

United School District
Reorganization Meeting
December 4, 2018

The Reorganization Meeting of the United School Directors was held on Tuesday, December 4, 2018, at 6:30 p.m. in the Junior/Senior High School Board Room, for general purposes including but not limited to the following.

Members Present: Eric Matava, Dan Henning, James Fry, Gary Arblaster,
Leah Bakaysa, Trudy DeRubis, Tommey Heming, Sandra Mack,
Ronald Moyer

Others Present: Dr. Barbara Parkins, Superintendent
G. Thomas Kalinyak, Director of Finance/Board Secretary
Patricia Berezansky, Director of Education/High School Principal
Lewis Kindja, Elementary Principal
Francine Ressler, Supervisor of Special Education
Chad Green, Technology Program Coordinator
Ronald Saffron, Solicitor
Barbara Turner, Recording Secretary

Salute to the Flag

Meditation Moment

Roll Call

Nominations of Temporary President: Eric Matava called for nomination of the Office of Temporary President three times. Trudy DeRubis moved to nominate Dan Henning as temporary president.

Election of Temporary President Results: Gary Arblaster moved to elect Dan Henning as temporary president to conduct the meeting until President is elected. Sandra Mack seconded the motion. Roll Call was as follows: YEA, all members voted yes; except for Dan Henning who abstained. Motion carried.

Dan Henning stated the Purpose of Meeting which was for Reorganization and General Business purposes.

Dan Henning reviewed Rules of Election: Election will be by roll call vote by a majority vote of those members present and voting.

Election of President: Dan Henning called for nomination of the Office of President three times. Eric Matava was nominated by Jim Fry. Trudy DeRubis moved to close the nominations. Tommey Heming seconded the motion, all voted YEA motion was closed. Dan Henning moved to elect Eric Matava as President. Trudy DeRubis seconded. Roll Call for election of President was as follows, except for Eric Matava who abstained: YEA, all voted yes. Eric Matava was elected President.

Election of Vice President: Eric Matava called for nominations for the Office of Vice President three times. Dan Henning was nominated by Trudy DeRubis. James Fry moved to close the nominations. Dan Henning seconded the motion, all voted YEA motion was closed. Tommey Heming moved to elect Dan Henning as Vice President Ron Moyer seconded. Roll Call for election of Vice President was as follows: YEA, all voted yes; except for Dan Henning who abstained. Dan Henning was elected Vice President.

Parliamentary Authority: Ronald Moyer moved to approve to acknowledge the Establishment of Parliamentary Authority for Board Procedures that shall be "Robert's Rules of Order Newly Revised." Dan Henning seconded the motion. Roll Call was as follows: YEA, all voted yes.

Regular Board Meetings: Dan Henning moved to approve the establishment of Time, Date and Location of the Regular Board Meetings as follows: 7:30 p.m., on the second Tuesday of each month in the Junior/Senior High School Board Room, except for the meeting of January 2019 which shall be held on the time, date, and location set forth in motion number 17. Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes.

Work Session Meetings: Tommey Heming moved to approve the establishment of Time, Date and Location of the regularly scheduled Work Session Meetings as follows: 7:30 p.m., on the first Tuesday of each month in the Junior/Senior High School Board Room, except for the meeting of January 2019 which shall be held on the time, date, and location set forth in motion number 17. Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes.

Executive Session: James Fry moved to approve the establishment of time, date and location of the Executive Sessions as follows: 6:00 p.m., on the first Tuesday of each month in the Junior/Senior High School Board Room, except for the meeting of January 2019 which shall be held on the time, date, and location set forth in motion number 17. Trudy DeRubis seconded the motion. Roll Call was as follows: YEA, all voted yes.

January 2019 Meetings: Trudy DeRubis moved to approve to establish the January 2019 Work Session Meeting and Executive Session as follows: Executive Session 6:00 p.m. and Work Session at 7:30 p.m. These meetings shall be held on January 8, 2019 in the Junior/Senior High School Board Room. The January 2019 Regular Board Meeting shall be held on January 15, 2019 at 7:30 p.m. in the Junior/Senior High School Board Room. Dan Henning seconded the motion. Roll Call was as follows: YEA, all voted yes.

Legislative Chairperson: Sandra Mack moved to appoint Eric Matava as the Legislative Chairperson for a one-year appointment. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

Board Policy Chairperson (Ad-Hoc): Tommey Heming moved to appoint Trudy DeRubis as the Board Policy Chairperson (Ad-Hoc). Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes.

Facsimile Signatures: Dan Henning moved to approve the motion to adopt the following resolution authorizing the Officers of the Board of School Directors to use facsimile signatures:

BE IT RESOLVED, by the Board of School Directors of the United School District and it is hereby resolved by and with the authority of the same:

That in compliance with the Uniform Facsimile Signature of Public Officials Act, 1961, June 25, P. L. 849, 65 P.S. Section 301 *et seq.*, as amended, the following Officers of the Board of School Directors are authorized to use a facsimile signature: President, Vice President, Treasurer and Secretary.

BE IT FURTHER RESOLVED that the President, Vice President, Treasurer and Secretary are authorized to file with the Secretary of the Commonwealth of Pennsylvania an appropriate affidavit setting forth his or her manual signature certified by him or her under oath in accordance with the Uniform Facsimile Signature of Public Officials Act.

Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Reorganization Meeting was adjourned at 6:46 p.m.

A handwritten signature in blue ink, appearing to read "Dan Henning", is written across the page.