



**Meeting Minutes**  
**October 2, 2018 at 8:00 a.m.**

**Attendance:**

<b>D. Wilmot</b>	<b>L. Daniels</b>	<b>R. Crimmins</b>
<b>K. Barabas</b>	<b>T.Petrone</b>	<b>M.Witt</b>
<b>C.Ryu</b>	<b>D.LaGalia</b>	<b>V.McClure</b>
<b>J.Lukang</b>	<b>V.Milin</b>	<b>C.McCarthy</b>
<b>M.Gallagher</b>	<b>C.Napolitano</b>	<b>E.Quill</b>
<b>A.DelGiodice</b>	<b>M.Brito</b>	<b>A.Schoembs</b>
<b>M.Wood</b>	<b>D.Chisholm</b>	<b>D.Kellogg</b>
<b>M.Houston</b>	<b>M.Haggerty</b>	<b>G.Marchetti</b>
<b>M.Oliver</b>	<b>A.Gillespie</b>	<b>M.Sullivan</b>

**Call In:** *A.Setikas, R.Brieva, and P.Zaladonis*

Kate Ruebenacker called the meeting to order at 8:03, and a prayer was said prior to the official start of the meeting.

Members of the board introduced themselves, followed by the group at large doing the same.

***The Presidents Report:*** Kate started her report with a reminder on the importance of volunteering and supporting the school community and the events. There will be a few changes this year, and it is the hope of the HSA that these new events will encourage community building within the families of the school.

She included updates on the events that have taken place thus far: New Family Orientation, Welcome Back Coffee, Food Truck Festival, High School Information Night, Book Fair, and Back To School Night

The new lunch program was briefly discussed, and Teresa and Cienna were commended for all their work to get the new program up and running. Teresa will be speaking more on the lunch program during the committee reports.

Kate also mentioned the change in the format to Ladies Night, it is now known as the Big Fall Event (BFE), and the addition of a Golf Outing in May.

Financially the HSA has spent funds on: New Family Orientation, The Teacher Welcome Back Lunch, The Welcome Back Coffee, Teacher Wish List Books (Book Fair), Playground Mulch, and the refreshments from the Back to School Nights.

She encouraged everyone to spread the word about the many events that SES has coming up in the month of October and November. It is going to be a busy fall.

***The Treasurer Report:*** Danielle went over some basic guidelines for submitting check requests and depositing checks. Forms from the SES website must be used, or the items will be returned.

Kindly remove all staples from checks (bank request). Please allow one week for check requests to process.

The Food Truck Festival (Krista will provide more information) was up from last year in attendance, and the Book Fair (Teresa will provide more details) did very well.

***The Principal Report:*** Mrs. Lewis started by updating everyone on our enrollment. She is very happy with our enrollment, and the PreK 3 is full and the PreK4 is just about full.

The students in grades 3-8 are broken up into “Math Groups” by ability. Unlike last year students who are advanced for their grade will be taking advanced math, however they will be in a class with only other students in their grade. ( advanced 3rd graders will not take Math class with 4th graders)

Mrs. Colman has gone to a part time teaching schedule and she will be teaching Math only.

Class Trips; funding for class trips must be done via the HSA/Class Parents. The school will not be directly collecting the funds for the trips. Mrs Lewis reminded the group that any bus company that is hired for transportation must provide a certificate of insurance. There also must be enough seats on the bus.

We have two new custodians this year who will be split the day (they will overlap for one hour) Mr. Chris (early morning shift) and Mr. Eric (begins at 10:30)

Plumbing improvements took place over the summer (some “original parts” were replaced)

Mrs. Lewis thinks that lunch is going very well, and she was happy with the quality of the food.

We have a new company hosting our website (Edlio)

She has asked that the middle school classrooms all have a reading library available for the students. She thanked the HSA for the books that they bought for the teachers from the Book Fair.

**Sports Changes:** Mrs Lewis explained that RCAN will now be overseeing the Basketball and Cheer Programs for all the elementary in the diocese. This will result in some changes to how we have run the program in the past. The SES Athletic Directors will be hosting a meeting on Thursday October 4th in the evening to go over all the details of the new program. Mrs Lewis was able to share some details: SES will get to play more teams, we will likely be playing in Bergen County only, SES will not play SES in the championship game, for this year it will be a school team only not a parish team.

Amy Nightingale, who is responsible for the cheer program at SES, was not fully aware that cheerleading was part of these new changes. She was directed to reach out to someone at RCAN for further explanation and guidelines.

Lindsay Daniels, brought up some general concerns felt by her and a few other parents who have kids who have been involved in the basketball program. She feels that this could change the dynamic of the teams.

Mrs. Lewis reminded the group that this is a mandate that has come from Cardinal Tobin.

Dana Wilmot, brought up that the meeting with the Athletic Directors at SES and the deadline to sign up and pay are only a day apart and some kids might need more time to decide if they want to participate.

Maura Sullivan asked Mrs. Lewis if the YMCA will be running the Basketball Clinics for grades K-2 this year. Mrs. Lewis confirmed that they will, and it will take place in late winter.

Diane Kellogg had some general questions about the levels of each team and the different leagues.

Kate Ruebenacker suggested everyone attend the meeting on Thursday. Our ADs are attending a meeting tonight with all the ADs in the diocese, and they will be sharing all information at the SES meeting on October 4th.

Amy Nightingale, had some questions about attire for Mission Days/Dress Down Days. After a lengthy discussion with the room, it was concluded that clarity is needed with regards to what the students (specifically the girls) can and can not wear. Specifically there are some questions/concerns on leggings being worn. Mrs. Lewis is going to provide details in her next letter to the community in the Brown Envelope.

Mrs. Lewis did add the “leggings” can be worn under the winter uniform in place of footed tights.

She thanked the new HSA board for meeting with her over the summer.

### ***Committee Reports:***

**Book Fair:** Chaired by Teresa Petrone- She thanked everyone for the hard work they provided during the week, and for answering the call to volunteer. Book Fair made about \$9300 in Scholastic Dollars.

**High School Information Night:** This event did not have a chairperson. Kelly Tweed updated the group on the evening. It was not as well attended as it had been previously. People seemed to like the “fair” format, and the high schools that attended enjoyed being able to meet with more students and parents. The hope is to find a chairperson for the spring and host the event annually in March of each year.

**Lunch Duty:** Lunch Program Chairs Teresa Petrone and Cienna Ryu-We are in our 3rd week of lunch...Lunch orders are at about 125 orders per day and last year it was about 75. It has increased each week thus far. The kids are happy with the food. The NM staff is the same each week. The two pizza deliveries have been added plus this year.

\*If your child forgets lunch...you must have an account at NM and give them permission to have your child buy lunch.

\*\*Nicholas Markets will not allow us to send food home if a student is not in school. You have the ability to cancel your order early in the morning the day of.

Diane Kellogg asked if we can take the water bottle away, possibly reduce the cost. TP-said to encourage the kids to take them home.

Mrs Lewis-Said that Eric is busy doing the floors and the trays are taken for recycling between each lunch, and the Lunch Parents need to be the ones who clean the tables.

A more defined process on what to do if there is a vacancy for a lunch volunteer (no sign up) and if someone needs a replacement at the last minute. The HSA board at the Lunch Program chairs will formalize this for everyone.

**Wrapping Paper:** Chairperson Veronica McClure- Extended the deadline one week, in time for Thanksgiving Delivery. Heads up will be given as to when the delivery will be made...all will be going home with the kids

**Food Truck Festival:** Chairpersons Jenny Wells and Krista Barabas- Krista reported on the success of the event. This year we had 10 trucks, games, and live music. Thank you to the Cardella Family and the Amireh Family (Rolling Pita Truck) for all their work and donations. Thank you to all the volunteers. The date change was positive.

**Clothing Drive:** Chairperson Corinne Albarella-Takes place next week (Clothes, Shoes, Stuffed Animals) put everything in a garbage bag and shoes are separate.

**Trunk or Treat** Chairperson Maria Brito spoke-More like a party...adding some fun elements, spooky maze (looking for inflatables for the maze and a fog machine). 200 pumpkins have been donated by the Petrone family. 28 families signed up thus far for trunks. Candy donations are in the lobby (PEANUT FREE ONLY). Costume contest for families and grade levels. There will be music. Decorating needs the day of if anyone would like to help. (7th and 8th grade students will volunteer for set up and the night of as per Mrs. Lewis)

**Walk A Thon:** Chairperson Diane Kellogg- October 31st Bin in the lobby for old shirts. Forms will be in the BE. Class Parents set up the class table for the party after.. Individual prizes. Makes close to \$5000 There will be music. Starts at 1:00 pm (Rain Date-just done inside). Donation/Participation gets a NUT pass.

**BFE-Harvest Moon Bash:** Chairperson Denise LaGalia -Nov 9th 7-9 (great location, with a kitchen , and a bar room) Denise stressed that everyone is welcome!!!! Couples, just the girls, just the guys....

- No assigned seating-Cash Bar (not too expensive)
- Evening will be similar to Ladies Nights (Tricky Tray, Baskets, 50/50, etc)
- Pre ORDER YOUR TICKETS!!!! Very Important. \*\*\*
- No calling ticket #'s, you pick up your winnings at the end of the night
- All donations should be new.

**5K:** 8th Grade Class Parents-Looking for the whole school to be involved in some way (run, walk, sponsor, volunteer etc). Details will be in the Brown Envelope

**Spirit Wear-** Amy Nightingale is running this year...and just waiting for the items to be placed on the new website.

*The HSA would like to thank Giovanna Marchetti for her help with hospitality at our meeting today. It was much appreciated!*