

The reorganizational meeting of the Board of Education of Massena Central School was held on Thursday, July 11, 2019. The District Clerk called the meeting, which was held in Room 314 of the High School, to order at 6:01 p.m.

PRESENT: Trustees Baines, Bronchetti, Goodfellow, Haggett, LaClair, LeBlanc, Perretta, and Premo.
Note: Trustee Baines arrived at 6:06 PM; Trustee Premo arrived at 6:33 PM.

ABSENT: Trustee Fontaine

IN ATTENDANCE: School administrators, community members, and the media.

The pledge of allegiance was recited.

NOTE: Superintendent Brady was administered the annual Oath of Office. Re-elected Trustees Paul Haggett and Kevin Perretta were given their Oaths of Office.

PRESIDENT

The District Clerk called for nominations for President of the Board.

Trustee Goodfellow nominated **Trustee Bronchetti** for President of the Board.
No further nominations were received.

RESOLVED, that nominations for office of President of the Board of Education are closed for the 2019-20 school year.

For Trustee Bronchetti 7 Ayes 0 Nays

Trustee Bronchetti was elected President of the Board for the 2019-20 school year.

VICE-PRESIDENT

The District Clerk called for nominations for Vice-President of the Board.

Trustee LeBlanc nominated **Trustee Haggett** for Vice President of the Board.
No further nominations were received.

RESOLVED, that nominations for the office of Vice-President of the Board of Education are closed for the 2019-20 school year.

For Trustee Haggett 7 Ayes 0 Nays

Trustee Haggett was elected Vice-President of the Board of Education for the 2019-20 school year.

President Bronchetti and Vice-President Haggett were administered the Oath of Office by the District Clerk.

EXECUTIVE SESSION

Resolution offered by Trustee LaClair
Resolution seconded by Trustee LeBlanc

RESOLVED, that the Board of Education enters into Executive Session for the purpose of discussing personnel on the agenda, and collective negotiations pursuant to Article 14 of the Civil Service law.

Ayes 7 Nays 0 Motion Carried

Executive Session began at 6:11 p.m.
No action was taken during Executive Session.

Paul Haggett
Clerk Pro-Tem

CLERK PRO-TEM
Resolution offered by Trustee LaClair
Resolution seconded by Trustee Perretta

RESOLVED, that the Board of Education appoints Trustee Haggett as Clerk Pro-Tem for the Executive Session.

Ayes 7 Nays 0 Motion Carried

OPEN SESSION
Resolution offered by Trustee Baines
Resolution seconded by Trustee LaClair

RESOLVED, that the Board of Education returns to open session at 6:58 p.m.

Ayes 8 Nays 0 Motion Carried

CONSENSUS APPROVAL

Resolution offered by Trustee LaClair
Resolution seconded by Trustee Haggett

RESOLVED, that the Board of Education approves Items 1-61 as follows in the Minutes.

Ayes 8 Nays 0 Motion Carried

1

DISTRICT CLERK

RESOLVED, that the Board of Education approves the annual contract and appointment for **Candace M. Prairie** as District Clerk and Secretary to the Superintendent for the 2019-20 school year.

2

TREASURER

RESOLVED, that the Board of Education approves the annual contract and appointment for **Mallory Olson** as District Treasurer for 2019-20 school year.

3

DEPUTY TREASURER

RESOLVED, that the Board of Education appoints the **BOCES Business Manager for the District** as Deputy Treasurer for the 2019-20 school year.

4

HUMAN RESOURCES SPECIALIST

RESOLVED, that the Board of Education approves the annual contract and appointment for **Tracey Supernault** as Human Resources Specialist for the 2019-20 school year.

5

COMMUNITY SCHOOLS COORDINATOR

RESOLVED, that the Board of Education approves the annual contract and appointment for **Kristin Colarusso-Martin** as Community Schools Coordinator for the 2019-20 school year.

6

TAX COLLECTOR

RESOLVED, that the Board of Education appoints **Taya Pryce** Tax Collector for the 2019-20 school year.

7

INTERNAL CLAIMS AUDITORS

RESOLVED, that the Board of Education appoints a **BOCES** Internal Claims Auditor (General) and **Tracey Supernault** Internal Claims Auditor (BOCES) for the 2019-20 school year.

8

SCHOOL ATTORNEYS

RESOLVED, that the Board of Education appoints the **Law Firm of Pease and Gustafson**, the **Law Firm of Ferrara Fiorenza, P.C.**, and the **Law Firm of Guercio and Guercio** school attorneys for the 2019-20 school year.

9

BOND COUNSEL

RESOLVED, that the Board of Education appoints **Orrick, Herrington & Sutcliffe, LLP** as Bond Counsel for the 2019-20 school year.

10

EXTRACLASSROOM ACTIVITY ACCOUNTS

RESOLVED, that the Board of Education appoints the **District Treasurer** Central Treasurer for Extra-Classroom Activity Accounts, and a class advisor as the **Faculty Auditor** for the 2019-20 school year.

11

ATTENDANCE OFFICERS

RESOLVED, that the Board of Education appoints the following school nurses as Attendance Officers for the 2019-20 school year: **AnneMarie Miller and Sandra Sweet** – High School; **Judy Gilman** – Jr. High School; **Margaret Riley** – Nightengale Elementary; **Mary Jo O’Geen** – Madison Elementary; and **Jane Bain** – Jefferson Elementary.

12

RECORDS ACCESS OFFICER

RESOLVED, that the Board of Education appoints **Tracey Supernault** Records Access Officer for the 2019-20 school year.

13

ASBESTOS DESIGNEE

RESOLVED, that the Board of Education appoints **Greg Tessier** as Asbestos Designee for the 2019-20 school year.

14

PURCHASING AGENT/ALTERNATE PURCHASING AGENT

RESOLVED, that the Board of Education appoints the **BOCES Business Manager for the District** as Purchasing Agent and the **Superintendent of Schools** as the **Alternate Purchasing Agent** for the 2019-20 school year.

15

BOCES COOPERATIVE PURCHASING AGREEMENT

RESOLVED, that the Board of Education agrees to participate in the St. Lawrence-Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2019-20 school year.

16

“PIGGYBACK” PURCHASING AUTHORIZATION

WHEREAS, section 103(16) of the General Municipal Law authorizes any officer, board or agency of a county, political subdivision or any district therein to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through a process known as "piggyback" purchasing; and

WHEREAS, "piggyback" purchasing is defined as purchasing through the use of an existing contract made by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein, if such contract was made through competitive bidding consistent with state law and made available for use by other government entities; and

WHEREAS, use of "piggyback" purchasing does not negate applicable minority and women-owned business enterprise program mandates or the preferred source requirements of section 162 of the state finance law; and

WHEREAS, the Massena Central School District wishes to adopt the option to use "piggyback" purchasing to allow the District greater flexibility and cost effectiveness;

BE IT RESOLVED, the Board of Education of the Massena Central School District hereby authorizes the use of "piggyback" purchasing in compliance with section 103(16) of the General Municipal Law.

17

"BEST VALUE" PURCHASING

WHEREAS, New York State General Municipal Law ("GML") requires a resolution adopted by the Massena Central School District ("the District") to authorize the use of a Best Value Award methodology, in the competitive bidding process, for purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to article eight of the labor law) which may be awarded on the basis of low bid or best value, as authorized in section 103 of the GML and as defined in section 163 of the state finance law.

WHEREAS, The State Legislature and Governor amended GML § 103 (A08692/S6117) on January 27, 2012 to provide local governments greater flexibility in awarding contracts by authorizing the award of purchase contracts, including contracts for service work on the basis of best value. The state legislation requires Political Subdivisions with a population of less than one million to pass a local law or resolution authorizing the use of the best value award process; and

WHEREAS, the enactment of this legislation provides additional procurement options to the District in ways that may expedite the procurement process and result in cost savings. The "best value" standard for selecting goods and services is critical to efforts to use strategic sourcing principles to modernize the supply chain and ensure that taxpayers obtain the highest quality goods and services at the lowest potential cost, while also ensuring fairness to all competitors; and

WHEREAS, the federal government, approximately half the states and many localities have added best value selection processes to their procurement options, in recognition of these advantages. With the increased complexity of the goods and services that municipalities must obtain in order to serve taxpayers, it is critical to consider selection and evaluation criteria that measure factors other than cost in the strictest sense; and

WHEREAS, taxpayers are not well served when a public procurement results in low unit costs at the outset, but ultimately engenders cost escalations due to factors such as inferior quality, poor reliability, and difficulty of maintenance. Best value procurement links the procurement process directly to the municipality's performance requirements, incorporating selection factors such as useful lifespan, quality and options and incentives for more timely performance and/or additional services; and

WHEREAS, even if the initial expenditure is higher, considering the total value over the life of the procurement may result in a better value and long-term investment of public funds. Best value procurement also encourages competition and, in turn, often results in better pricing, quality and customer service. Fostering healthy competition ensures that bidders will continue to strive for excellence in identifying and meeting municipalities' needs, including such important goals as the

participation of small, minority and women-owned businesses, and the development of environmentally-preferable goods and service delivery methods. Best value procurement will provide much-needed flexibility in obtaining important goods and services at favorable prices, and will reduce the time to procure such goods and services; and

WHEREAS, "best value" means the basis for awarding contracts for services to the offerer which optimizes quality, cost and efficiency, among responsive and responsible offerers. Such basis shall reflect, wherever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor for offerers that are small businesses or certified minority or women-owned business enterprises as defined in subdivisions one, seven, fifteen and twenty of section three hundred ten of the executive law to be used in evaluation of offers for awarding of contracts for services; and

WHEREAS, where the basis for award is the best value offer, the Board shall document, in the procurement record and in advance of the initial receipt of offers, the determination of the evaluation criteria, which whenever possible, shall be quantifiable, and the process to be used in the determination of best value and the manner in which the evaluation process and selection shall be conducted; and

WHEREAS, the Board shall select a formal sealed competitive bidding procurement process in accordance with GML and the District Procurement Policy and document its determination in the procurement record. The process shall include, but is not limited to, a clear statement of need; a description of the required specifications governing performance and related factors; a reasonable process for ensuring a competitive field; a fair and equal opportunity for offerers to submit responsive offers; and a balanced and fair method of award. Where the basis for the award is best value, documentation in the procurement record shall, where practicable, include a quantification of the application of the criteria to the rating of proposals and the evaluation results, or, where not practicable, such other justification which demonstrates that best value will be achieved; and

WHEREAS, the solicitation shall prescribe the minimum specifications or requirements that must be met in order to be considered responsive and shall describe and disclose the general manner in which the evaluation and selection shall be conducted. Where appropriate, the solicitation shall identify the relative importance and/or weight of cost and the overall technical criterion to be considered by the District in its determination of best value; and

WHEREAS, the District shall have the option to adhere to procedures that govern the award of contracts on the basis of best value. These procedures are included in the District Procurement Policy and reviewed annually by the District;

BE IT RESOLVED, the Board hereby authorizes the use of a Best Value Award methodology, in the competitive bidding process, for purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to article eight of the labor law) which may now be awarded on the basis of low bid or best value, as authorized in section 103 of the GML and as defined in section 163 of the state finance law.

18

SCHOOL PESTICIDE REPRESENTATIVE

RESOLVED, that the Board of Education appoints **Greg Tessier** as the School Pesticide Representative for 2019-20.

19

REVIEWING OFFICIAL, VERIFICATION OFFICIAL, AND HEARING OFFICIAL – CHILD NUTRITION PROGRAM

RESOLVED, that the Board of Education appoints the **BOCES Food Service Director** as the Reviewing and Verification Official for participation in the federal Child Nutrition Program. The Board also appoints the **Superintendent of Schools** as the Hearing Official for the Child Nutrition Program.

20

IMPARTIAL HEARING OFFICERS

RESOLVED, that for the purposes of compliance with the Individuals with Disabilities Education Act (IDEA), the Board of Education authorizes the **Board of Education President** or his/her designee to appoint the Impartial Hearing Officer per the New York State Education Department rotational list.

21

OFFICIAL NEWSPAPERS

RESOLVED, that the Board of Education designates the **Courier Observer** and the **Watertown Daily Times** as the official newspapers for the district for the 2019-20 school year.

22

BOARD MEETING DATES 2019-20

RESOLVED, that the Board of Education approves the **Board Meeting Dates for 2019-20** as attached.

23

SUBMISSION AND OPENING/RECORDING OF BID NOTICES

RESOLVED, that the Board of Education authorizes the **District Clerk** to submit bid notices, open bids, and record bids for the 2019-20 school year.

24

BUDGET TRANSFERS

RESOLVED, that the Board of Education authorizes the **Superintendent of Schools** to make budget transfers for the 2019-20 school year.

25

SIGNATURE PLATES

RESOLVED, that the Board of Education authorizes the use of Signature Plates by both the **Treasurer** and **Deputy Treasurer** for the 2019-20 school year.

26

CONFERENCES, CONVENTIONS, WORKSHOPS

RESOLVED, that the Board of Education authorizes district personnel (including Board Trustees) to attend local, county, state, or national conferences, conventions, workshops during the 2019-20 school year, as determined by budget restraints and the Superintendent's approval.

27

BOARD MEMBERSHIP

RESOLVED, that the Board of Education authorizes board membership in the **St. Lawrence County School Boards Association**, the **New York State School Boards Association**, the **Rural Schools Association** for the 2019-20 school year.

28

INVESTMENTS

RESOLVED, that the Board of Education authorizes the **Treasurer** to obtain proposals from commercial banks and to invest funds during the 2019-20 school year.

29

PAYROLL CERTIFICATION

RESOLVED, that the Board of Education authorizes the **BOCES Business Manager for the District** or the **Superintendent** to certify payroll records during the 2019-20 school year.

30

ESTABLISHMENT OF STANDARD WORKDAY

RESOLVED, that the Board of Education establishes the following as a standard workday for employees for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System. Individuals who work less than a standard work day are prorated per the regulations.

Building Maintenance Mechanic	<u>8 HOURS</u>	
Computer Technician		
Custodian	Director of Buildings & Grounds	Grounds Person
Custodial Worker	Director of School Lunch	Motor Equipment Mechanic
Dispatcher	Director of Transportation	Custodial Worker
District Clerk/Secretary to Supt		
District Treasurer		
Human Resources Assistant		

	<u>7-3/4 HOURS</u>	
Account Clerk I and II	Keyboard Specialist I	
Payroll Clerk	Keyboard Specialist II	
.	Keyboard Specialist III	

	<u>7-1/2 HOURS</u>	
Library Aide	RPN	Teacher Aide
LPN		

	<u>6 HOURS</u>	
Bus Driver	Cook Manager	Monitor (Bus/Cafeteria)
Child Care Monitor	Food Service Helper	Sr. Food Service Manager
Cook	Bus Driver Substitute	

31

ESTABLISHMENT OF SUBSTITUTES PAY 2019-20

RESOLVED, that the Board of Education approves the following Hourly/Substitute Pay Rates for the 2019-20 school year as follows:

- **Support Staff Substitutes:**
 - Maintenance/Operations, Teacher Aides, Food Service and Bus Monitors = \$12.00/hour
 - Clerical Substitutes = \$12.75/hour
 - Bus Drivers = \$16.00/hour
- **Teacher Substitutes:**
 - Uncertified Teacher Substitutes = \$95/day (Standard Rate)
 - Certified/Experienced Teacher Substitutes = \$105/day (Standard Rate)
 - Long-Term Teacher Substitutes – Certified = \$150/day
 - Long-Term Teacher Substitutes -- Uncertified = \$120/day

NOTE: Long-term teacher substitutes are paid at the standard rate for the first 25 consecutive days. After the 25th day, they are paid the long-term rates and paid retroactively back to Day 1 at the higher rate.
- **Teacher Assistant Substitutes:**
 - Uncertified and Certified Teacher Assistants = \$90/day;
 - \$105/day if a Certified Teacher performs as Teacher Assistant
- **Substitute Nurses** – LPN = \$90/day – RN = \$105/day
- **Home Tutors** = \$17.50/hour
- **Lifeguards** = \$15/hour
- **Pool Supervision** = \$13/hour
- **3:00 – 5:00 Program** = \$25/hour
- **Supervision for Multi-Purpose Events** = \$15/hour
- **Latchkey Monitors** = \$13/hour

32

STANDARD WORKDAY RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS

RESOLVED, that the Board of Education approves the New York State Standard Workday Resolution for Elected and Appointed Officials, RS 2417-A, as it applies to: **District Clerk, District Treasurer, and Tax Collector.**

33

MILEAGE REIMBURSEMENT

RESOLVED, that the Board of Education establishes the reimbursement rate for personnel using private automobiles to fulfill their assigned duties per the **IRS regulations for the 2019-20** school year.

34

MEAL REIMBURSEMENT

RESOLVED, that the Board of Education establishes the reimbursement rates for 2019-20 for meal expenses for personnel traveling on District business, at the following per diem rates: \$10.00 – Breakfast; \$15 – Lunch; \$25 – Dinner.

35

NON-RESIDENT TUITION RATES 2019-20

RESOLVED, that the Board of Education approves the Non-Resident Tuition Rates for 2019-20 per the following:
Full Day K-6 Student - \$1,243; Grade 7-12 Student - \$4,288.

36

OFFICIAL UNDERTAKINGS (BONDS)

RESOLVED, that all district employees be covered by a Faithful Performance Blanket Bond of \$100,000 and additional bonds for the **District Treasurer - \$1.4 Million, Deputy Treasurer - \$400,000, Tax Collector - \$1.1 Million, and Internal Claims Auditors - \$1.25 Million.**

37

DISTRICT INSURANCE COMPANIES

RESOLVED, that the Board of Education designates the **Utica National Insurance Company** as the District's insurance carrier, and **Pupil Benefits Plan, Inc.**, as the student accident insurance carrier for 2019-20.

38

CORRECTING AND REFUNDING ERRONEOUS TAXES

RESOLVED, that the Board of Education adopts the provisions set forth in Chapter 515 of the Laws of 1997 allowing the **BOCES Business Manager for the District** to correct tax bills or issue a check for the refund where taxes have been paid upon the approval of the director of Real Property Tax Services and the Chief Fiscal Officer for the calendar year 2019.

39

DISTRICT DEPOSITORIES

RESOLVED, that the Board of Education designates **Community Bank and New York Cooperative Liquid Assets Securities System** as District depositories for the 2019-20 school year.

40

DISTRICT SIGNATORIES

RESOLVED, that the Board of Education designates **District Treasurer and Deputy Treasurer** as official Bank Signatories for the District for the 2019-20 year.

41

DESIGNATED EDUCATIONAL OFFICIAL (DEO)

RESOLVED, that the Board of Education designates the **District Clerk** as the Designated Educational Official (DEO) to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings.

42

READOPTON OF ALL POLICIES AND CODE OF ETHICS

RESOLVED, that the Board of Education reaffirms all Policies and Code of Ethics (Policy 6110) in effect during the previous year; implied in Education Law 1709, 2503.

43

ANNUAL REVIEW OF SPECIFIC POLICIES

RESOLVED, that the Board of Education reaffirms the annual review of the following policies: Policy 5220 District Investments; Policy 5410 Purchasing Policy; Policy 5411 Procurement of Goods and Services; Policy 7110 Comprehensive Student Attendance Policy; Policy 7310 Student Code of Conduct and Discipline; Policy 8260 Title I Parent and Family Engagement.

44

**APPOINTMENT TO BOARD OF DIRECTORS-
ST. LAWRENCE-LEWIS HEALTHCARE CONSORTIUM**

RESOLVED, that the Board of Education approves the appointment of the **Superintendent of Schools** to the Board of Directors for the St. Lawrence-Lewis Healthcare Consortium, and the **BOCES Business Manager** as the alternate representative.

45

APPOINTMENT TO ST. LAWRENCE-LEWIS WORKERS COMPENSATION CONSORTIUM

RESOLVED, that the Board of Education approves the appointment of the **Superintendent of Schools** to the St. Lawrence-Lewis Workers Compensation Consortium, and the **BOCES Business Manager** as the alternate representative.

46

504 DESIGNEES

RESOLVED, that the Board of Education approves the appointment of **Michelle Zagrobelny** and **Susan Lambert** as 504 designees for the 2019-20 school year.

47

403 B DESIGNEE

RESOLVED, that the Board of Education appoints the **District Treasurer** as 403B Designee for the 2019-20 school year.

48

APPROVAL IN EXTENUATING CIRCUMSTANCES

RESOLVED, that the Board of Education authorizes the **Superintendent of Schools** to provisionally approve appointments of personnel, NYS mandated reports, CSE/CPSE recommendations, and other time-sensitive documents during extenuating circumstances where time elapses between Board of Education meetings, and where services to the District or to its students would be hindered unless otherwise approved, pending final approval by the Board at the next available scheduled meeting.

49

SIGNATURE AUTHORIZATION FOR VICE PRESIDENT OF THE BOARD

RESOLVED, that the Board of Education authorizes the Vice President to sign documents in the absence of the President for the 2019-20 year, as provided in Board Policy 1322.

50

AUDIT COMMITTEE CHARTER

RESOLVED, that the Board of Education approves the Audit Committee Charter for the Massena Central School District, pursuant to a Board of Education resolution on August 14, 2006.

51

PETTY CASH FUNDS

RESOLVED, that the Board of Education appoints the **Superintendent of Schools** to authorize a petty cash fund of not more than one hundred dollars (\$100), for each of the following areas and per Board of Education Policy Number 5530: District Office, High School Bookstore, and each School Lunch cafeteria.

52

EXTERNAL (INDEPENDENT) AUDITOR

RESOLVED, that the Board of Education appoints **Seyfarth and Seyfarth** as the External Auditor for the District for the 2019-20 school year.

53

SCHOOL PHYSICIAN SERVICES

RESOLVED, that the Board of Education designates **Massena Memorial Hospital** to provide school physician services for the District for the 2019-20 school year.

54

CIVIL RIGHTS COMPLIANCE OFFICER

RESOLVED, that the Board of Education appoints **Tracey Supernault** to act as Civil Rights Compliance Officer for the District to address issues of discrimination and harassment.

55

DIGNITY ACT COORDINATORS

RESOLVED, that the Board of Education appoints the following as Dignity for All Students Act Coordinators: **Principals in each school** (Massena High School, JW Leary Jr. High School, Nightengale Elementary School, Jefferson Elementary School, and Madison Elementary School).

56

LEAD EVALUATORS FOR TEACHERS - APPR

RESOLVED, that the Board of Education appoints the following as Lead Evaluators for Teachers per APPR: **Principals in each school** (Massena High School, JW Leary Jr. High School, Nightengale Elementary School, Jefferson Elementary School, and Madison Elementary School).

57

DISTRICT WELLNESS CO-COORDINATORS

RESOLVED, that the Board of Education appoints **Matt McKinley and Kristin Colarusso-Martin** as the District Wellness Co-Coordinators for the 2019-20 school year, pursuant to Board Policy 5661-Wellness.

58

CURRICULUM AND PROFESSIONAL DEVELOPMENT RATE

RESOLVED, that the Board of Education approves the rate of \$100/day for approved personnel to participate in curriculum development or attend professional development training events.

59

SCHOOL LUNCH PRICES 2019-20

RESOLVED, that the Board of Education approves the School Lunch Prices for 2019-20 as follows: Elementary Schools - \$2.35; Jr. High and High School \$2.45; Reduced Price Breakfast and Lunch - **\$0 cost to students**; Full Student Price of Breakfast - \$1.20.

60

DISTRICT REPRESENTATIVE FOR SUBSTANCE USE

RESOLVED, that the Board of Education designates Robert Jordan as the District representative to provide materials and/or resources upon request to any student, parent, or staff regarding where and how to find available substance use related services per Education Law §3038.

61

PARENT-SCHOOL ORGANIZATIONS AND BOOSTER CLUBS

RESOLVED, that the Board of Education approves the following organizations and booster clubs for the District:
Nightengale Elementary School – Nightengale Neighbors; Jefferson Elementary School – Friends of Jefferson Parent Group; Madison Elementary School – WHO Parent Organization; District Wide: Massena Music Friends.

* * *

62

ADJOURNMENT SINE DIE

Resolution offered by Trustee LeBlanc
Resolution seconded by Trustee Haggett

RESOLVED, that the Board of Education adjourns sine die at 7:08 p.m.

Ayes 8 Nays 0 Motion Carried

63

MINUTES

Resolution offered by Trustee Haggett
Resolution seconded by Trustee Goodfellow

RESOLVED, that the Board of Education approves the minutes of the regular meeting held on June 20, 2019.

Ayes 8 Nays 0 Motion Carried

NOTE: Trustee Goodfellow left the meeting at 7:30 PM.

64

DONATION – FOOD SERVICE

Resolution offered by Trustee Haggett
Resolution seconded by Trustee LaClair

RESOLVED, that the Board of Education approves the anonymous donation to the Food Service Department in the amount of \$2,000.

Ayes 7 Nays 0 Motion Carried

65

BUS REQUEST – TOWN OF LOUISVILLE

Resolution offered by Trustee LaClair
Resolution seconded by Trustee Baines

RESOLVED, that the Board of Education approves the bus request from the Town of Louisville Recreation Program, for a bus to be used for a trip to Calypso Park in Canada on 8/6/19.

Ayes 7 Nays 0 Motion Carried

66

ACCEPTANCE OF BID – CAPITAL OUTLAY PROJECT 2019-20

Resolution offered by Trustee Premo
Resolution seconded by Trustee LaClair

RESOLVED, that the Board of Education accepts the bid received for the Capital Outlay Project 2019-20 from Northeastern Petroleum Technologies.

Ayes 7 Nays 0 Motion Carried

67

AWARDING OF BID - CAPITAL OUTLAY PROJECT 2019-20

Resolution offered by Trustee Premo
Resolution seconded by Trustee Haggett

RESOLVED, that the Board of Education awards the bid for the Capital Outlay Project to Northeastern Petroleum Technologies in the amount of \$77,890.

Ayes 7 Nays 0 Motion Carried

68

SECOND READING AND ADOPTION OF POLICIES

Resolution offered by Trustee LaClair
Resolution seconded by Trustee Haggett

RESOLVED, that the Board of Education approves the second reading and adoption of the following policies:

- Policy 3270 - Use of School Facilities, Materials and Equipment
- Policy 3275 - Nomination and Recognition of Community Honorees
- Policy 4110 - School Administration
- Policy 4210 - Administrative Organization and Operation
- Policy 4211 - Lines of Responsibility
- Policy 4212 - Organization Chart
- Policy 6212 - Certification and Qualifications
- Policy 7313 - Suspension of Students
- Policy 7316 - Student Use of Personal Technology

Ayes 7 Nays 0 Motion Carried

69

RESCINDING OF POLICY 4120 – ADMINISTRATIVE PERSONNEL

Resolution offered by Trustee Haggett
Resolution seconded by Trustee Premo

RESOLVED, that the Board of Education approves rescinding Policy 4120 - Administrative Personnel.

Ayes 7 Nays 0 Motion Carried

70

CSE-CPSE REPORT

Resolution offered by Trustee LaClair
Resolution seconded by Trustee Premo

RESOLVED, that the Board of Education approves the CSE-CPSE report for the following meetings:

CPSE Meeting: 6/17/19

CSE Meetings: 2/12, 2/27, 2/28, 3/4, 3/5, 3/6, 3/12, 3/13, 3/14, 3/18, 3/19, 3/26, 3/28, 5/8, 5/16, and 6/24/19

Section 504 Meetings: 2/27, 2/28, 3/4, 3/6, 3/12, 3/14, 3/19, 5/8, 5/9, 5/16, 6/3, 6/11, and 6/13/19

Ayes 7 Nays 0 Motion Carried

71

ESTABLISH TEACHER ASSISTANT POSITION

Resolution offered by Trustee LaClair
Resolution seconded by Trustee Premo

RESOLVED, that the Board of Education approves the establishment of a Teacher Assistant position.

Ayes 7 Nays 0 Motion Carried

72

MEMORANDUM OF AGREEMENT WITH MCSEA – CUSTODIAL POSITION

Resolution offered by Trustee Haggett
Resolution seconded by Trustee LaClair

RESOLVED, that the Board of Education approves the Memorandum of Agreement with the MCSEA concerning a Custodial position.

Ayes 7 Nays 0 Motion Carried

73

MEMORANDUM OF AGREEMENT WITH MCSEA – TECHNOLOGY POSITION

Resolution offered by Trustee LaClair
Resolution seconded by Trustee Premo

RESOLVED, that the Board of Education approves the Memorandum of Agreement with the MCSEA concerning a Technology position.

Ayes 7 Nays 0 Motion Carried

74

PERSONNEL

Resolution offered by Trustee Haggett
Resolution seconded by Trustee Premo

RESOLVED, that pursuant to the recommendation of Superintendent Brady, the Board of Education approves personnel items 1-119 per the attached listing.

Ayes 7 Nays 0 Motion Carried

75

ADJOURNMENT

Resolution offered by Trustee Haggett
Resolution seconded by Trustee LaClair

RESOLVED, that the Board of Education adjourns at 7:49 p.m.

Ayes 7 Nays 0 Motion Carried

Candace M. Prairie
District Clerk