

# Welcome

Welcome to the 2018-2019 school year. Our school is more than the physical building and grounds-it is the students, faculty, staff, parents, alumni, and total community. Mount Airy High School has a global reach and impact. It is our desire that you will become an active participant in our school and take full advantage of the many opportunities found at Mount Airy High School.

This Handbook is designed to give you information about Mount Airy High School's policies, procedures, and opportunities for participation. We have high expectations for ourselves and our students, and we feel that our expectations promote a school climate that is safe and conducive to learning. We invite you to be active, be involved and have a great school year as a Granite Bear. We encourage all students, and family members to stay informed regarding all things related to MAHS by regularly checking the school website [mahsbears.org](http://mahsbears.org) or by following these Twitter accounts (some clubs and organizations may have their own Twitter accounts):

MountAiryBears (MAHS Official Twitter)  
MAHSCounseling  
JasonDorsett  
kjoyceMAHS  
Ahmayfield

## Administration

Mount Airy High School is designed to be a safe, inviting learning environment for all students. School Administration encourages students who have concerns about anything to reach out to school administration or a staff member. MAHS administration has an open-door policy for all students.

## Assemblies

It is an expectation of Mount Airy High School that student behavior should be refined and courteous at all times. An indication of the school culture is the conduct of its student body at an assembly. Whether guests are present or not, each student is personally responsible for the impression made by the school as a whole.

### **Student Responsibilities and Expectations**

1. All students are expected to report to assemblies and sit with their class.
2. When entering the auditorium, students should keep in a single file line and talking should be minimal.
3. The first student to enter a new row should move to the far end of the row and each subsequent student should fill all seats in order. Every available seat should be filled.
4. Students are expected to find a seat quickly and remain in that seat for the duration of the program.
5. During the assembly programs, students are expected to exhibit exemplary behavior. Correct behavior closely resembles that of the classroom behavior expectations.
6. Tradition at Mount Airy High School requests that underclassmen and guests remain standing as seniors enter the assembly and are seated.
7. Unless granted permission from school administration, students in ALP cannot attend assemblies.
8. The MAHS dress code will be enforced and hats or other headgear are not permitted.

# Athletics

Mount Airy High School offers a wide range of sports that are governed by MACS and NCHSAA policies. More information can be found on the school website or by contacting the Athletic Department.

All students that participate in school sponsored athletics must agree to the Student Random Drug Testing Policy.

All students that wish to participate in a school sponsored athletic team must:

1. Have a current physical on file
2. Agree to the MAHS student-athlete code of conduct
3. Register on Family Id. This can be found on mahsbears.org

## Athletic Events

The Mount Airy Youth Foundation along with Mount Airy High School has made arrangements for all MACS students to receive free admission to all home sporting events with the exception of endowment games and NCHSAA playoff games. Students must present their ID cards for free admission. If a student does not have their ID card, then they must pay the price of admission.

Conduct at all extra-curricular events are governed by the school's student behavior policy. Students are encouraged to cheer for the Granite Bears but not to taunt, harass, use profanity, or be disrespectful toward fans, opposing teams, or officials.

## Attendance Regulations and Procedures

### **STUDENT ABSENCES**

High School attendance is an essential element in the learning process. **Students missing more than six (6) days in a semester will not receive credit for the course unless the student makes a 70 or higher on the EOC, NCFE, Vocats and/or teacher made exam AND earns a passing grade for the course.** No Credit (FF) will be recorded if the student does not meet both stipulations. Students with extenuating circumstances may file an appeal with the School Attendance Appeals Committee prior to the completion of the course. Appeals will not be considered if the student has any unexcused absence.

### **MAKE-UP WORK**

It is the student's responsibility to complete make-up work within two days for each day absence (excused absences only). Students will not be allowed to make-up missed work with an unexcused absence. The guidance department/office will obtain a student's homework assignments after he or she has been absent for two (2) days. Parents should call the school by 8:30 a.m. by the second day of the absence to notify school personnel of the need to gather missed assignments. Assignments can be picked up in the main office on the afternoon of the second absence, or a student should check their Schoology account. All work is required to be made up within the six-week grading period when the absence occurs.

### **ATTENDANCE**

To be in attendance for the day, a student must be present in the school for at least one-half of the school day. **At the high school level, missing more than fifteen (15) minutes will result in an absence for that class.**

### **EXCUSED ABSENCES:**

When a student must miss school, a written excuse must be presented to the school from the parent, guardian, officer of the court, State Board of Health, or doctor stating the date(s) and reason for the absence. If a written excuse is not submitted by the second day of attendance following the absence, the absence will be considered unexcused. An absence may be excused for the following reasons:

1. **Illness or Injury:** When the absence results from illness or injury which prevents the student from being physically able to attend school.
2. **Quarantine:** When isolation of the student is ordered by the local health officer or by the State Board of Health.

3. **Death in the Immediate Family:** When the absence results from the death of a member of the immediate family of the student. For the purpose of this regulation, the immediate family of a student includes, but is not necessarily limited to, grandparents, parents, brothers, and sisters.
4. **Medical or Dental Appointments:** When the absence results from a medical or dental appointment of a student.
5. **Court or Administrative Proceedings:** When the absence results from the attendance of a student at the proceedings of a court or an administrative tribunal if the student is a party to the action or under subpoena as a witness. The Local Board of Education can be considered an administrative tribunal.
6. **Religious Observance:** When the student is absent due to a religious observance in accordance with local school board policy.
7. **Educational Opportunity:** College visits only.
8. **Local School Board Policy:** LEAs may excuse temporary or occasional absences for other reasons in accordance with local school board policies, provided that the student has been in attendance for at least one-half of a school day during the current school year.
9. **Absence related to deployment activities:** A student whose parent or legal guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or immediately returned from deployment to a combat zone or combat support posting for the purpose of visiting said parent or legal guardian. (G.S. 115c-407.5 Article V (E)).

### **MAKE-UP WORK DUE TO: FIELD TRIPS / EXTRACURRICULAR / ATHLETIC EVENTS**

1. Work missed because of athletic/extracurricular activities or field trips must be made up according to the time schedule determined by the student's teachers.
2. Students should be encouraged to make up tests immediately.
3. If a student is not keeping up the work missed, the coach should prohibit the student from participating in any athletic practice or event until instructional work has been completed.
4. If students are going to miss classes due to field trips or extracurricular activities, teachers should be notified beforehand of days students will be absent from class.

### **PROCEDURES AFTER A STUDENT ABSENCE**

1. Students must receive a pink admission slip prior to 7:55 on the day they return to school. These notes can be obtained from Mrs. Goins or Mrs. Hiatt.
2. A pink admission slip must be obtained for any class missed within two (2) days of their return to school.

## Bear Den/Compassion Supplies

Mount Airy High School believes that all students need the tools to succeed in class. This includes school supplies such as pencils and paper for academic needs, food supplies for nutritional needs, and other items for basic needs. If you or someone you know needs support with either of these, please let a faculty or staff member at Mount Airy High School know.

## Check-in

All students who arrive between the beginning and ending of school must report to the front office and receive an "admit slip". This note will be required for entrance into class.

## Check-out

Students who need to leave before the end of the day must secure written permission. Slips are available prior to 8:00 a.m. (blue slip). Please show the blue slip to the teacher at the beginning of the class indicating your check-out time.

- All early dismissal requests must be in writing.
- The request must indicate the date, reason for the request, a phone number where a parent/guardian can be reached, and the time the student must leave.

- Requests must be presented before 7:55 am.
- Those who have permission to check out must leave the premises immediately at the designated time.

## Emergency Check-Outs

In the event of an emergency, students will not be allowed to check out without permission from a parent or guardian. Any student who leaves school grounds without permission will be considered skipping.

## Tardies

Tardies will accumulate on a semester basis for each class and will begin anew at the start of each semester.

- 1st Tardy-Verbal Warning
- 2nd Tardy-written warning from teacher issued to student; parent contacted
- 3rd Tardy-one day After School Detention-Parents Contacted
- 4th Tardy-one day After School Detention-Parents Contacted
- 5th-10th Tardy-one day Alternative Learning Placement
- 11th Tardy and up-two days Alternative Learning Placement

## Cafeteria/Food

Our cafeteria is a clean, friendly place. Serving lines are to be orderly, and students are not permitted to cut in line. Violators will face disciplinary action. Tables are to be left clean. Trays and trash should be disposed of appropriately. Outside seating is for students that are currently classified as seniors.

No food or drink will be consumed outside of the cafeteria except in designated areas. **All food consumed at school must either be prepared at home or purchased from the cafeteria. Food delivered from, or provided by, restaurants will not be permitted.**

## Cell Phones

Students are permitted to use their cell phone (or comparable electronic device) before and after school and during their lunch break. Between 8:00am and 3:00pm. Other than the student's lunch break, cell phones must be stored away entirely. Music, alert sounds, phones ringing, etc. should not be heard while these devices are in use during the times allowed, nor is video or voice recording of a student or staff member without their permission allowed.

- **School employees may immediately confiscate any wireless communication devices that are on, used, displayed or visible or in violation of this policy. Devices will only be returned to a student's parent or guardian.**
- **The following factors should be considered when determining appropriate consequences:**
  - **Whether the wireless communication device was used (1) to reproduce images of a test, to obtain unauthorized access to school information or assist students in any aspect of their instructional program in a manner that violates any school board policy or school rule; (2) to bully or harass other students; (3) to send illicit text messages; (4) to take and/or send illicit photographs; or (5) to be used in any other manner that would make more severe disciplinary consequences appropriate**

## Clubs/Organizations

Mount Airy High School offers a wide range of clubs and activities for all students. Students are encouraged to participate in clubs or student organizations during their time at Mount Airy High School. A list of clubs and

organizations, along with sponsors, will be provided in each classroom. All clubs and organizations must have a faculty sponsor.

## Collection of Debts/Student Fees

All student obligations to the school must be taken care of before students are allowed to graduate. MAHS, along with MACS, has worked hard to remove most student fees. The following are the fees that MAHS charges (clubs and other organizations may require a student membership fee and other costs):

**Graduation Fee      \$50.00                  Student Parking Fee    \$20.00**

## Community Service

Mount Airy High School and MACS encourage students to give back to their community by performing acts of service and kindness. Each school year students that complete and document community service hours will be recognized during the school year. Guidelines will be given as needed.

## Computer Use Procedures and Guidelines

The purpose of the one-to-one computer initiative at Mount Airy High School is to provide students with an additional instructional tool that will prepare them for a 21st century workplace as well as global citizenship. **The use of a school computer is a privilege and not a right.** A minor incident may include but is not limited to: using the computer without permission from the teacher or using the computer in ways other than directed. Purposeful destruction of a computer, or other device, can result in restriction of use, restitution, and other school based disciplinary action.

Major incidents may include but are not limited to: cyber bullying and accessing inappropriate websites and will be handled on an individual basis by administration.

## Dress Code Policy

Students are expected to adhere to standards of dress that meet the following requirements: (a) not substantially disruptive, (b) not provocative or obscene, or (c) endangers the health or safety of the student or others.

The following dress code for Mount Airy High School is aligned with Board of Education Policy 4316.

- Students will not wear hats, head coverings, bandanas and sunglasses in assemblies or instructional settings
- Bandanas are not allowed to be worn at any time
- Any items that display or represent gang affiliation will not be allowed
- Students will not wear shirts that display violence, profanity, suggestive or vulgar language or pictures
- Students can't wear pants or leggings that have holes in them above mid-thigh. Any holes located above these areas must be covered by a patch
- Students must keep their pants pulled up around their waist
- Students may not wear spaghetti straps
- Tank tops shall not display cleavage, nor be loose around the armpits
- Students can't wear tops that show cleavage
- Students can't wear see-through clothing
- Underwear must be covered at all times, this includes bra straps
- Shorts or skirts must be no shorter than mid-thigh
- Leggings and jeggings must have a top over them that covers the bottom
- Students may not wear or display any piercings that are disruptive or endanger the safety of the student or others. Due to the physical nature of some classes, teachers have the right to request that a student remove a piercing until the end of class

Students in violation of this policy will be required to change clothes. Any time missed to take care of a clothing violation will be considered an unexcused absence. Continued issues will be dealt with by school administration.

## Dress Policy - Physical Education Courses

“Dressing out” is a requirement for physical education classes. Teachers may impose a grade penalty and disciplinary consequences for students that do not dress out unless approved by the instructor. Physical Education attire must be compliant with the MAHS Dress Code.

## Elevator

The elevator is not to be used by a student unless he/she has gained administrative permission.

## Emergency Drills

Each classroom teacher will review the following safety drills and procedures on the first day of class each semester and throughout the semester: Fire procedures, school evacuations, tornado, and lockdown procedures.

Tampering with the fire alarm system in any fashion is unlawful and will result in immediate school disciplinary action and be turned in to law enforcement officials. Fire drills will be conducted at least one time per month. Lockdown drills two times per school year, and tornado drill(s) as required in the Spring Semester.

## Exam Exemptions

Exemption of final exams cannot be applied to any course for which there is a required State end-of-course (EOC) final exam, CTE post assessment, North Carolina Final Exam (NCFE) or transfer or college course examination. *\*Contact Mount Airy High School for more information.*

Exam exemptions at Mount Airy High School are based on two criteria:

1. Student attendance
2. Student discipline

Students who have maintained the following grades and attendance in a semester may be exempt from final exams as follows:

- a. A student who has maintained an “A” average and has accumulated no more than 4 excused absences per semester may be exempt from the final exam in that course.
- b. A student who has maintained a “B” average and has accumulated no more than 3 absences per semester may be exempt from the final exam in that course.
- c. A student who has maintained a “C” average and has accumulated no more than 2 absences per semester may be exempt from the final exam in that course.
- d. A student who has maintained a “D” average and has accumulated no more than 1 absence per semester may be exempt from the final exam in that course.

There will be no exemptions allowed for N.C. READY End of Course tests, their alternate assessments, or any other state mandated tests.

Any student who has been assigned to Alternative Learning Placement or OSS will automatically lose his/her exam exemption for all courses during the semester during which he/she was suspended for.

Any student who receives an “unexcused” absence will automatically lose his/her exam exemption in the course the “unexcused” absence occurred.

An absence for a death in the immediate family may be removed from the student’s total absences for purposes of exam exemption. The principal or assistant principal will determine this possibility.

This attendance policy meets or exceeds the attendance requirements of the North Carolina High School Athletic Association for student athletes.

Unless stipulated in writing by the doctor or dentist, students with an appointment will only be excused for the amount time required for the appointment and appropriate travel time. Example: A student with a 2:00 p.m. doctor's appointment in Mount Airy should not miss the three morning classes unless specifically noted by the doctor on the excuse that the student brings back to school.

## Field Trips

**All students must have a parent permission form completed prior to any field trip.**

During the school year your child may be involved with a field trip for their grade level or club. On some occasions, the school makes prior arrangements with a charter bus company to have transportation ready for the students on the day of the field trip. Any time during the year that your child is paying for a trip and you find out that he/she will be unable to go on the activity, please notify the teacher immediately. Refunds for all or a portion of the amount paid may not be refundable.

All students **must** have their parents and all teachers sign a field trip permission form. If a student is either failing a course or has six or more absences in any one class, he/she may not be allowed to participate in any field trips. Mount Airy High School Administration reserves the right to not allow any student to participate in a field trip or to postpone the trip for safety precautions.

## Graduation Requirements

Current Graduation Requirements are posted on the school website. Please check the website or in Student Services for a copy.

## Key Cards/Safety Doors

Mount Airy High School is fortunate to have safety doors. These doors will only allow access to those with identification cards. At the beginning of each school year, freshmen are provided with a Student Identification Card. Students are to have their Student Identification Card displayed at all times. We are committed to keeping our students and staff safe. The requirement of having the identification card displayed is a safety issue. The first Student Identification Card is free to students. Any replacement card that must be issued will cost the student \$10.00 each time one is reissued. Students who do not possess an ID card will be required to obtain a replacement card immediately and the cost will be paid or added to the student fees due prior to graduation. Key cards are required for free admission into all home sporting events.

## Lockers

Lockers for at MAHS are provided upon request. Requested lockers are to be used solely and exclusively for the storage of outer garments, footwear, and school related materials. Students should use the locker for no other purpose. The lockers assigned are not the student's private property or under his/her exclusive possession and may be opened and inspected by school authorities at any time. Any unauthorized item found shall be removed and held by the school for return to parents or guardians. If a violation of the law is suspected, items may be turned over to law enforcement officials. Students should not bring items of value and store them in their lockers. It is the responsibility of the student to make sure his/her locker is secure. The school lock should be the only lock used to secure the locker. Mount Airy High School does not provide locks.

## Lost and Found

Lost and found boxes are located in the commons area. Lost and found items will be donated at the end of October, January, March and June.

# Motor Vehicles

The **privilege** of driving motor vehicles on school property will be denied/revoked if a student's driving behavior is deemed detrimental to the health, safety, or welfare of the school community. Specifically, behavior which will not be allowed includes the following: speeding or reckless driving, storage of illegal substances, items, or weapons, or parking in unauthorized locations on school property. Driving violations on school property will also be reported to local law enforcement. In order to drive on campus, students must agree to the random student drug testing policy.

Any student parking on school grounds during school hours must display an approved parking sticker and be parked in designated areas. The parking lots are off-limits during the school day. Students are not to be in their vehicles during the school day unless they have permission from school office staff or the SRO. When parking on the school campus, adhere to the following guidelines: Park your car, collect your belongings, get out of the car, lock the car, and then move to the building. Students are not allowed to sit in automobiles at any time on the MAHS campus. Once you arrive on campus you cannot leave without permission. There are other driving expectations that will be distributed at the time the student applies for a driving permit. School officials reserve the right to not approve a driving application for student drivers under the following circumstances; (1) Student does not have a current driver's license, (2) Student does not agree to the Student Drug Testing Policy, (3) Student has previous history of unsafe driving issues on campus.

The parking fee for the school year is \$20.00. Beginning the week of September 24 parking tickets will be issued. Parking violations are \$25.00 per citation. Students are to use the entrance at the football field prior to 8:05 Monday-Friday and at the end of the school day until 3:45.

# Off Limit Campus Areas

Several areas of the campus are considered off limits for students. The school building opens at 7:30 to students. Students are not to be in the Old Junior High unless assigned to ALP or under the direct supervision of a staff member.

Students are not allowed to be outside of the school buildings unless given written permission from a staff member or under the direct supervision of a staff member.

During lunch, students should be in the cafeteria. Students are not allowed in other areas of campus without the written permission of a school official.

Students not involved in extracurricular activities should be off campus prior to 4:00 p.m. Students will be asked to leave campus unless they are involved in properly supervised school sponsored activities.

# Parent/Teacher Conferences

Parents are welcome and encouraged to speak with teachers. Appointments can be made by contacting Mount Airy High School or the teacher. School administration reserves the right to participate in all parent/teacher conferences.

# School Buses

The riding of any school bus is considered a privilege, not an entitlement. Students that use bus transportation in the afternoon must wait in the Commons Area or on the patio at the Commons Area. To ensure the safety of those riding the bus the following rules must be observed:

1. Show respect for the driver by following all directions.
2. Report any problems to the bus driver.
3. Enter and leave the bus in an orderly manner.
4. Sit facing forward, and remain seated in your assigned seat at all times.
5. Talk in a reasonable tone of voice and refrain from using profane or abusive language.

6. Food and beverage is not allowed on the bus.
7. Keep the bus clean and avoid littering.
8. Refrain from fighting or other types of violence.
9. Refrain from defacing bus seats/property.
10. Students must maintain complete silence at all railroad crossings and while bus is backing.
11. Large objects, including stuffed animals, balloons or flowers, are not permitted on the bus.
12. Students shall never attempt to ride on a school bus unless assigned to that bus by the bus coordinator. If a student has a reason to ride another bus, they must bring a signed, dated note from a parent/guardian stating the reason. Prior to riding the bus, the principal, assistant principal or transportation coordinator must sign the note. It is unlawful for a person to ride a school bus without proper assignment to that bus [G.S. 1 15C-242(J)].
13. Parents must make arrangements for their student's transportation prior to the student boarding the bus. Bus driver's cell phones are for emergency use only.
14. Should your child have a change of address or phone number, please notify the school as soon as possible.
15. Parents or any unauthorized adult or student shall not board a school bus at any time during an established run.
16. School buses may utilize video-camera surveillance.
18. Comply with other regulations set forth by the Transportation Coordinator and the State Administrator's Handbook. Bus discipline issues can result in both removal from the bus and other disciplinary actions by school administration. Some issues may be reported to law enforcement.

## Standards & Expectations of MAHS Granite Bears

All students are expected to demonstrate responsibility, respect, honesty, courage, self-discipline, kindness, and citizenship.

**Respect** – Showing high regard for authority, for other people, ideas, and cultures, for self, for property, and the environment; understanding that all people and all living things have value.

**Responsibility** – Being dependable in carrying out obligations and duties; showing reliability and consistency in words and conduct; being accountable for your actions; being committed and active in your community.

**Honesty** – Showing fairness, integrity, and sincerity; being straightforward, trustworthy, and honorable

**Kindness** – Being considerate, courteous, helpful, and understanding of others; showing care, compassion, empathy, friendship, and generosity; treating others as you would like to be treated.

**Courage** – Having the determination to do the right thing even when others don't; the strength to follow your conscience rather than the crowd; attempting difficult things that are worthwhile; being persistent in pursuit of worthy goals in spite of difficulty, opposition, or discouragement.

**Citizenship** – Making positive contributions as a member of your country, your community, and your school (for example, showing patriotism, obeying laws, doing your share, volunteering your service, protecting the environment, and conserving natural resources).

**Self-discipline** – Demonstrating hard work and commitment to purpose; staying focused for the sake of improvement; choosing appropriate behavior.

## Student Random Drug Testing Policy

Student participation in extracurricular activities and the operation of a motor vehicle on school property are privileges and not vested rights. The use or abuse of any prohibited substance by these students is likely to increase student injuries to themselves or others with whom he/she is interacting. The Mount Airy City Board of Education believes that the adoption and implementation of this random drug testing program will deter the use of drugs by students. The MACS School Board Policy 4326 can be found at <https://www.mtairy.k12.nc.us>.

# Student Awards and Recognitions:

**Community Leader Award:** Students who make exemplary contributions to their community through volunteer service are encouraged to work toward the Community Leader Award, to be given to graduating seniors each year. The Community Leader Award Program seeks to encourage students to become involved in community service during their high school careers in an effort to promote lifelong community service. Although it is not mandatory for students to accumulate a specific number of volunteer hours in one year, it is recommended that the students accumulate a minimum of 40 hours each year. Volunteer work must be done through approved community agencies and documented on forms available in the Guidance Office. Minimum number of community service hours – 160.

**President's Education Awards Program:** Students will be eligible for the President's Award for Educational Excellence if they maintain a 3.5 (unweighted) grade point average through the fall semester of their senior year and achieve at or above the 85th percentile in math or reading on a standardized achievement test or on the READY EOC Algebra I or English II online assessments. Students, who transfer in without taking the actual course, will be determined on an individual basis at the discretion of the principal. Students who do not achieve 85<sup>th</sup> percentile on a required test, but achieve an unweighted GPA of 3.5 or higher, will receive the President's Award for Academic Achievement.

**National Honor Society:** Students will be selected for membership by a Faculty Council. Members of the Kate Barringer Chapter must maintain a 4.0 (weighted) grade point average, and receive 3 of 5 votes from the Faculty Council. Selection will be based on the qualities of Leadership, Service and Character. Students may be inducted into the National Honor Society in the spring of their junior year, based on a Grade Point Average, which covers two and a half years, or during the spring of their senior year based on a Grade Point Average, which covers three and a half years. Students who become members of the National Honor Society will be required to keep their GPA at or above 4.0 weighted in order to wear a collar at graduation. Members are also expected to maintain good discipline. Changes in the GPA or discipline status may cause changes in membership status. Records will be checked periodically. Members who graduate in December of their senior year are no longer eligible for the National Honor Society. Students that have been caught cheating before or during their junior year will not be considered for membership during their junior year. If there are no more instances of cheating they may be eligible during their senior year for consideration as long as they meet all other requirements. Academically eligible students must submit a Student Activity Information form and two letters of recommendation. The recommendations must come from a faculty member and a community member that is not a family member. Eligibility to apply notices will be given to qualifying students on **Friday, February 8th, 2019**. Completed applications are due by 3:00pm on Friday, March 8th, 2019. The National Honor Society induction will be held on Wednesday, April 10, 2019 at 9:30am. All current members must maintain a weighted 4.0 GPA and must abide by the Mount Airy High School Honor Code. The NHS Faculty Council will review all who fall below a 4.0 GPA and all honor violations and may recommend dismissal.

**Career and Technical Education Honor Society:** Students who are selected for membership in the Robert B. Holder chapter of the Career and Technical Education Honor Society must meet the following criteria: (a) Students must complete three units of Career and Technical Education course credits and be enrolled in a CTE course either in the fall or spring semester of the year in which they are inducted (b) Students enrolled in a CTE course during the second semester of the induction year, must earn at least an A in the CTE course or courses at the end of the first six weeks grading period. (c) Students must have maintained an overall 3.5 GPA in all courses and an overall A average in all CTE courses.

**Tri-M Music Honor Society:** Students who are selected for membership in the MAHS chapter of the Tri-M Music Honor Society must have enrolled in a school sponsored music ensemble and/or class for at least one semester of the school year. Students must also have at least a cumulative 4.0 average in music courses and at least a 3.5 cumulative average. In addition, students must demonstrate leadership, service, and character.

**Academic Letter:** After two semesters, students with a 4.0 weighted GPA will be eligible to receive an academic letter. Seniors will be awarded the academic letter at the Spring Academic Awards Ceremony. Underclassmen will receive their letter during an assembly the following fall.

**Honor Graduates:** MAHS students who maintain a 4.0 or better-weighted GPA throughout their high school career will be designated as Honor Graduates.

**Special Honors at Graduation:**

### **Latin Honors (Beginning with the Class of 2019)**

**Summa Cum Laude**- Student has maintained a 4.3 GPA and may purchase a purple cord to be worn at graduation.

**Magna Cum Laude**- Student has maintained a 4.15 GPA and may purchase a teal cord to be worn at graduation.

**Cum Laude**- Student has maintained a 4.0 GPA and may purchase a light blue cord to be worn at graduation.

**North Carolina Academic Scholars Program:** Students who follow a specific course of study are eligible to be named North Carolina Academic Scholars. They are recognized at graduation with a special gold seal on their diplomas. Courses required are:

- English - 4 units (English I, II, III and IV)
- Mathematics - 4 units (Math 1, Math 2, Math 3, and one unit for which Math 3 is a prerequisite)
- Science - 3 units (Biology, Chemistry or Physics, Earth/Environmental Science)
- Social Studies - 3 units (Civics/Economics, American History, World History)\*\*
- Healthful Living - 1 unit (Health and Physical Education)
- Foreign Language - 2 units (in the same language, other than English)
- Electives - 4 units forming a concentration from: CTE, Fine Arts, Foreign Language, or any other academic area (English, Mathematics, Social Studies, Science)
- Additional AP or Honors Courses – 2 units
- Graduation Project
- 3.5 unweighted GPA

### **Honors Graduation Pathway:**

Students who complete all courses required for graduation with the following requirements are designated with an Honors Diploma:

- Honors English I-IV
- Honors World History & Honors Civics & Economics
- Two units of the same foreign language
- Four additional units at the honors or AP level
- Must have 32 units of credit
- Students must have a 4.0 weighted GPA

### **Academic Honor Cords:**

Only academic honors cords earned through Mount Airy High School may be worn at graduation.

## Student Services/Guidance

Career Development Counselors and School Counselors are available to assist in the following areas: educational and vocational planning, the interpretation of test scores, occupational information, college selection and scholarships, financial aid information, and counseling for personal and school-related matters. We urge all students to make use of our counseling services.

## School Phones

The school telephones are not available for student use. Students who receive telephone calls at school will not be called from class except in the event of an emergency. The school office staff will take messages and pass them on to the students at class changes, lunch, or at the end of the school day.

## Tobacco Policy

Possession of tobacco products or paraphernalia or electronic smoking devices (e-cigs, vapes, jules, etc.) are strictly prohibited.

# Visitors

Mount Airy High School operates as a closed campus. Visitors are not permitted unless they have a specific appointment with the administration or staff and have prior authorization by the office. Students are not allowed to bring or invite visitors to campus during the school day, including any MAHS former students. Unauthorized visitors will be asked to leave.

For the safety of all students and staff, please notify school officials about any people that you see on the school grounds or in the school building who behave in a suspicious manner or appear to be unauthorized visitors. Central office staff members will wear identification when in the building.



**MOUNT AIRY CITY SCHOOLS**

Post Office Drawer 710

Mount Airy, NC 27030

**Phone** (336) 786-8355

Parents: Please check your child's school. Doctor Offices: Please fax to the child's school.

\_\_\_\_ **BHT Fax** – (336) 789-6068

\_\_\_\_ **MAMS Fax** – (336) 789-6074

\_\_\_\_ **Jones Fax** – (336) 719-2339

\_\_\_\_ **MAHS Fax** – (336) 719-2341

**REQUEST FOR MEDICATION TO BE GIVEN DURING SCHOOL HOURS**

Note to Parents/Guardians:

The Mount Airy City School system requires that all students who need medication during school hours must:

1. Present this completed form
2. Bring the medication in the original container appropriately labeled by the pharmacy (Parents may request that the pharmacist dispense two bottles of medication, one for home and one for school)

Medication may be given by school personnel provided the physician completes this medication permission request form. It is recommended that parents rather than children bring medications to school!

Name of Student \_\_\_\_\_ School \_\_\_\_\_

To be Completed by Physician:

Medication: \_\_\_\_\_ Dosage: \_\_\_\_\_  
(No injection will be given except in extreme emergency, such as allergy to foods or bee string)

Times to be given at school \_\_\_\_\_ Length of time \_\_\_\_\_

Circle form of medication: Tablet    Capsule    Liquid    Ointment    Inhalant    Other

Precautions/Side Effects/Comments \_\_\_\_\_

Inhaler to be kept with child:    Yes \_\_\_\_\_    No \_\_\_\_\_

Physician's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Permission

I give permission for my child to receive the above medication during school hours as prescribed by a physician. I hereby release the School Board, their agents, and employees from any and all liability that may result from my child taking the prescribed medication.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_

SCHOOL USE ONLY    Reviewed by: \_\_\_\_\_ Date \_\_\_\_\_  
School Nurse

Student's Legal Name: \_\_\_\_\_ Last Name First Name Middle Name Grade: \_\_\_\_\_

## STUDENT INFORMATION and PERMISSION FORM 2018-2019

<b>HOME LANGUAGE SURVEY (Req. NCAC 6D 106)</b>
What is the first language this child learned to speak?
What language does this child speak most often?
What language is most often spoken in this child's home?
Does this student speak any language(s) other than English? Yes No If yes, please list the language(s):
Was this student born outside the United States? Yes No If yes, please provide the name of the country of birth:
In what month and year was the student first enrolled in any United States school?
What language would you prefer to receive recorded school messages? <input type="checkbox"/> English <input type="checkbox"/> Spanish

<b>PARENTAL PERMISSION FORM</b>										
<p><b>Health Screening</b> <span style="float: right;">Yes      No</span></p> <p>As a part of our ongoing effort to identify student needs, the following services are provided to students in the Mount Airy City schools as needed.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">1. Vision</td> <td>Grades K – 5, 7 (6, 8, 9-12 as referred)</td> </tr> <tr> <td>2. Hearing</td> <td>By Referral</td> </tr> <tr> <td>3. Speech and Language</td> <td>By Referral</td> </tr> <tr> <td>4. Dental</td> <td>Grades K – 5</td> </tr> <tr> <td>5. Physical Assessment</td> <td>Grade 9, others by referral</td> </tr> </table> <p>These services are provided at no cost to you. You will be notified if your child needs additional health services. Please indicate your willingness for your child to participate in this screening program by placing your initials in the "yes" box.</p>	1. Vision	Grades K – 5, 7 (6, 8, 9-12 as referred)	2. Hearing	By Referral	3. Speech and Language	By Referral	4. Dental	Grades K – 5	5. Physical Assessment	Grade 9, others by referral
1. Vision	Grades K – 5, 7 (6, 8, 9-12 as referred)									
2. Hearing	By Referral									
3. Speech and Language	By Referral									
4. Dental	Grades K – 5									
5. Physical Assessment	Grade 9, others by referral									

<p><b>Technology and Internet</b> <span style="float: right;">Yes      No</span></p> <p>As the parent or legal guardian of the minor student, I grant my permission for my son or daughter to access networked computer services such as electronic mail and the Internet. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable and that the use of such information is neither permitted nor condoned by the school. I will discuss selecting, sharing and exploring information and media with my child and will set standards for my child to follow when using electronic information resources. As a user of the Mount Airy City Schools computer network, I hereby agree to comply with the rules regarding the use of electronic information resources – communicating over the network in a reliable fashion while honoring all relevant laws and restrictions.</p>
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<p><b>Release of Information to the Media</b></p> <p>I hereby authorize and grant the officials of the Mount Airy City School System the unlimited right to use, print, and publish my child's picture(s) and/or name and information such as awards received and other recognition in the school to sources such as:</p> <ul style="list-style-type: none"> <li>● School/District Website</li> <li>● Yearbook</li> <li>● School Publications (newsletters, newspapers, handbooks, etc.)</li> <li>● Area Newspapers</li> <li>● Social Media (Facebook, Twitter, etc.), Media Publications (such as Chamber of Commerce ads, billboards, etc.)</li> <li>● News Stations (such as WXII, Fox8, News 2, etc.)</li> </ul> <p>Yes      No</p> <p>I further understand that by signing this release, I waive any and all present or future compensation rights to the use of the above stated materials.</p>
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I certify that all of the above information is correct and complete to the best of my knowledge. My signature indicates that I have received and read the 2017-2018 edition of the Mount Airy City Schools Student Handbook that includes the Student Code of Conduct. I also understand MACS policies are located on the district website at [www.mtairy.k12.nc.us](http://www.mtairy.k12.nc.us) and are available at Central Office.

Parent Signature	Student Signature	Date
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**Return this form to school personnel by September 11 (or within 10 days of enrollment)**

Nombre Legal del Estudiante: \_\_\_\_\_ Grado: \_\_\_\_\_  
 Apellido Primer Nombre Segundo Nombre

## FORMULARIO DE INFORMACION DEL ESTUDIANTE y PERMISOS 2018-2019

ENCUESTA SOBRE EL IDIOMA EN CASA (Req. NCAC 6D 106)	
¿Cuál fue el primer idioma que su hijo(a) aprendió a hablar?	
¿Cuál es el idioma que su hijo(a) habla más a menudo?	
¿Cuál es el idioma que más se habla en casa?	
¿El estudiante habla otro idioma que no sea inglés? Si No Si es SI, por favor indique que idioma(s):	
¿El estudiante nació fuera de los E.U.? Si No Si es SI, por favor escriba el nombre del país:	
¿En qué mes y año el estudiante fue matriculado(a) por primera vez en una escuela de los E.U.?	
¿En qué idioma prefiere recibir los mensajes de la escuela? <input type="checkbox"/> Inglés <input type="checkbox"/> Español	
FORMULARIO DEL PERMISO DE LOS PADRES	
<b>Examen de Salud</b> <span style="float: right;">Si No</span>	
Como parte del continuo esfuerzo de identificar las necesidades de los estudiantes, los siguientes servicios son ofrecidos a los estudiantes de las escuelas de Mount Airy City –cuando se necesite.	
1. Visión	Grados K – 5, 7 (6, 8, 9-12 por remisión)
2. Audición	Por remisión
3. Habla y Lenguaje	Por remisión
4. Dental	Grados K – 5
5. Evaluación física	Grado 9, otros por remisión
Estos servicios son ofrecidos sin costo alguno. Usted será notificado si su hijo(a) necesita servicios de salud adicionales. Por favor indique su buena voluntad para que su hijo(a) participe en este programa de exámenes, colocando sus iniciales al lado de la palabra "Si".	
<b>Tecnología e Internet</b> <span style="float: right;">Si No</span>	
Como padre o guardian legal de un menor, yo concedo permiso para que mi hijo(a) tenga acceso a los servicios de computador en red tales como correo electrónico e Internet. Yo entiendo que los individuos y familias pueden ser responsables por cualquier violación. Yo entiendo que algunos materiales en Internet pueden ser inaceptables y que el uso de tal información no es permitido ni tolerado en la escuela. Yo hablaré con mi hijo(a) acerca de la selección, el compartir y la exploración de información y redes, y estableceré las normas que mi hijo(a) deberá seguir cuando usen los recursos de información electrónica. Como usuario de la red de computadores de las escuelas de la ciudad de Mount Airy, por la presente acuerdo con cumplir las reglas en cuanto a el uso de los recursos de información electrónica – comunicación de una manera segura respetando todas las leyes y restricciones legales.	
<b>Publicación de Información a las Redes Sociales</b>	
Por la presente autorizo y permito a los oficiales del Sistema Escolar de la ciudad de Mount Airy el derecho ilimitado de usar, imprimir y publicar la(s) foto(s) de mi hijo(a) y/o su nombre e información tales como premios recibidos y otros reconocimientos en los siguientes medios:	
<ul style="list-style-type: none"> <li>● Página Web de la Escuela/Distrito</li> <li>● Anuario</li> <li>● Publicaciones de la Escuela (boletines informativos, periódicos, manuales, etc.)</li> <li>● Periódicos Locales</li> <li>● Redes Sociales (Facebook, Twitter), Publicidad (tales como anuncios de la Cámara de Comercio, vallas publicitarias, etc.)</li> <li>● Estaciones de Noticias (tales como WXII, Fox8, News 2, etc.)</li> </ul>	
Si	No
También entiendo que al firmar este permiso, yo renuncio a cualquier derecho de compensación, presente o futura, del uso de los materiales publicados.	

Yo certifico que toda la información es completa y correcta bajo mi mejor conocimiento. Mi firma indica que yo he recibido el Manual del Estudiante 2016-2017 de las Escuelas de la ciudad de Mount Airy (MACS) que incluye el Código de Conducta para el Estudiante. También entiendo que las pólizas de MACS están localizadas en la página web [www.mtairy.k12.nc.us](http://www.mtairy.k12.nc.us) y están disponibles en la Oficina Central.

Firma de los padres	Firma del alumno	Fecha
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**Regrese este formulario a la escuela a más tardar el día 10 de septiembre (o dentro de los 10 días de matriculado)**



August 27, 2018

Dear Parent or Guardian,

In an effort to ensure that the unique needs of military-connected students are met, Session Law 2014-15 required the North Carolina State Board of Education/North Carolina Department of Public Instruction to collect information on military-connected students. The goal is to help accommodate these students by providing them with support and consistency when their parents are deployed, when they are transitioning between schools, and at other pivotal times during their academic career.

The collection of such information will be a mandatory collection starting in the 2015-16 school year. The Session Law 2014-15 that describes this requirement can be accessed at:

<http://www.ncleg.net/Sessions/2013/Bills/House/PDF/H1060v3.pdf>

To ensure compliance with Session Law 2014-15, please complete the following information if there are immediate family members of your child connected to U.S. Military, including Active Duty, National Guard and Reserves, Retired Military, Disabled Veteran or Civil Service Employee. “Immediate family member: is defined as a parent, step-parent, sibling, guardian or any other person that would normally live in the same household as the child. If no such person exists for your student, there is no need to return this form to the school. If you have more than one student, please return a separate form for each student to their school.

STUDENT NAME:				
Relationship	Branch	Status	Grade	Military Installation
Branches: Air Force, Army, Coast Guard, Marine Corps, Navy Status Options: Active Duty, National Guard, Reserves, Retired Military, Disabled Veteran, Civil Service Employee Grade: Enlisted (E1 through E9), Officer (O-1 through O10), Warrant Officer (W-1 through W-5) Military Installation: The facility where the service member fulfills their duty role in the military. (i.e. Camp Lejeune, MCAS Cherry Point, Fort Bragg, Pope Army Air Field, Coast Guard Station – Elizabeth City, etc.)				

Please return this form to the school by September 8, 2018.

Thank you, and most of all, a special thanks to our military and their family for your service and sacrifice for our country!

Dr. Kim Morrison, Superintendent  
Mount Airy City Schools

# Armed Forces Recruiting

## Important Notice to Parents – Armed Forces Recruiter Access to Students & Student Recruiting Info

The “No Child Left Behind Act of 2001” passed certain new requirements with respect to Armed Forces Recruiter Access to Students and Student Recruiting Information:

- **Duty to Provide Information to Military Recruiters.** Unless the parent request otherwise, the District must provide upon request by military recruiters access to high school student’s names, addresses and telephone listings.
- **Consent.** Either the high school students or the parent of the student may request that the student’s name, address and telephone listing not be released without the prior parental consent. Schools are required to notify parents of this option to make a request and shall comply with the request.
- **Access to Students.** Each district shall provide military recruiters the same access to high school students as is provided generally to higher education institutions, community colleges and prospective employers.

**If you do not want your student’s name, address and telephone listing released to Armed Forces recruiters, YOU MUST SIGN AND RETURN THIS FORM.**

Your statement of objections will be placed in your child’s records and we will not release this information to military recruiters without your written consent.

### **DO NOT RELEASE MY STUDENT’S INFORMATION**

As parent/guardian of \_\_\_\_\_ I do not give permission for Mount Airy High School to release any information regarding the above student to any branch of the US Military.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Deadline for returning this form is September 8<sup>th</sup>, 2018.**

## Mount Airy High School Honor Code

At Mount Airy High School cheating is not allowed in any class at any time for any reason. It is not allowed on tests, class assignments, projects, homework...it is not allowed on any work in this high school.

Plagiarism is never allowed. Plagiarism is defined as: "Stealing or passing off the ideas or words of another as one's own or to quote someone directly and exactly without crediting the source" (*Webster's Collegiate*, 10<sup>th</sup> edition). In other words, if you copy the work of a fellow student, a magazine article writer, a book author, or a newsman's report on television and do not explain in your assignment that you are using someone else's words, you are committing plagiarism. Plagiarism is illegal under United States Copyright Law.

In many classes, there are more rules about cheating. The teacher in each of your classes will explain what constitutes cheating in his or her class.

If you cheat in this school, you will be sent to the Principal or Assistant Principal for discipline. The normal punishment for cheating is a grade of zero for the work you cheated on and a day of ALP. If you are caught cheating a second time, even if it is in a different classroom, you will receive a zero and additional ALP days.

The awarding of Academic Letters and Honor Society nominations at this school will be decided after discipline records have been checked. If you have been punished for an offense outlined in this Honor Code or the MACS Discipline Policy, you will not receive the award or be nominated – even if your grade point average is high enough for the award and/or society. A student who was not given an Academic Letter or nominated for NHS in one year may become eligible in the next year if their grades and behavior are in line with this Honor Code.

1. All teachers will develop and post a cheating policy for their individual classes. It will clearly define what constitutes cheating in their classes. Teacher's classroom policies will not include disciplinary action – that will be handled by the Assistant Principal. A copy of each teacher policy will be given to the Assistant Principal.
2. Each instance of cheating will be documented with the standard "Disciplinary Referral" form. The cheating episode will be described on the form or on a note attached to the form. The form will be given to the Assistant Principal who will then assign the punishment.
3. The standard punishment will be a zero on the assignment and one day of ALP the first day of cheating. Repeated zeros and ALP assignments will be given for repeat offenders. The punishments will be cumulative by student – if they cheat once in class A and later in class B, the student will be disciplined for a second cheating incident.
4. Parents will be notified each time there is an instance of cheating discipline.
5. When a student has a grade point average that makes him/her eligible for an Academic Letter, the school discipline records will be reviewed. If the student is in the file for cheating and/or violations of the school discipline code, they will not be awarded a letter for that year.
6. Students become eligible for the National Honor Society after the first semester of their junior year. When it is time to consider nominees for the society, the sponsor of the NHS and the Assistant Principal will consult the discipline records using the initial list of possible candidates (based only on grade point averages). If a student's name is in the discipline file one time for cheating or other major violations of the school discipline code, they will not be nominated.
7. National Honor Society nomination in the senior year will also depend upon whether or not a student name appears in the discipline file. Except for cheating instances, all discipline records are purged at the end of each school year, so each potential nominee will start their senior year with a clean slate. If they keep up their grades and neither cheat or break other parts of the discipline code, students can be nominated after the first semester of their senior year. It is hoped that a student who has once been denied nomination will change his/her behavior and become eligible.
8. Any member of the National Honor Society who violates the honor code (i.e. is caught cheating) will be subject to a hearing before the NHS Faculty Council. The council has the option of voting for dismissal.
9. The Mount Airy High School Honor Code applies to all online learning classes.
10. A copy of the school wide cheating policy, called the Honor Code, will be given to each student; it will be read in classes along with the teacher's individual cheating policy. Any details and/or questions will be discussed in class. Students will sign the Honor Code certifying that they know about the policy and understand its requirements.

My parents and I have read the Mount Airy High School Honor Code and certify by our signatures below that we know about the policy and understand its requirements. We also state that we understand the discipline policy if the Honor Code is not followed.

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Student's Signature

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Date

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Parent's Signature

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Date

