

MARLBORO TOWNSHIP PUBLIC SCHOOLS

DEPARTMENT OF CURRICULUM AND INSTRUCTION

1980 TOWNSHIP DRIVE MARLBORO, NEW JERSEY 07746

Phone: 732-972-2000 Ext. 2041, Fax: 732-972-2003

Michael Ballone, Director - Supervisors: Michael Bowman, Jacquelyn Caliente, Morgan Gross

<<Date>>

To the Parent/Guardian of:

<<First_Name>> <<Last_Name>>

<<Address>>

<<City>>, <<State>> <<Zip_code>>

Dear Parent(s)/Guardian(s):

Our district schools provide an English language program for students who demonstrate a need for instruction in English language skills. The English as a Second Language (ESL) Program offers a curriculum of activities designed to teach students the listening, speaking, reading, and writing skills necessary for success in school and to meet age-appropriate academic standards. Your child is eligible to take advantage of the opportunities this program can provide and is being recommended for placement in the program. This recommendation is based on his/her screening score of <<SCORE>> on the WIDA MODEL Measure of Developing English Language.

You, as a parent or guardian, have the right to decline these services being offered to your child. It must be understood that your child's academic progress may be limited should you decide against participation in this program. Students normally participate in the program for a period of up to three years. Multiple criteria are used in determining when a student no longer needs ESL services. These criteria include the annual ACCESS for ELLs assessment, teacher recommendation, and performance in the classroom.

If your child has an Individualized Education Program (IEP), improvement in his/her ability to speak, read and write in English will help to meet the objectives of their IEP.

If you have questions concerning our program or wish to discuss the identification process used in determining your child's eligibility, please contact my office at (732) 972-2000, extension 2041 or the ESL teacher. Please sign the following page and return to the ESL teacher within 5 days of receipt of this letter. If the letter is not returned within 5 days, we will assume that you acknowledge the placement of your child in the ESL program.

We wish your child great success in our schools.

Sincerely,

Kimberly Georges

Kimberly Georges

ESL Supervisor

Enclosure

MARLBORO TOWNSHIP PUBLIC SCHOOLS

DEPARTMENT OF CURRICULUM AND INSTRUCTION

1980 TOWNSHIP DRIVE MARLBORO, NEW JERSEY 07746

Phone: 732-972-2000 Ext. 2041, Fax: 732-972-2003

Michael Ballone, *Director* - Supervisors: Michael Bowman, Jacquelyn Caliente, Morgan Gross

Please return this page to the ESL teacher

Initial Placement Consent into ESL

Student's Name: <<FIRST_NAME>> <<LAST_NAME>> School: <<SCHOOL>> Grade: <<GRADE>>

Signature of Parent/Guardian

Date

I have received and read a copy of this letter and I understand that my child is participating in the ESL program.

I decline the ESL services being offered to my child.