

Dear Navigator Schools' families and staff:

We understand there is much anxiety in our schools and community about COVID-19 and I'm writing today to provide information about steps Navigator is taking to help slow down the spread of the virus to keep our students and staff as safe as possible.

Navigator is following the direction of the California Department of Public Health and the school districts in our respective counties to provide a high standard of safety for staff and students. We also know the situation is fluid and ever changing, often daily, so we will be providing new information as soon as possible.

We are receiving constant communication from local districts, county health departments, and the State of California. We are carefully following their directions and guidance in all of our processes and plans. Based on the directives and guidance we have received from the agencies listed, we are **not** closing schools at this time. As of today's date, we do not have any students or staff who have tested positive for COVID-19. If a staff member or student is identified as having the virus, we will follow the California Department of Public Health guidelines for school closures.

We wish we could give you definitive long-term solutions at this time but with the ever-changing nature of the local health climate, we will need to respond appropriately with the information available at the time. Fortunately, as you probably already know, students are a low-risk group for getting the virus and if they do, frequently have mild symptoms.

Out of an abundance of caution and based on the guidance we have received, Navigator is postponing or cancelling school site events between now and spring break. This includes:

- Field trips
- Site based meetings including parent coffees, parent clubs, School Site Councils, and parent meetings

We will also be modifying the following activities until we return from Spring Break:

- Morning huddles will be virtual via Zoom
- School-wide morning message will be done in classrooms

- March 20 Professional Development Day will be virtual with employees meeting via Zoom at each site
- Annual lottery will be a closed event

For now outdoor games will proceed as planned. If we receive more information we will share that as soon as possible.

Additionally, our Operations and Maintenance team is following the guidelines established by the Centers for Disease Control (CDC) which include:

- Routinely cleaning and disinfecting frequently touched surfaces (door knobs, countertops, light switches, and other frequently touched surfaces)
- Every classroom will be disinfected at least once a week
- Classrooms will have disinfecting wipes so staff and students can wipe down their desks and chairs frequently
- Every classroom will be provided disinfecting wipes for technology (TVs, iPads, telephones, computers, etc...)
- Navigator is ensuring every school has soap at cleaning stations and teachers are instructing students on good handwashing practices, among other disease prevention practices.

Please continue to follow previous guidance from the CDC as it pertains to the health and wellness in our school communities, including:

- Staying home from school and work until fever-free without the use of medication for at least 24 hours.
- Washing hands frequently with soap and water.
- Refraining from touching your face.
- Utilizing alcohol-based hand sanitizers and disinfectant wipes to clean hands and high touch surfaces.

The health and safety of our staff, students and families remains our highest priority. We know the cancellation of events, field trips and gatherings is disappointing but it is our goal to mitigate the risk to our community members, and members of other communities to the best of our abilities. We will work to reschedule any postponed events and appreciate your

understanding and patience as we do all we can to keep our school community safe. Please don't hesitate to contact me to share your questions or concerns.

Sincerely,

Kevin Sved
CEO