

MINUTES

Regular Meeting

July 30, 2018

The Regular Meeting of the Bay Head Board of Education convened Monday, July 30, 2018 at 6:00 P.M. at the Bay Head School Library, 136 Meadow Avenue with President, Joseph Cornell presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, July 20, 2018 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

Members Present President Joseph Cornell, III Vice-President Benjamin Hinds; Mrs. Sandra Antognoli; Mrs. Shannon Curtis. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

Members Absent Mr. Barry Pearce

At 6:05 PM RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board will discuss 2018-2019 employment contracts; hiring certificated substitutes and tuition reimbursement requests.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

At 6:42 PM the board reconvened from Closed Session.

Correspondence was presented for the board's review.

Public Comment on Agenda Items None

RESOLUTION FOR EXECUTIVE SESSION, a Motion to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

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Board Member Committee Reports:

Curriculum:

Dr. Morris reported that Bay Head School and Lavallette School will be attending a Professional Development on August 16th at Ocean County College. Teachers will attend workshops on the curricular expectations and discuss benchmarks for the upcoming school year. They will also attend a presentation on school culture and climate.

Technology:

Mr. Camardo reported that they have met several times with the Technology Department from Point Borough Schools and they have become familiar with our network, they have created a ticket system for technology issues and have been monitoring and have been extremely accommodating.

Budget/Finance:

Mrs. Christopher reported that the auditors will be in this week.

Personnel/Negotiations:

Mr. Hinds reported that the Personnel Committee and Teacher’s Union have come to an agreement and the salary guides will be approved this evening.

Buildings/Grounds:

Mr. Camardo reported that the roof replacement project is continuing. Mr. Camardo added that “No Alcoholic Beverages allowed on School Property” signs were posted on the fences of the softball field.

Policy:

Mrs. Curtis reported that new mandated policies and amendments are on the agenda for a first reading.

Community Relations:

Mrs. Curtis reported that Bay Head School was named #1 Elementary School in Ocean County from Niche.com. Mrs. Curtis added that Kindergarten Orientation will be held on August 30th from 9:00 AM to 10:00 AM and Sixth Grade Orientation will be held on August 30th from 6:00 PM to 7:00 PM.

Delegate/Legislative:

Nothing at this time

Athletics:

Mrs. Curtis reported that she was going to look into updated banners.

RECOMMENDATIONS FROM THE SUPERINTENDENT

Spring Semester Student Safety Data System Certification A Motion was offered by Mrs. Antognoli and seconded by Mr. Hind to approve the certification of the Student Safety Data System for the 2017-2018 School Year as follows:

Total Number of HIB Complaints: 0

Number of Confirmed HIB Incidents: 0

HIB Trainings: 5

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

Southern Regional Institute/ETTC Provided Services A motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve membership in the Southern Regional Institute/ETTC Provided Services for the 2018-2019 school year.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

Monmouth Ocean Athletic League A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve participation in the Monmouth Ocean Athletic League (MCAL) for the 2018-2019 school year.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following items:

1. **Part-time Paraprofessional – Sally McGoey** to re-hire Sally McGoey as a part-time paraprofessional for the 2018-2019 school year at a salary of \$10,857 (20 hours per week 181 days).
2. **Office Assistant – Patricia Mullins** A Motion to re-hire Patricia Mullins as a part-time office assistant, 15 hours per week, for the 2018-2019 school year at a salary of \$5,239.
3. **Part-time Paraprofessional – Tatiana Periera** A Motion to hire as a part-time Paraprofessional for the 2018-2019 school year at a salary of \$12,528 (28 hours per week, \$12.36 per hour, 181 days).
4. **Special Education Teacher/Paraprofessional** A Motion to hire Zahranna Monesson as a part-time Special Education Teacher and a part-time Paraprofessional for the 2018-2019 school year as follows:
Special Education Teacher – (Step 1 18% time, 1.2 hours per day).
Paraprofessional – \$9,619 (4.3 hours per day, \$12.36 per hour, 181 days).

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

A MOTION was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve contracts or hourly rates for the following employees for the 2018-2019 school year:

- Mark Bish, Facilities Manager
- Patricia Mullins, Clerk
- Henry Solarte Munoz, Custodian
- Patricia Wojcik, School Treasurer
- Dr. Paul Farrell, School Physician
- Attendance Officer, as designated by the Bay Head Police Department,
- Sonjia Johnson, Paraprofessional
- Patricia Valeri, Secretary
- Laurie Considine, Board Secretary
- Frank Camardo, Principal

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

2018-2021 Salary Guides A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the salary guides for the contract between the Bay Head Board of Education and the Bay Head Education Association from July 1, 2018 through June 30, 2021.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

ANTI BULYING SELF ASSESSMENT/HIB-ITP CERTIFICATION A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to authorize submission of the

“School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act” Statement of Assurances as well as the EVVRS and HIB-ITP data certification.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

COMPREHENSIVE EQUITY ANNUAL STATEMENT OF ASSURANCE A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to authorize submission of the “Comprehensive Equity Plan Annual Statement of Assurance”.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

Policy Updates – A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the first reading of the following policies and regulations:

Policy and Regulations #1613 – Disclosure and Review of Applicant’s History

Policy and Regulations #5512 – Harassment, Intimidation and Bullying

Policy and Regulations #5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

Policy 8561 Procurement Procedures for Nutrition Programs

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

Facility Use Request A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following two items:

1. **Point Pleasant Soccer Club** A Facility Use request from the Point Pleasant Soccer Club for use of the school field from July 30, 2018 through September 1, 2018 for Monday, Wednesday, Thursday and Friday from 3:00 PM to dusk and on Saturday from 2:00 PM to dusk.
2. **Point Pleasant Soccer Club** A Facility Use request from Point Pleasant Soccer Club for use of the school field from September 3, 2018 through November 30, 2018 on Monday, Wednesday, Thursday and Friday from 5:30PM to dusk and Sunday 8:00 AM to dusk.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

Certificated Substitute A motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to add the following to the 2018-2019 Certificated Substitute list pending successful background check.

Carol Ainley

Susan Gigon

Maryellen Suckow

Kaitlyn Handschuch

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

Resignation – Alicia Applegate A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to accept the resignation of Alicia Applegate effective August 10, 2018 and advertise for her replacement.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

International Day of Peace Activities A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve International Day of Peace activities on Friday, September 21, 2018.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

Tuition Reimbursement Request A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following items:

1. **Tuition Reimbursement Request – Carolyn Meyer** A Motion to approve a tuition reimbursement request from Carolyn Meyer for the Fall 2018 Semester at the contracted rate.
2. **Tuition Reimbursement Request – Lauren Galarza** A Motion to approve a tuition reimbursement request for the Fall 2018 Semester at the contracted rate.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS
ADMINISTRATOR**

Approval of Minutes A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to waive the public reading and approve the minutes of the following:

June 26, 2018 – Regular Meeting, Open and Executive Session

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending June 30, 2018 as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending June 30, 2018 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of June 30, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

List of Bills A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following RESOLUTION:

BE IT RESOLVED by the Bay Head Board of Education totaling \$229,451.08 for the 2018-2019 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

District Taxes A motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following RESOLUTION:

RESOLVED, that the amount of district taxes needed to meet the obligations of the Board for the months of July and August 2018 is \$626,312 and \$111,362 for debt service and that the Borough of Bay Head is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

Harbor School Agreement A Motion was offered by Mrs. Antognoli and seconded by Mr. Hind to approve a tuition agreement between the Bay Head Board of Education and the Harbor School, LLC for the 2018-2019 school year.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

Shared Service Agreement – Borough of Bay Head A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve a Shared Service Agreement with the Borough of Bay Head for a School Resource Officer in the amount of \$25,000 for the 2018-2019 school year.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

Ratify 2017-2018 Transfers A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to ratify transfers made for the 2017-2018 school year as attached.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

Extraordinary Aid 2017-2018 A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve a budget adjustment in the amount of \$19,930 for 2017-2018 Extraordinary Aid.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

Transportation Jointure – Point Pleasant Borough Board of Education A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve a transportation jointure with the Point Pleasant Borough Board of Education for athletic and field trips at the rate of \$66.15 per hour.

AYE: CORNELL, HINDS, ANTOGNOLI, CURTIS

NAY: NONE

New Business Nothing at this time.

Old Business Antrim Olympics – Participation – The Board discussed improving student participation in the Antrim Olympics.

Motions from the floor None

Superintendent’s Report

Dr. Morris reported the following:

A. Enrollment as of June 20, 2018	
Bay Head School	128 students
Point Pleasant Beach High School	34 students
Vocational School Students	3 students
Out of District	<u>2 students</u>
Total	167 students

Public Comment None

Motion to adjourn At 7:15 PM, a motion was offered by Mrs. Curtis, seconded by Mrs. Antognoli and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary