

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS  
MINUTES  
REGULAR MEETING  
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790  
Elementary Cafeteria

January 8, 2019

5:00 p.m.  
Regular Session

I. CALL TO ORDER: 5:05 p.m.

II. OPEN SESSION 5:05 p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Matt Smith	<u>  x  </u>
Jeff Coronado	<u>  x  </u>
Tony Song	<u>  x  </u>
Dave Wallach	<u>  x  </u>
Lisa Avakian	<u>  x  </u>

Superintendent	
Dr. Denise Patton	<u>  x  </u>

III. PRESENTATIONS (None)

IV. BOARD OF DIRECTORS' REPORTS

Anything individual Board members wish to report out on since the last meeting. This may include school events, visits, community events, etc.

***Mr. Wallach stated that he is looking forward to prosperous and healthy New Year.***

***Mr. Smith reported that he was impressed with the way in which administration has responded to Board requests; specifically as they relate to facilities.***

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker’s card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during “Items from the Floor/Public Comment” section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VI. BUSINESS SESSION

A. Organizational

- 1. #275 Approval of Agenda and Consent items

*Moved by Mr. Wallach and seconded by Mr. Song to approve the agenda and consent items for the regular meeting of January 8, 2019.*

Ayes   4   Noes   0   Abstain   0  

Smith   x   Coronado   x   Song   x   Song   x   Avakian       

Consent

- 2. #276 Approval of Minutes

Moved by   NA   Seconded by                   

To approve the minutes of the regular meeting of December 11, 2018.

Ayes        Noes        Abstain       

Smith        Coronado        Song        Song        Avakian       

B. Education

- 3. Report of Information: SJCA 2018 Dashboard

***Ms. Shiroma presented the 2018-2019 State Dashboard information.***

C. Business

Consent

4. **#277** Purchase Orders
- Moved by NA Seconded by \_\_\_\_\_
- To approve/ratify listed purchase orders.
- Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_
- Smith \_\_\_\_\_ Coronado \_\_\_\_\_ Song \_\_\_\_\_ Song \_\_\_\_\_ Avakian \_\_\_\_\_

Consent

5. **#278** Warrant Approvals
- Moved by NA Seconded by \_\_\_\_\_
- To approve Warrants as presented.
- Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_
- Smith \_\_\_\_\_ Coronado \_\_\_\_\_ Song \_\_\_\_\_ Song \_\_\_\_\_ Avakian \_\_\_\_\_

Consent

6. **#279** Donations
- Moved by NA Seconded by \_\_\_\_\_
- To approve donations made to SJCA.
- Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_
- Smith \_\_\_\_\_ Coronado \_\_\_\_\_ Song \_\_\_\_\_ Song \_\_\_\_\_ Avakian \_\_\_\_\_

7. Report of Information: Update on Chief Business Officer Position

*Dr. Patton and Mrs. Cooper updated the Board on the administration's search for a Chief Business Officer.*

8. #280 Contracts

*Moved by Mr. Song and seconded by Mr. Wallach to approve the contracts as presented.*

Ayes   4   Noes   0   Abstain   0  

Smith   x   Coronado   x   Song   x   Song   x   Avakian       

D. Personnel

Consent

9. #281 Personnel Report

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve/ratify the personnel report as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith \_\_\_\_\_ Coronado \_\_\_\_\_ Song \_\_\_\_\_ Song \_\_\_\_\_ Avakian \_\_\_\_\_

VII. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember
  - Jan. 10<sup>th</sup> – Staff Meeting (3:30)
  - **Jan. 16<sup>th</sup> & 17<sup>th</sup> – Talent Show**
  - Jan. 21<sup>th</sup> – No School (MLK's Birthday)
  - Jan. 23<sup>rd</sup> – Dr. Patton and Mrs. Cooper attending Charter School Critical Issues Symposium
  - Jan. 24<sup>th</sup> – Parent University (9:00 a.m. & 6:00 p.m)
  - **Next Board meeting: Tuesday, Feb. 5<sup>th</sup> 5:00 p.m.**

VIII. There being no further business to come before the Board of Directors, the regular meeting of January 8, 2019 is adjourned at  
\_\_\_\_\_ **6:30** \_\_\_\_\_ p.m. by \_\_\_ **Chairman Matt Smith** \_\_\_\_\_.