March 8, 2020

Dear Corporate Work Study Sponsor,

An ICA Cristo Rey staff member has tested positive for the COVID-19 virus. It has been determined that this staff member did NOT have direct, prolonged contact with either students or staff members. Per the San Francisco Department of Health Department, this situation is considered low risk due to the factors considered for the spread of the disease. The Health Department considers direct contact, distance (proximity) between the infected person and others, and length (duration) of contact with the infected person. As mentioned above, all these factors were either minimal or non-existent. However, erring on the side of caution, the Health Department has recommended that we close for 14 days. Counting Friday, March 6, 2020 as Day 1, ICA Cristo Rey and the Corporate Work Study Program will remain closed through Thursday, March 19, 2020. Students will be returning to work beginning on Friday, March 20th.

The incubation period for the COVID-19 virus is 2-14 days after exposure. The symptoms to watch for include:

- Fever
- Cough
- Shortness of breath

If you experience these symptoms, the Health Department recommends isolating yourself at home and contacting your doctor.

The Health Department considers the risk to teachers, staff and students low, so they have instructed our school employees to monitor their own symptoms. Information is available from http://www.sfdph.org and http://www.cdc.gov.

Our school leadership contracted with a company to conduct a deep, thorough cleaning of the building. Per the Health Department, staff members may come into the building over the next two weeks. The primary directives for all of us at the school are to monitor our health & symptoms and to follow good hygiene practices. The San Francisco Department of Public Health will be providing us with additional information (e.g., how to self-monitor, general recommendations for all San Francisco residents).

This is the information we have to date. We understand that this closure may cause varying degrees of disruption to our corporate work study partners and we apologize for any inconvenience this may cause. Please feel free to reach out to any member of our CWSP team with any questions you may have.

Sincerely,

Bill Olinger
Director - CWSP