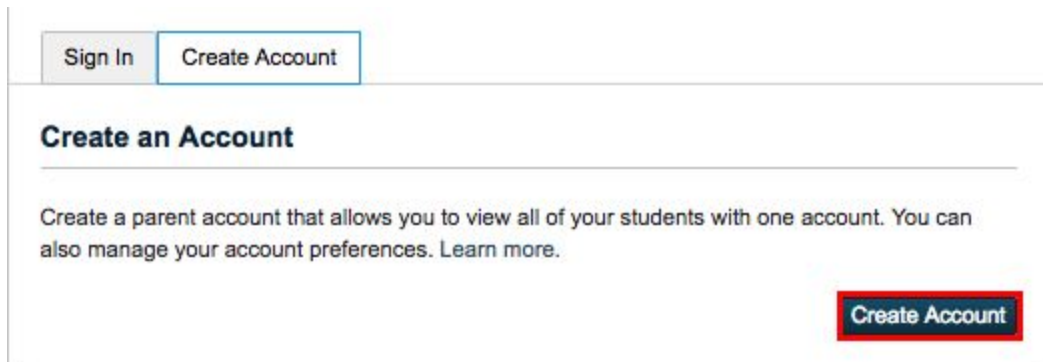
The screenshot shows the PowerSchool login page. At the top left is the PowerSchool logo. Below it is the heading "Student and Parent Sign In". There are two tabs: "Sign In" and "Create Account". Below the tabs are two input fields: "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is in the bottom right corner.

2. Next select the "Create Account" tab...



This close-up shows the "Create Account" tab highlighted with a red border, indicating it has been selected.

3. then the "Create Account" button.



This screenshot shows the "Create an Account" page. At the top, the "Create Account" tab is highlighted with a blue border. Below it is the heading "Create an Account". A paragraph of text explains that users can create a parent account to view all their students with one account and manage preferences. A "Create Account" button is in the bottom right corner, highlighted with a red border.

4. Fill in the details of your new account as well as add any of your students to link to your page. Your student's access ID is their student number, and the password is their first name with the first letter capitalized.

The screenshot shows the PowerSchool 'Create Parent Account' form. At the top left is the PowerSchool logo. The main heading is 'Create Parent Account'. Below this is a section titled 'Parent Account Details' which contains several input fields: 'First Name', 'Last Name', 'Email', 'Desired Username', 'Password' (with a confirmation field), and 'Re-enter Password'. A note below these fields states 'Password must: •Be at least 6 characters long'. The next section is 'Link Students to Account', which includes a sub-heading 'Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account'. This section contains a numbered list starting with '1' and a form for each student with fields for 'Student Name', 'Access ID', 'Access Password', and 'Relationship' (a dropdown menu). A second numbered box '2' is visible at the bottom of the form.

PowerSchool

Create Parent Account

Parent Account Details

First Name

Last Name

Email

Desired Username

Password

Re-enter Password

Password must: •Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name

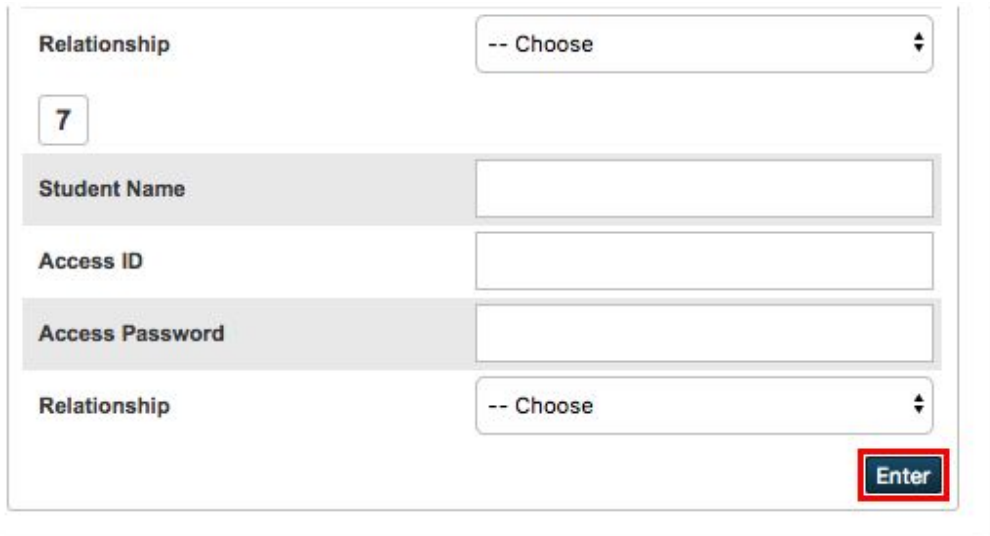
Access ID

Access Password

Relationship

2

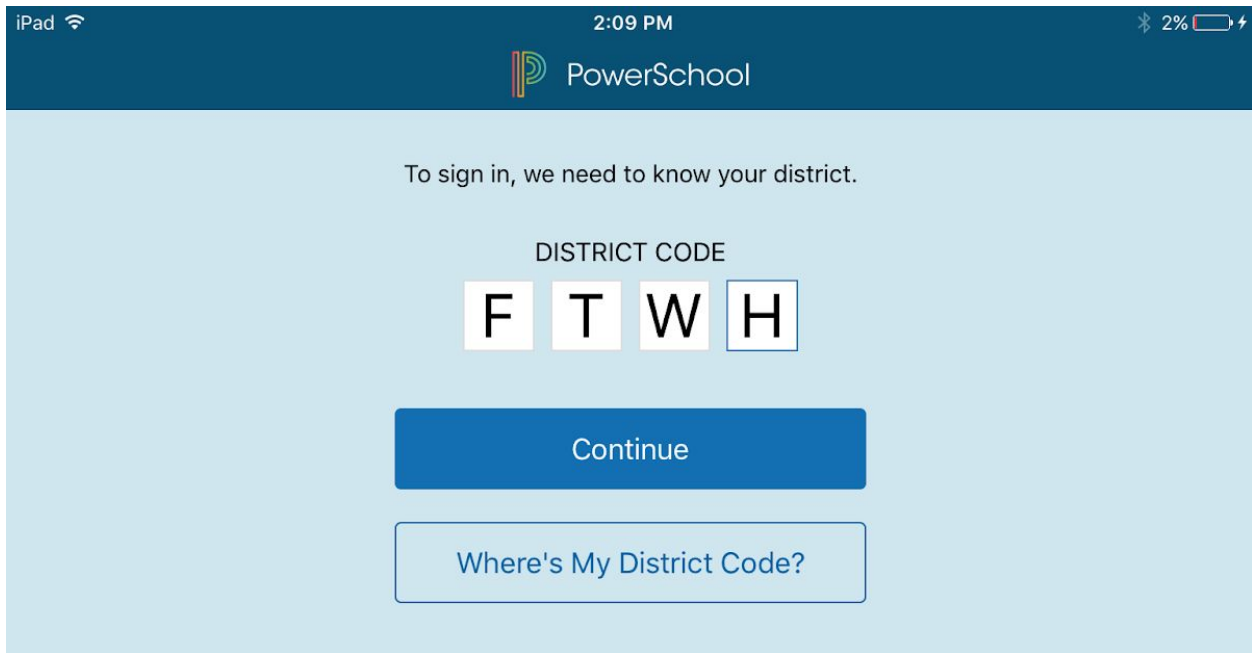
5. Once you've entered in all of the information scroll down and press "Enter"



A screenshot of a registration form. At the top, there is a dropdown menu labeled "Relationship" with "-- Choose" selected. Below it is a small box containing the number "7". The form has several input fields: "Student Name", "Access ID", and "Access Password", each with a corresponding text input box. At the bottom, there is another "Relationship" dropdown menu with "-- Choose" selected. A red rectangular box highlights a button labeled "Enter" in the bottom right corner of the form.

6. You've now created your account and are able to sign in using the username and password you chose earlier.

You are welcome to download the Powerschool app(not required) and sign in on a mobile device after you have completed these steps. The login screen on a mobile device will prompt you for a district code the first time you launch the app, which is: FTWH



A screenshot of the PowerSchool mobile app login screen on an iPad. The status bar at the top shows "iPad", signal strength, "2:09 PM", and "2%" battery. The PowerSchool logo is centered at the top. Below the logo, the text reads "To sign in, we need to know your district." Underneath, the words "DISTRICT CODE" are displayed above four individual boxes containing the letters "F", "T", "W", and "H". At the bottom, there is a blue "Continue" button and a button labeled "Where's My District Code?".