

PROCEEDINGS OF THE MT. PLEASANT COMMUNITY SCHOOL DISTRICT

1. **Call To Order** - A regular meeting of the Board of Directors of the Mt. Pleasant Community School District was called to order by President David McCoid on June 10, 2019 at 6:00 p.m. at the Mt. Pleasant Community High School Media Center.

2. **Roll Call** – The following directors were present: Kevin Sandersfeld, Martha Wiley, David McCoid, Karl Braun and Jennifer Crull along with Superintendent John Henriksen. Directors Andrew and Amos were absent.

3. **Approval of Agenda** – Director Crull moved and Wiley seconded to approve the agenda as presented. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull; Nay: None. The motion carried.

4. **Citizen Comments** – None.

5. **Approval of Minutes, Claims and Financials** –The following claims were presented to the Board:
access systems leasing,equipment/supplies,3,334.20 adel wholesalers inc,supplies,323.70 advance chiropractic center pc,physical,74.00 aha! process inc,supplies,199.00 ahlers & cooney pc,legal services,1,155.00 alden,john,athletic official,80.00 aldi,supplies,13.61 alliant energy/ipl,utility bills,1,604.03 amazon,supplies,2,478.15 american eagle outfitters,supplies,55.13 anderson erickson dairy co,milk supplier,8,265.84 any wear apparel,supplies,1,234.40 ap exams,testing/supplies,1,413.00 appanoose rapids,meals,79.80 apple inc,supplies/computers/software,4,502.00 aspi solutions inc,setup fee/software,450.00 automation parts warehouse,thermostats,181.00 b&b propane,propane gas,232.39 barton,kelly,refund,40.76 barton,terry or tina,refund,10.55 baseball savings,supplies,610.42 batter & dough,bakery,48.00 baugh,rick or jacqueline,refund,18.65 beckers jewelers,supplies,25.00 best buy,supplies,1,241.82 beyond consequences institute,conference,1,876.00 blick art materials,supplies,128.65 braun,karl,rent/utilities,2,147.53 brooks harper enterprises,book sales,235.00 bsn sports llc,supplies,130.50 burlington comm school dist,tuition,15,022.65 calhoun,lisa,reimb expenses,12.87 carolina biological supply co,library books,76.06 carquest auto parts,parts/supplies,4,634.31 casey's general store #1938,gasoline,33.39 cdw government inc,software,33,507.89 cedar rapids community schools,tuition,276.90 cedar rapids museum of art,tickets,460.00 centerpoint energy services inc,natural gas,5,671.97 centre state interntl trucks,parts,240.11 chaddock,services,4,923.38 city of mt pleasant,police security/permit,210.00 city of salem,water bill,231.00 clayton ridge community school district,open enrollment tuition,3,493.64 clear falls bottled water & conditioning,supplies,28.00 cloke,todd,refund,23.15 comfort inn & suites--des moines,lodging,110.88 court avenue brewing co,meals,134.17 crawford,jeremy,refund,21.55 curriculum for agricultural science education,registration fees,350.00 dairy queen,supplies,45.63 danville community school district,tuition,3,495.25 dollar tree stores, inc,supplies,19.00 don johnston inc,software,14.97 dorrell,gregory,reimb expenses,39.39 dumpling darling,meals,28.93 eads,jennifer,refund,11.55 east end automotive inc,repair services,215.53 edmundson golf course,entry fee,60.00 educational resource services,materials,79.90 emc insurance companies,work comp claim,1,500.00 ems detergent services,supplies,404.55 ensminger,libby,lifeguard,75.00 ensminger,nichole,reimb expenses,101.62 etix,after prom prizes,462.00 f s s inc,video cameras,472.95 farm king supply,supplies,39.98 farmers & merchants mutual tel,internet service,69.95 fastenal company,supplies,24.10 fesler auto mall,program key,151.84 folker,james or erin refund,32.05 follett school solutions inc,books,173.26 gardner,cam or michelle,refund,32.10 gardner,robb or stephanie,refund,56.75 gavin,kathleen,reimb expenses,43.68 godaddy.com inc,supplies,79.99

goody,jason or lisa,refund,18.05 gopher,supplies,42.20 gossen,michael,reimb expenses,187.20
grainger,parts,264.16 great prairie area education agency,supplies/printing,2,180.90 guldberg
swarm,ann,reimb expenses,140.00 hands up communications inc,sign language interpreter,5,860.00
harbor freight tools,supplies,158.96 harrison,suzan,reimb expenses,58.34 hatfield,victoria,refund,28.60
heartland home care inc,prof services,7,455.00 heinemann,registration fees/supplies,48.15
heinzerling,austin,reimb expenses,5.85 henry county treasurer,gasoline/diesel,8,695.94 herr,tami,reimb
expenses,161.07 hess,mike or christina,refund,13.15 hill,dan,athletic official,140.00 hill,jonathan,athletic
official,265.00 hubbard,david,refund,17.70 hutchcroft,david,reimb expenses,90.00 hy-vee
drugstore,supplies,11.56 hy-vee food store,supplies/food,853.26 hyatt regency st louis at the
arch,lodging,2,017.89i g h s a u,dues and fees,4,710.00 independence high school,entry fees,50.00
indian hills community college,registration/tuition/supplies,10,316.54 industrial electric
motors,supplies,759.16 insect lore,supplies,133.88 iowa association of agricultural
educators,registration/fees,375.00 iowa children's museum,field trip,70.50 iowa communications
network,telephone service,784.99 iowa div of criminal investigation,contracted services,500.00 iowa
education benefits program,insurance benefits,4,795.00 iowa high school athletic association,gate
receipts,540.00 iowa historical foundation,registration/fees,20.00 iwi motor parts,parts,49.63 jl
racing,supplies,2,907.00 joann fabric,supplies,112.54 johnson controls inc,repair services/parts,1,128.00
johnson,adam or krist refund,16.50 johnson,chris,reimb expenses,56.04 johnson,samantha,reimb
expenses,4.02 jones school supply co inc,supplies,147.00 jostens inc,supplies,206.31 kagan publishing
co,books,66.00 karstens,melissa,refund,16.15 kempkers grand rental station,rental,57.08 kempkers true
value & jar,supplies,38.33 keystone aea 1,prof meeting expense,109.00 klossing,kelly,refund,49.35
kraig's glass sales & mfg,repair parts,775.00 lamm,jennifer,reimb expenses,13.26 lamm,scot,reimb
expenses,2,000.00 learning without tears,supplies,51.33 lee,angela,reimb expenses,46.41 liechty,jason
or mary,refund,25.60 linguist educator exchange,materials,35.00 lisco,internet access,25.00
litchfield,joe steven ,athletic official,90.00 lone tree community school district,tuition,3,493.64
lopez,daniel,athletic official,140.00 lori,mueller,training,900.00 lowery,lisa,reimb expenses,76.05 lowes
home center,supplies,139.94 maerz,anthony,athletic official,75.00 martin bros distributing co
inc,food,30,294.32 mcmaster-carr supply company,supplies,27.22 mediapolis community school
district,reimb special educ expense,1,263.00 medical enterprises inc,testing fees,110.00
menards,supplies/parts,107.96 menke,sharon,athletic official,180.00 mlb.com,online vendor,259.16
mount mercy university,registration/fees,400.00 moyle,walter or diana,refund,36.45 mt pleasant
electric contractors inc,contracted services,9.57 mt pleasant glass,glass repair,63.87 mt pleasant
lumber,repairs/supplies,51.14 mt pleasant municipal utilities,utilities,25,546.44 mt pleasant music
boosters,reimb expenses,117.50 mt pleasant news,subscription/advertising,293.66 mt pleasant tire &
service,tires/tubes/supplies,70.00 mullin,tara,refund,50.00 murray,lyle,reimb expenses,20.00 music &
movement,pc vendor,200.00 my asset tags,asset tags,425.00 myers,tina,reimb expenses,31.15
nassp,supplies/dues,122.50 new bohemian innovation collaborative inc,conference,2,000.00 northstar
av,projector bulbs (tech),69.00 notestein,brad or mary,refund,61.40 o'reilly automotive inc,repair
parts,64.03 office depot inc,supplies,74.88 oriental trading company inc,supplies,69.47 orphans of war
quilts,books/quilts,51.98 orschelns,supplies,73.74 ottumwa comm school dist,tuition,180.00 ottumwa
high school,entry fees,130.00 pan-o-gold baking co,food,926.35 pancheros mexican grill,meals,18.70
panera bread,meals,78.86 partstown,supplies,129.29 paypal,supplies,171.88 peneueta,letina,refund
moved,2.50 peterson,konner,lifeguard,75.00 phillips,brigham,athletic official,130.00
pilot,gasoline/diesel,59.28 pitney bowes global financial services llc,supplies,236.01 pizza
hut,meals,110.90 porth,mark,reimb expenses,1,120.53 precision collision center,repair services,9,620.34
press box grille & bar,meals,50.94 putnam museum & imax theatre,tickets,1,458.00 quality equipment
inc,supplies,325.00 quill corporation,supplies,2,683.62 rainbow resource center,supplies,358.20 rapids
wholesale equipment co,supplies,4,275.35 rauenbuchler,becky,refund,44.30 refreshment services

inc,pop/juice/water,2,019.13 remick,corbin,reimb expenses/services,500.00 renaissanc savery hotel,lodging,386.90 revtrak inc,fees,675.74 reynolds,amanda,reimb expenses,91.26 reynolds,ashley,refund,6.15 riverside technologies, inc,supplies,35,840.00 roberts,brittany,reimb expenses,36.58 rogers,tyler,remib expenses,120.00 roederer,robert d,athletic official,90.00 ruby,laura,refund,12.05 scarbrough,tena,reimb expenses,182.52 scheels,supplies,846.68 scholastic book clubs inc,book club orders,552.23 scholastic book fairs -30,book fair/supplies,2,179.33 school bus sales company,parts,643.98 school nutrition services llc,prof services,1,650.00 school specialty inc,supplies,613.20 schrader,cynthia,refund,20.00 sherwood company,labor & materials,741.00 shall,matthew or shannon,refund,28.10 signs and designs ltd,supplies,3,720.00 skeeter kell sporting goods inc,sports supplies,2,511.50 slagel,jennifer,reimb expenses,29.17 smith,cynthia,reimb expenses,25.00 snap av,network and audio video,3,075.02 snyder,dominic,athletic official,125.00 springbrook country club,golf fees,60.00 staats & company inc, e g ,ribbons and awards,560.02 staples advantage,supplies,118.30 sterzing food company,supplies,79.00 studiok,pictures/yearbooks,360.00 super 8 motel,lodging,1,046.50 swailes auto supply inc,parts,28.87 swoon event rental company,prom rental,150.00 syfert,lisa,reimb expenses,251.27 t h e company,rental/repair parts/repairs,187.24 t&l's pep stop ll,gasoline/diesel,1,744.95 tansey,joseph or kelley,refund,19.45 target,supplies,793.56 taylor,rusty or lisa,refund,36.05 teacherspayteachers.com,supplies,12.84 tec tec tec usa,pc vendor,1,620.91 technology associates inc,repair services,1,000.00 thiengmany,johnney or veronica,refund,71.95 titus,sara,refund,20.00 todd,christine m,transportation,617.76 townsend,mary,reimb expenses,106.47 tracy's truck n trailer repair,repair service,1,255.59 tri-state automatic sprinkler corp,sprinkler inspection,2,921.00 united parcel service,united parcel service,116.00 united states cellular,telephone,292.33 uscf sales,medals,64.06 van de berg,christine,refund,40.40 wallace,kelly,refund,11.15 walmart,supplies,1,990.80 washington comm school district,tuition/entry fees,3,493.64 west,lisa,refund,14.25 wex bank,diesel,1,120.95 wheelhouse it,web service,887.25 widespread electical supplies,pc vendor,103.37 wieland,mitch,athletic official,130.00 wilson,sheryl,reimb expenses,50.31 windstream,telephone service,2,923.40 winfield-mt union comm school,tuition/entry fees,47,394.70 wohlleber,daniel,refund,49.25 work place pro,pc vendor,(15.18) young house family services,school based supervision,40,558.10 zeglen,rob,reimb expenses,443.50 zoom video communications,license,14.99 total:427,791.28

Minutes of the May 13, 2019 regular meeting were presented to the Board as well as the May financials. Director Wiley moved and Sandersfeld seconded to approve the minutes, claims and financials (with the exception of the rent and utilities payments to Karl Braun) as presented. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull ; Nay: None. The motion carried. Director Crull moved and Wiley seconded to approve the rent and utilities payments to Karl Braun. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Crull. Nay: None. Abstain: Braun. The motion carried.

6. Reports - A. Instructional Services i. Measure of Academic Progress (MAP) and Formative Assessment System for Teachers (FAST) Goals and Results - Director of Instruction Katie Gavin reported on the MAP and FAST results towards the goals for the year.

B. Administrative Services - i. Superintendent's Report - 1. November 2019 School Board Election Information - The school board election will be November 5 with four seats up for election for the District, **2. November 2019 Election- Physical Plant and Equipment Levy Renewal**- The Voter PPEL levy will need to renewed during the fall School Board election, **3. IASB Officer Position** - The school Board association is looking for nominations for President-elect and Treasurer, **4. FY18 Management Fund Balances**-IASB data on Management Fund balances as of 6/30/18 was shared.

C. Board Committee Reports - Reports were received from the Finance, Site and Policy meetings held in June.

7. Board Communications - None.

8. Consent Items –A. Personnel - Selections (2019-2020 School Year unless noted): Colton Martin-Assistant Varsity Wrestling, Danele Isenhower-Harlan Special Ed Teacher, Grant Holtkamp-MS Special Ed Teacher, Kevin Perron-MS Night Custodian (7/1/19), Brianna Porter-MS Guidance Counselor, Julie Gilmore-8th Grade Girls Track, Shelby Ridenour-MS ACE Room Para; **Resignations (at end of 2018-19 school year unless noted)**- Orlie Yoder (HS Sign Language Interpreter, Tom Dwight-MS One on One Para, Alexandra Nelson-Lincoln One on One Para, Neil Schmitz-Head Boys Soccer, Tonya Campbell-Salem 2nd Grade, Abraham Maske-Lincoln ELL Teacher, Kathy Fraise-Harlan Custodian (6/3/19), Nicholas Maynard-JV Boys Basketball, Fran Jacks-Harlan 4th Grade, Colin Batty-MS One on One Para, Joanna Settles-MS Science, 8th Grade Volleyball; **Terminations** - Misty Fry- HS Paraeducator (6/6/19); **Transfer**: Tamara Hudson from 6 hr Food Service to 6.5 hr Food Service, Suzan Harrison from Salem 3rd Grade to Salem 2nd Grade, Kim Ferry from 80% PreK One on One Para to 100% Van Allen One on One Para, Monica Mueller from ELL Para to Lincoln Kindergarten Para..

B. Open Enrollment (2019-2020 School Year) - Open Enrolled in: From: Fairfield-Lindsey Steele, Harmony-Maddox Robertson, Ft. Madison-Cole Kruse; **Open Enrolled out:** To: New London-Mason Shelledy.

Director Sandersfeld moved and Wiley seconded to approve the personnel and Open Enrollment items as listed. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull ; Nay: None. The motion carried.

9. Unfinished Business – None.

10. New Business – A. Second Reading with Recommendation to Post Notice of Intended Action, Board Policy 503.3 Student Publications - Superintendent Henriksen is recommending the second reading of Board Policy 503.3. This policy moves the District more in-line with Iowa Code. Director Wiley moved and Crull seconded to approve the second reading of Board Policy 503.3. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull ; Nay: None. The motion carried unanimously.

B. Second Reading (with changes) with Recommendation to Post Notice of Intended Action, Board Policy 503.3R1 Student Publications Code and Guidelines - Superintendent Henriksen is recommending changes to Board Policy 503.3R1 that expands free speech in student publications. Director Wiley moved and Sandersfeld seconded to post the second reading of Board Policy 503.3R1 with the recommended changes. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull ; Nay: None. The motion carried unanimously.

C. Approval of 2019-2020 Student Handbooks - Superintendent Henriksen presented proposed changes for student handbooks as recommended by the building administrators. Director Crull moved and Wiley seconded to approve the 2019-2020 handbooks as presented. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull; Nay: None. The motion carried unanimously.

D. Approve Resolution to Adopt Return-to-Play Concussion Protocols - The State is requiring districts to adopt Return-to-Play Concussion protocols. The District has been following these protocols. Director Sandersfeld moved and Crull seconded to adopt the return-to-play concussion protocols. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull ; Nay: None. The motion carried unanimously.

E. Approval of Property/Casualty/Workers Compensation Insurance Renewal- Director of Finance Ed Chabal reviewed the property and casualty insurance renewal for 2019-2020. The renewal with EMC Insurance will be \$270,769. Director Wiley moved and Crull seconded to accept the EMC renewal for 2019-2020 with local agent Gamrath-Doyle-Vens. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull ; Nay: None. The motion carried unanimously.

F. Approval of Shared Personnel Agreement (Social Worker) with Great Prairie Area Education Agency- An agreement was presented between the District and Great Prairie AEA for the services of a Social Worker for four days per week for the 2019-2020 school year. The cost will be \$52,000 but the District will qualify for sharing funding the next fiscal year. Director Crull moved and Sandersfeld seconded to approve the Social Worker shared personnel agreement with Great Prairie AEA beginning with the 2019-2020 school year. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull ; Nay: None. The motion carried unanimously.

G. Approval of Participation in iJAG Program - The District heard a presentation from the iJAG program at the May Board meeting. Since then, a local contribution will take the program down to \$4,500 for the District for the 2019-2020 school year. Director Wiley moved and Sandersfeld seconded to participate in the iJAG program for 2019-2020. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull ; Nay: None. The motion carried unanimously.

H. Review MPCSD High Quality Emergency Operations Plan - The District must adopt a High Quality Emergency Operations Plan by July 1st as part of a new state regulation. The District has worked with local personnel to develop this plan. Since some of the information is confidential, Director Sandersfeld moved and Wiley seconded to go into closed session to discuss the plan as per Iowa Code 21.5 (1)(a). The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull ; Nay: None. The motion carried unanimously. The Board went into closed session at 6:52 p.m. The Board came out of closed session at 7:15 p.m.

I. Approve MPCSD High Quality Emergency Operations Plan - Director Wiley moved and Crull seconded to approve the District High Quality Emergency Operations Plan as presented. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull ; Nay: None. The motion carried unanimously.

J. Year-end Review of Superintendent Job Performance and Goals as per Iowa Code 21.5(1)(i) - Director Crull moved and Sandersfeld seconded to go into closed session as per Iowa Code 21.5(1)(i) To Evaluate the Professional Competency of an Individual. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull ; Nay: None. The motion carried unanimously. The Board went into closed session at 7:18 p.m. The Board came out of closed session at 7:37 p.m.

K. Consideration of Contract Approval for Superintendent - Director Braun moved and Wiley seconded to add an additional year onto the contract of Superintendent John Henriksen and set the salary at \$179,830 for the 2019-2020 school year. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Braun, Crull ; Nay: None. The motion carried unanimously. The contract is a two year contract.

L. Approve Resignation of Karl Braun (Director District 3) - Director Braun has submitted his resignation as District 3 Director as of June 30, 2019. Director Crull moved and Sandersfeld seconded to accept Director Brauns resignation. The roll was called as follows: Aye: Sandersfeld, Wiley, McCoid, Crull ; Nay: None. Abstain: Braun. The motion carried.

11. **Adjournment** - President McCoid declared the meeting adjourned at 7:44 p.m.

Attest: W. Edward Chabal, Board Secretary

David McCoid, Board President