

INVITATION TO BID
Safety and Security Window Film

Durand Area School District will accept sealed bids for safety and security window film, attachment system, and installation as described in the attached specifications. Bids will be accepted until **2 PM on June 20, 2019**, at which time bids will be opened and read aloud. No oral, telephone, E-Mail, telegraphic or facsimile proposals will be accepted. No proposals will be accepted after the time of closing.

Bids shall be firm for ninety (90) days from the date of their opening. All bids must meet or exceed all the specifications contained herein. Bids must be submitted on the Attachment A proposal form and signed by the bidder, along with Attachment B and C. Two (2) signed copies of the attachments should be addressed to the attention of:

Craig McCrumb
Superintendent
Durand Area Schools
310 N Saginaw Street
Durand, MI 48429

“SAFETY AND SECURITY WINDOW FILM BID”

Owner reserves the right to reject any and all bids and to waive omissions, irregularities or clerical errors not affecting substantial compliance with the plans and specifications. Further, State of Michigan law prohibits smoking or use of tobacco products in the school buildings and on the surrounding grounds.

Durand Area School District may have asbestos containing building materials present in it. Consult the AHERA plan located in the Main Office for specific locations or contact Jim Neddermeyer, Facilities Director, at (989) 413-1397. All material used in this project must be asbestos and lead free. In accordance with MiOSHA regulations, contractor employees who work in areas where they may contact, but not disturb asbestos-containing materials, must receive asbestos awareness training from their employer.

Contractors and their sub-contractors are required to comply with the **Durand Area Schools Safety Rules and Accident Prevention** plan, a copy of which is enclosed.

Any questions should be referred to Jim Neddermeyer, Director of Facilities, at (989) 413-1397.

SAFETY AND SECURITY WINDOW FILM AND INSTALLATION BID

1.0 SCOPE OF PROJECT:

- 1.1 The scope of the project is to provide materials and labor to install Safety & Security 8-Mil film (SCL SR PS8) and film attachment system at the District's four elementary buildings – Durand High School, 9575 Monroe Road, Durand, MI 48429; Durand Middle School, 9550 East Lansing Road, Durand, MI 48429; Bertha Neal Elementary, 930 West Main Street, Durand, MI 48429; and Robert Kerr Elementary, 9591 Monroe Road, Durand, MI 48429. Verify window openings by field measurement.

2.0 INSTRUCTIONS TO BIDDERS:

- 2.1 Specifications and plans are to be considered as the minimum accepted standard. Alternates will be accepted for evaluation only. The primary bid shall be as specified in these documents.
- 2.2 The Board of Education reserves the right to accept or reject any or all proposals; to waive any informality therein; or to award the contract to other than the lowest bidder, which is in the best interest of the District.
- 2.3 Contractor shall submit appropriate documents of insurance (certificates of accord); workers compensation \$100,000, liability \$300,000, coverage pertaining to vehicles, property damage and public liabilities, personal injury, etc., and shall hold the school district blameless in any incident involving the contractor, his employees, his/her equipment, and vehicles.
- 2.4 Bidders shall visit the site area and familiarize themselves with the scope of the project. Project locations are:
- Durand High School – 9575 Monroe Road, Durand, MI 48429**
Durand Middle School – 9550 East Lansing Road, Durand, MI 48429
Bertha Neal Elementary – 930 West Main Street, Durand, MI 48429
Robert Kerr Elementary – 9591 Monroe Road, Durand, MI 48429
- 2.5 The contractor shall submit a list of references complete with names, address, phone number and a contact person, which will allow the Owner to verify ability to meet the terms of this document.
- 2.6 The contractor shall provide items of a minor nature, not specifically noted in these specifications, so as to provide a complete, operable and Owner acceptable installation.
- 2.7 Following award of the contract, work may commence on or after **July 8, 2019**. All work must be completed on or before **August 16, 2019**.
- 2.8 The contractor shall clean their job area daily and dispose of all trash and debris leaving the area broom clean. **The Owners dumpster is not to be used for contractor's trash**. A suitable area for storage may be arranged with prior agreement with the Owner.
- 2.9 **It is the responsibility of the contractor / bidders to field verify all existing conditions.**
- 2.10 The contractor and his/her/their sub-contractors must follow all the conditions of the Owner's Safety Program, a copy of which is enclosed.

3.0 MATERIALS:

- 3.1 LLumar® Safety & Security 8-Mil Film (SCL SR PS8) and Dow Corning 995 Film Attachment System. The safety film and attachment system will be installed on the high-risk entry points and exterior glass identified with professional window film industry consult. Glass to be covered with the film and attachment system totals 5912 sq. ft. or 549 panes of glass.

4.0 **SPECIFICATIONS:**

4.1 Acceptable window film manufacturer shall be LLumar® and film attachment system shall be Dow Corning, or Owner approved equal.

5.0 **EXECUTION:**

5.1 Comply with the manufacturer's written instructions for installing safety and security film and film attachment system.

DURAND AREA SCHOOLS

Safety Rules and Accident Prevention

Durand Area School District is committed to safety on all of its projects. All contractors and sub-contractors shall be made aware of the project safety rules listed below:

1. All contractors (sub), before beginning the project will give their employees a safety orientation and explain the Project Safety Rules.
2. Hard hats shall be worn in all instances where required by OSHA rules and regulations.
3. Any accident shall be reported to the site supervisor immediately. All contractors (sub) are required to maintain current MSDS sheets and to train their employees in the identification and safe handling of hazardous chemicals.
4. Eye, face, and hearing protection must be used when cutting, grinding, chipping, burning, welding, air cleaning or using power actuated tools. Personal protective equipment shall be maintained and kept in clean working order.
5. Proper work clothing and work boots are required. No shorts, cut-offs, street shoes or gym shoes are allowed.
6. The use of alcohol, illegal drugs or tobacco products will be ground for immediate removal from the project.
7. Any horseplay, pranks, or any action which may endanger others, will not be allowed.
8. Mobile scaffolding on castors with work platforms higher than four (4) feet will use a guard rail system.
9. Safety belts / harnesses, lanyards, rope grabs and lifelines will be used above six (6) feet if no other means of fall protection would be in effect as outlined in OSHA subpart M.
10. Compressed gas cylinders must be tied off in an upright manner.
11. All ladders and scaffolding must be erected and used properly. Any broken or defective equipment must be removed from service and disposed of properly.
12. All work areas, walkways, and stairs must be kept clean of debris and scattered materials.
13. All tools must be kept in good working order with guards and safety devices in place and working properly.
14. Only authorized personnel may operate equipment. No riders are allowed on handling equipment.
15. All gasoline or other flammable materials must be stored in approved containers / cans. Machinery and equipment must be shut down / off prior to fueling.
16. Areas where burning or welding are being done must be clear of debris and the operator must have a fire extinguisher adjacent to the work area.
17. Electrical tools and cords shall be checked at regular intervals. Those items worn or defective must be removed from service. Ground Fault Interrupters (GFIC) devices will be used for electrical tools when used outside and in any wet or damp environment when an extension cord is connected to a power outlet without GFCI protection.
18. Contractors (sub) employees must comply with all safety and health rules issued by OSHA, MiOSHA, Michigan Dept. of Public Health, NESHAP, Michigan Bureau of Construction Codes, Office of Fire Safety and the Owner's rules and regulations.

Attachment A - Safety and Security Window Film Proposal

SAFETY AND SECURITY WINDOW FILM PROJECT – TOTAL BID \$ _____

- **Safety & Security 8-Mil Film (SCL SR PS8)**

Brand Name _____ **Sq. Ft.** _____ **\$** _____

- **Security Film Attachment System**

Brand Name _____ **Sq. Ft.** _____ **\$** _____

- **Installation & Labor**

\$ _____

Number of days to complete project _____

Bidding Firm _____

Address _____

City/State/Zip _____

Terms _____

Telephone # _____ **FAX #** _____

The undersigned, representing the bidding firm, does by his/her signature affirm that he/she has read and understands all the terms and conditions of this document. Further, that he/she will abide by these terms and all applicable state, federal and local laws and National Fire Protection Act 101 – Life Safety Code.

Signature of Representative _____

Title _____

Date of Submission _____

Please list comments, conditions or exceptions to the bid _____

Attachment B – Familial Disclosure Form

AFFIDAVIT OF _____
(insert name of affiant)

STATE OF MICHIGAN)
)ss
COUNTY OF _____)

_____ makes this Affidavit under oath and states as follows:
(insert name of affiant)

- 1. I am a/the:
 - President
 - Vice-President
 - Chief Executive Officer
 - Member
 - Partner
 - Owner
 - Other (please specify) _____

of _____, a bidder for Safety and Security Window Film at Durand
(insert name of contractor)

Area Schools.

2. I have personal knowledge and/or I have personally verified that the following are all of the familial relationships existing between the owner(s) and the employee(s) of the aforementioned contractor and the school district's superintendent and/or board members:

3. I have authority to bind the aforementioned contractor with the representations contained herein, and I am fully aware that the school district will rely on my representations in evaluating bids for the Safety and Security Window Film.

4. I declare the above information to be true to the best of my knowledge, information and belief. I could completely and accurately testify regarding the information contained in this affidavit if requested to do so.

(signature of affiant)

Dated: _____

Subscribed and sworn before me in _____ County,
Michigan, on the ___ day of _____, 2016

(signature)

(printed)

Notary public, State of Michigan, County of _____

My Commission expires on _____

Acting in the County of _____

Attachment C - Iran Economic Sanctions Act Certification

I am the _____ of _____, or I am
(title) *(bidder)*
bidding in my individual capacity ("Bidder"), with authority to submit a binding bid for the provision of Safety and Security Window Film to Durand Area Schools. I have personal knowledge of the matters described in this Certification, and I am familiar with the Iran Economic Sanctions Act, MCL 129.311, et seq. ("Act"). I am fully aware that the school district will rely on my representations in evaluating bids.

I certify that Bidder is not an Iran-linked business, as that term is defined in the Act. I understand that submission of a false certification may result in contract termination, ineligibility to bid for three (3) years, and a civil penalty of \$250,000 or twice the bid amount, whichever is greater, plus related investigation and legal costs.

(signature)

(printed)

(date)