

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF ANNUAL ORGANIZATIONAL BOARD MEETING**

**December 11, 2018**

BOARD MEMBERS  
PRESENT:

Diana Carey  
Dr. Bonnie Castrey  
Dr. Duane Dishno  
Susan Henry  
Dr. Michael Simons

BOARD MEMBERS  
ABSENT:

None

ADMINISTRATIVE  
PERSONNEL PRESENT:

Dr. Clint Harwick, Superintendent  
Dr. Carolee Ogata, Deputy Superintendent, Human Resources  
Jeff Starr, Assistant Superintendent, Business Services  
Dr. Owen Crosby, Assistant Superintendent, Educational Services  
Carole Thomas, Executive Assistant

ADMINISTRATIVE  
PERSONNEL ABSENT:

None

PLACE AND DATE OF  
MEETING:

District Office  
December 11, 2018

ANNUAL MEETING OF  
FINANCING  
CORPORATION: (I-A)

The annual meeting of the Financing Corporation was called to order by the President, Dr. Castrey, at 4:45 p.m. (See separate minutes).

CALL TO ORDER:

The meeting of the Annual Organizational Meeting was called to order at 5:00 p.m. by the President, Dr. Castrey.

CLOSED SESSION: (I-B)

The Board recessed to Closed Session at 5:00 p.m. to consider Student Expulsions: Education Code section 48918; Public Employee Appointment/Assignment/Reassignment/ Discipline/ Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951; and Negotiations – Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957.6.

Present were Dr. Clint Harwick, Dr. Carolee Ogata, Dr. Owen Crosby and Jeff Starr.

RECONVENED: The meeting was reconvened at 6:07 p.m. Dr. Castrey announced that no action was taken in Closed Session.

PLEDGE OF ALLEGIANCE: (II) Trustee Castrey led the Pledge of Allegiance.

OATH OF OFFICE – NEWLY ELECTED TRUSTEES: (III-A) Dr. Harwick administered the Oath of Office to Bonnie Castrey, Diana Carey and Duane Dishno as trustees. Dr. Castrey, Ms Carey and Dr. Dishno were seated for the 2018-2022 term.

RECEPTION: (III-B) A reception took place from 6:10 p.m.to 6:33 p.m. to offer congratulations to new and re-elected trustees.

Dr. Castrey, outgoing President, reviewed the past year’s accomplishments and expressed thanks to numerous staff members, departments and sites.

ORGANIZATION OF THE BOARD: (III-C) Dr. Castrey nominated Dr. Dishno for President. Mrs. Henry seconded. The Board voted 5-0 for Dr. Dishno.

Dr. Simons nominated Mrs. Henry for Vice President. Dr. Dishno seconded. The Board voted 5-0 for Mrs. Henry.

Dr. Castrey nominated Dr. Simons for Clerk. Dr. Dishno seconded. The Board voted 5-0 for Dr. Simons.

Dr. Dishno nominated Dr. Castrey for Alternate Clerk. Mrs. Henry seconded. The Board voted 5-0 for Dr. Castrey.

Ms Carey will be Member.

Dr. Dishno expressed thanks to Dr. Castrey and presented her with a crystal engraved paperweight. Dr. Dishno took the gavel.

ORGANIZATION OF THE  
BOARD: (III-C)  
(continued)

Committee Assignments

Dr. Simons will continue to serve on the nominating committee for election of County Committee on School District Organization, with Mrs. Henry as alternate.

All members will serve a Political Action Representatives for the Orange County School Boards Association.

Ms Carey will serve as representative to serve on the Adult/ Alternative Education Community Advisory Committee . Dr. Dishno will serve as alternate.

Dr. Dishno will serve as representative on the Coastline Regional Occupational Program (CROP) Board. Ms Carey will serve as alternate. Meetings at CROP Board Room - dates and times to be determined.

Dr. Dishno will serve as representative on the District English Learners Advisory Committee (DELAC). Ms Carey will serve as alternate. Times, dates and locations to be determined.

Dr. Dishno and Mrs. Henry will serve on the district LCAP Committee.

Dr. Dishno and Mrs. Henry will serve as representatives on the district Relationships by Objectives (RBO) Committee. Meetings on fourth Tuesday of the month at 3:30 p.m. in the Board Room.

Dr. Castrey and Ms Carey will serve on the district Team Building Through Communication (TBC) Steering Committee. Two more meetings left in this school year – Thursdays at 2:00 p.m., February 28 and April 25 in the Huntington Beach Room.

Mrs. Henry will serve on the Booster Task Force.

A schedule of regular and study session Board meetings to be held at the District Office beginning at 6:00 p.m. on the listed Tuesday evenings was adopted.

A rotation schedule for Board President/member meetings with the Superintendent to review Board agenda will take place at 2:00 p.m. on the Thursdays preceding the Board meetings, except for those meetings with Dr. Simons which will begin at 4:00 p.m.

It was moved by Dr. Castrey, seconded by Mrs. Henry, to adopt the Committee Assignments as presented.

Motion unanimously carried.

APPROVAL OF MINUTES: (III-D) It was moved by Mrs. Henry, seconded by Dr. Castrey, to approve the minutes of the November 18, 2018 Board meeting.

Motion carried 4-0.  
Ms Carey abstained.

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-E) Board members representing the district on various committees presented reports and discussed activities.

STUDENT BOARD REPRESENTATIVE REPORTS: (III-F) Kellie Griener, Student Representative to the Board from Ocean View High School, presented reports on campus activities.

SUPERINTENDENT'S REPORT: (III-G) Dr. Harwick reported that last year's District-wide Food Drive had collected 140,000 food items. The schools are charged up to see who will win this year in the number of items they will collect. Dr. Harwick extended Happy Holidays greetings as we move into the winter break.

PUBLIC COMMUNICATION TO THE BOARD: (III-H)

None.

FIRST INTERIM FINANCIAL REPORT AND CERTIFICATION OF FINANCIAL STATUS: (IV-A)

Jeff Starr, Assistant Superintendent, Business Services, presented the First Interim Financial Report for the fiscal year 2018-2019. Mr. Starr indicated that this was a snapshot in time, and it would focus on the more major items.

APPROVAL OF FIRST INTERIM FINANCIAL REPORT AND CERTIFICATION OF FINANCIAL STATUS: (IV-B)

It was moved by Mrs. Henry, seconded by Dr. Castrey, to approve the First Interim Financial Report for the fiscal year 2018-2019 as presented. It was also moved that the Board President certify, as required by AB 1366, that the district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Motion unanimously carried.

BOARD POLICY: (V-A)

It was moved by Dr. Castrey, seconded by Dr. Simons, to approve the following Board policy for second reading and adoption in the continued revision of existing policies and administrative regulations:

BP 6153 – Field Trips

Motion unanimously carried.

CONSENT CALENDAR: It was moved by Mrs. Henry, seconded by Dr. Castrey, to approve  
(VI) the Consent Calendar as presented.

Motion unanimously carried.

PURCHASE ORDERS: Approval was granted for purchase orders in the amount of  
(VI-A) \$3,708,485.87.

PERSONNEL Approval was granted for the Certificated and Classified Personnel  
REPORT: (VI-B) Report No. 5 as presented.

PROFESSIONAL AND Approval was granted for the Professional and Official Business  
OFFICIAL BUSINESS activities as presented.  
ACTIVITIES: (VI-C)

FIELD TRIPS: Approval was granted for the Field Trips as presented.  
(VI-D)

CONTRACTS AND The Board determined that the listed individuals or contractors  
CONSULTING were specially trained, experienced, and competent to provide  
AGREEMENTS: services and advice in the noted areas. Such services were not  
(VI-E) available free of charge from public agencies, and such services  
and advice are needed on a limited or occasional basis. Approval  
was granted for the consultants and/or contractors as presented.

NON-PUBLIC Approval was granted to enter into the non-public school/agency  
SCHOOL/AGENCY contracts and amendments as presented, and the West Orange  
CONTRACTS & County Consortium for Special Education was authorized to  
AMENDMENTS: receive invoices and process payment.  
(VI-F)

PARENT Approval was granted to reimburse parents for transportation of  
REIMBURSEMENT special education students, as students require transportation to  
FOR non-public schools located outside district boundaries per their  
TRANSPORTATION IEP.  
OF A SPECIAL

EDUCATION Effective: August 27, 2017 to June 30, 2019  
STUDENT Fiscal Impact: Amount not to exceed \$4,800.00  
(NO. W19191): (VI-G)

CONFIDENTIAL Approval was granted for the confidential General Release and  
GENERAL RELEASE Settlement Agreement between the Huntington Beach Union High  
AND SETTLEMENT School District and the special education students and parents.  
AGREEMENT – Under the terms and agreement, the District agrees to move the  
SPECIAL student from a non-public school to a program run by the Orange  
EDUCATION County Department of Education (OCDE).  
STUDENT CASE  
NO. Y50-18/19: (VI-H)

ACCEPTANCE OF FUNDS – AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT (WHS): (VI-I)	Approval was granted to accept funds from the California Department of Education in the amount of \$9,102 for the Agricultural Career Technical Education Incentive Grant. The funds will be used to support the Agricultural program at Westminster High School. District matching funds were required. Authorization to expend funds upon receipt was granted.
FIELD EXPERIENCE AGREEMENT: NURSING AND HEALTH CARE PROFESSIONS – GRAND CANYON UNIVERSITY: (VI-J)	Approval was granted for the field experience agreement between Grand Canyon University and the Huntington Beach Union High School District in order to facilitate the preparation of university students in the nursing and health care professions by developing progressive learning experiences. The term of this agreement will be December 11, 2018 through June 30, 2022.
AGREEMENT WITH RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS: (VI-K)	Approval was granted for the Memorandum of Understanding/ Agreement between the Riverside County Superintendent of Schools and the Huntington Beach Union High School District for participation in the Center for Teacher Innovation Induction Program. The purpose of this agreement is to establish a formal partnership in the coordination of providing services for new teachers during their induction period, leading to professional success in the classroom. The term of this agreement will be from July 1, 2018 through June 30, 2021.
STUDENT TEACHING AGREEMENT – LOYOLA MARYMOUNT UNIVERSITY: (VI-L)	Approval was granted for the student teaching agreement between Loyola Marymount University and the Huntington Beach Union High School District in order to facilitate the preparation of future teachers by developing progressive learning experiences. The term of this agreement shall be October 1, 2018 through August 31, 2021.
ADDENDUM WITHIN CALIFORNIA SCHOOLS VEBA AGREEMENT: (VI-M)	Approval was granted for the addendum to the district’s current participation agreement with California Schools VEBA. The purpose of this agreement, in which all bargaining units have approved, is to add Delta Dental PPO and VSP plans under VEBA. Effective date of added plan elections will be January 1, 2019.
SINGLE PLAN FOR STUDENT ACHIEVEMENT: (VI-N)	Approval was granted for the revised <i>Single Plan for Student Achievement</i> for the district’s high schools. In compliance with EC 654001 as amended by SB374, the schools developed a plan of action to raise the academic performance of students, to improve the education program and to evaluate the effectiveness of categorical programs. As required, the School Site Councils have completed the annual review of their school’s plan, and necessary revisions were made. The plan was available for review in the Educational Services division.

SALE OF SURPLUS  
AND OBSOLETE  
DISTRICT PERSONAL  
PROPERTY: (VI-O)

Approval was granted to declare the following items as surplus and approve the disposition of these items in accordance with Education Code section 17545 *et seq* and Board Policy 3270.

OCTOBER 2018  
DISBURSEMENTS:  
(VI-P)

A recap of the payments processed during the month of October 2018 was presented.

NEW BUSINESS: (VII)

None.

ADJOURNMENT:

The meeting was adjourned at 7:50 p.m.

  
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Clerk  
\_\_\_\_\_  
Secretary