



Bridges Charter School

Board Meeting

Date and Time

Monday October 15, 2018 at 6:15 PM PDT

Location

1335 Calle Bouganvilla, Thousand Oaks, CA 91360 - Room 14

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:15 PM
A. Call the Meeting to Order			
B. Record Attendance and Guests		Mike Louderback	1 m
Michael Louderback, President Erin Morrissey, Vice President Michael Flaherty, Parliamentarian Richard Urias, Treasurer Ozge Heerma Gunday, Secretary Bonnie Hodge, member Marcy Crawford, member			
Kelly Simon, Director Cindy McCarthy, Assistant Director			
C. Approval of Agenda	Vote		
D. Approval of Minutes	Approve Minutes	Mike Louderback	2 m
Approve minutes for Board Meeting on September 17, 2018			
II. Presentations			6:18 PM
A. PAC Report	FYI		3 m
B. Marlo Hartsuyker - VCOE Charter School Oversight	FYI	Marlo Hartsuyker	4 m
C. Energiplant 715 Video Conference	FYI		25 m
III. Public Comments			6:50 PM
A. Public Comments	FYI		5 m

Persons wishing to address the Board may do so at this time upon recognition from the President. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.

IV. Reports

6:55 PM

A. Governing Board	FYI	Mike Louderback	15 m
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Board Members

- Board President - Michael Louderback
 - Charter Renewal Committee

Committee Reports

- Budget Richard Urias
- Culture and Climate - Erin Morrisey
- Educational Excellence - Bonnie Hodge
- Facilities - Michael Flaherty
- Governance - Marcy Crawford
- Safety -Ozge Heerma

B. Director and Assistant Director	FYI		15 m
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AGENDA ITEM SUMMARY

- Kelly Simon
 - Enrollment Report
 - Director's Meeting at VCOE
 - Hot Lunch Program
 - WASC Report
 - Safety Officer
 - PAC Meeting Report
 - Committee Meetings
- Cindy McCarthy
 - Drills
 - Conferences

V. Consent Items

7:25 PM

A. Consent Items	Vote	Mike Louderback	5 m
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Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

- 6.1 Personnel Report
- 6.2 Financial Reports
 - 6.2.1 Approval of Checks
 - 6.2.2 Approval of Financial Statements
 - 6.2.3 Approval of Purchase Orders
 - 6.2.4 Approval of Credit Card Purchases
- 6.3 Obsolete Items

VI. Business and Operations

VII. Parents and Community

7:30 PM

- | | | | |
|--|------|-------------------|---------|
| A. Ratification of Family Handbook 2018-19~ | Vote | Cindy
McCarthy | 10
m |
|--|------|-------------------|---------|

The 2018-19 Family Handbook has been modified to reflect current staff, changes in bell schedule and updates to policies and procedures. I recommend ratification of the Family Handbook for the year 2018-2019. Because this handbook has already been disseminated, other than names and dates, the items that were red-lined are attached to a separate document. Approval of this item is recommended.

VIII. Personnel

7:40 PM

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|---|------|----------------|--------|
| A. Approval of Ellen Smith as Advisor to Director, 2018-19 | Vote | Kelly
Simon | 5
m |
|---|------|----------------|--------|

It is requested that Ellen Smith continue to provide support for WASC and LCAP during the 2018-19 school year. It is proposed that she work a maximum of 5 days at \$600 per day. This expense has already been budgeted.

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|---|------|-------------------|---------|
| B. Approval of 2018-19 Employee Handbook | Vote | Cindy
McCarthy | 10
m |
|---|------|-------------------|---------|

The Employee Handbook has been revised for the 2018-19 school year. I recommend approval of this item so that we may disseminate this informative handbook to all Bridges employees.

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| C. Consideration of Approval of Overnight Trip Compensation 2018-19 NTE \$3000~ | Vote | Cindy
McCarthy | 10
m |
|--|------|-------------------|---------|

For any approved overnight trip expected by Bridges, the staff member will be compensated \$100 per night, with the exception of competitive events. For teachers, a stipend will be payable in the next regular monthly payroll following the month of the overnight field trip. Example: field trip in October, payment in November. Classified employees will be paid in the next regular monthly payroll following the month of the overnight field trip. I recommend approval of this item.

IX. Curriculum and Instruction

8:05 PM

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|--|------|-------------------|---------|
| A. Ratification of Curriculum Adoption, 2018-19 | Vote | Cindy
McCarthy | 7
m |
| B. CAASPP Results Spring 2018 | FYI | Cindy
McCarthy | 10
m |
| C. Consideration of Approval of Overnight Field Trips 2018-19 | Vote | Cindy
McCarthy | 10
m |

In accordance with Board policies regarding field trips (BP 3541 and BP 6153), we are requesting Board approval for several overnight trips planned for spring 2019. The trips directly support each grade level's social studies and science curricula.

4th grade: By the Great Horn Spoon- Dana Pt., CA (4/2/19 - 4/3/19) Role playing and simulating the Gold Rush

5th grade: Astro Camp - Ildyllwild, CA (4/5/19-4/7/19) Connecting to the space unit - simulations of micro-gravity and being on the surface of Mars

6th grade: Yosemite, CA (2/24/19- 3/1/19) Studying environmental science, life science and ecology water shed studies in a natural outdoor environment; experiencing team building

7th grade: Catalina, CA (4/3/19 -4/5/19) Hands-on science experiences with natural land and sea environments

8th grade: Washington, D.C. (May 2019) In depth US History and Government study of the three branches of national government

X. Special Projects/Programs

8:32 PM

A. Healthy Kids	FYI	Kelly Simon	5 m
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Bridges Charter School participated in the California Healthy Kids Survey last spring. The Healthy Kids Survey is designed to provide schools with quality local data which can be used to improve student academic performance and social-emotional, behavioral, and physical health of all youth. It assesses key indicators linked to success in school, career, and life. Our results have been returned, and we have analyzed the results as a staff.

XI. Special Education

XII. Pupil Personnel

XIII. Support Services

XIV. Facilities

XV. Charter Policies

8:37 PM

A. First Reading of Replacement BP 1240 Volunteers	Discuss	Kelly Simon	10 m
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This is the first reading of a replacement for BP 1240 Volunteers. The original policy is attached as well.

B. First Reading of AR 1240 Volunteers	Discuss	Kelly Simon	5 m
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C. Second Reading of Revision of BP 3541 Transportation for School Related Trips	Vote	Cindy McCarthy	5 m
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This transportation policy is being implemented to reflect current recommendations for drivers from our insurance company. Approval is recommended.

D. Second Reading of BP 3541.1 Transportation for Volunteer and Employee Drivers	Vote	Cindy McCarthy	5 m
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E. Second Reading of AR 3541.10 Transportation for Volunteer and Employee Drivers	Vote	Cindy McCarthy	5 m
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F. First Reading of BP 5253 Staff/Student Professional Boundaries	Discuss	Cindy McCarthy	10 m
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Ed Code Section 44050 requires Districts to provide a written copy of their student interaction policy to parents/guardians. However, this mandate can be met by posting it for viewing on our website. Approval of this policy is recommended.

G. First Reading of Replacement of BP 6173 Education for Homeless Children	Vote	Cindy McCarthy	10 m
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This replacement includes all of the current requirements which are now mandated by law. Approval is recommended.

XVI. Governing Board

XVII. Pending Agenda Items

XVIII. Closed Session**9:27 PM**

A. Business Pursuant to Government Code § 54956.9	Discuss	Mike Louderback	30 m
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Consideration of Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of an Employee. (1 Case):
1832000145 3920000034 1620000020

B. Return to Open Session	Vote	Mike Louderback	1 m
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XIX. Open Session**9:58 PM**

A. REPORT ON ACTIONS TAKEN IN CLOSED SESSION	FYI	Mike Louderback	1 m
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XX. Closing Items**9:59 PM**

A. Adjourn Meeting	Vote		
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