

San Benito Consolidated Independent School District

2018-2019 Campus Parent and Family Engagement Policy/Plan

GENERAL EXPECTATIONS

San Benito High School agrees to:

- Be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) parents play an integral role in assisting their child's learning*
- (B) that parents are encouraged to be actively involved in their children's education at school*
- (C) that parents are full partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA*

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent.
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community
- Jointly conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the school's parental involvement policy
- Use the findings of the parental involvement policy evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy
- If the plan for Title I, Part A, developed under section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency
- Provide to each parent an individual student report about the performance of their child on the State assessment in at least mathematics, language arts, and reading
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)
- Provide each parent timely notice information regarding the professional qualifications of the student's classroom teachers and paraprofessionals, as described in section 1111(h)(6)(A)

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(Required) POLICY INVOLVEMENT 1118 (c)

San Benito High School will take the following actions to:

1. Convene an annual meeting at a time convenient for parents of participating children:
 - All parents shall be invited and encouraged to attend
 - The school will provide information and explain the requirements of Title I and the rights of parents

Type of Meeting/Activity	Who Involved?	Dates / Times	Formal Presentation	Evaluation Type
Title I Meeting	Staff Administration Parents District Parent Coordinator	January 24, 2019	Power point Presentation	Feedback

2. Offer a flexible number of meetings and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement:

Type of Meeting/Activity	Who?	Dates / Times	Formal Presentation	Evaluation Type
Meet the Teacher Night Open House Parent Roundtable Meetings with Principal Weekly FACE Meetings Go Center Meetings Migrant Meetings	Staff Administration Parents Counselors Higher Ed Coordinator Migrant Specialist Parent Specialist	September October November December January February March April May	Teacher Syllabus and Expectations PPTs Handouts	Feedback

3. Involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs. This should include the planning, review, and improvement of the school parental involvement policy, as well as the joint development of the school-wide program plan under section 1114 (b)(2):

Type of Meeting/Activity	Who?	Dates / Times	Formal Presentation	Evaluation Type
CIP Feedback FACE committee Meeting	Parents Staff Administration	12-3-18 1-22-19 5-9-19	CIP Handouts on Policy Online feedback	Feedback

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4. Provide parents of participating children:
 - Timely information about the Title I programs
 - Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet
 - Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children

Type of Meeting	Who?	Dates / Times	Formal Presentation	Evaluation Type
Financial Aid Nights Dual Enrollment Academic programs Curriculum Night Student Profile Report & State Assessment Results School Handbook School Website Messenger (phone call system) Parent/Teacher Conferences Parent Center	Department Heads Administration Counselors Higher Ed Coordinator Testing Coordinator Parent Specialist	September October November December January February March April May	Formal Presentation Handouts PPTs	Feedback

Note: If the school-wide program plan under section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency.

(Required) COMPACT: SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT 1118(d)

As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. *The school-parent compact may be a separate document, but must still be developed in collaboration with parents.*

San Benito High School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet Texas' student academic achievement standards as follows:

San Benito High School provides high quality curriculum and instruction by focusing on implementing the district curriculum through TEKS Resource, approved textbook adoptions, online resources, and use of technology.

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2. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's academic achievement. Conferences will be held (at least annually):

Teachers are available to meet with parents to inform them about students' performance before school, after school, during conference period, and on early release days during parent conferences.

3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:

The staff at San Benito High School informs parents about students' progress every three weeks by sending individual progress Reports. Every six weeks, we send report cards. In addition, test results in the beginning of the year, middle of the year, and end of the year as applicable. Parent have access to see student's grades through the online SKYWARD Parent Portal.

4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:

Teachers are available to meet with parents to inform them about students' performance before school, after school, during conference period, and on early release days. Teachers have been equipped with telephones in the classrooms to be able to reach the parents immediately during conference times.

5. Provide parents opportunities to volunteer in their children's school and to participate in their children's class and observe classroom activities, as follows:

Parents are welcome to our school at any time. Parents may visit their children's classroom any time as long as they do not breach testing regularities and confidentiality, and they get clearance from the Principal's office. Our Parent center is open every Monday from 10 am – 11:30 am.

Parents will support our children's learning in the following ways:

1. Describe the ways in which parents will support their children's learning, such as:

- Ensure the student is present each day
- Making sure that homework is completed
- Monitoring amount of television / gaming time
- Participating, as appropriate, in decisions relating to my children's education by attending all required meetings
- Promoting positive use of children's extracurricular time
- Staying informed about children's education and communicating with the school by promptly reading all notices from the school or the school district, either received by children or by mail, and responding as appropriate
- Serving, to the extent possible, on policy advisory groups, such as; serving as the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District Wide Policy Advisory Council, the School Support Team or other school advisory or policy groups
- Ensure the student attends after school or Saturday tutorials for State Assessments and College Entrance Exams

(Optional) Students will share the responsibility to improve our academic achievement and achieve Texas' high standards in the following ways:

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1. Describe the ways in which students will support their academic achievement, such as:

- Do my homework every day and ask for help when I need to
- Read at least 30 minutes every day outside of school time
- Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school
- Report to my classes daily and on time
- Submit all assignments on time

(Required) BUILDING CAPACITY FOR INVOLVEMENT 1118(e)

San Benito High School will take the following actions to:

1. Provide assistance to parents in understanding such topics as:

- Texas academic content standards
- Texas student academic achievement standards
- Texas and local academic assessments including alternate assessments
- The requirements of Title I, Part A
- How to monitor their children’s progress
- How to work with educators to improve the achievement of their children

(List activities, such as workshops, conferences, classes, both in-state and out-of-state, include any equipment or other materials that may be necessary to ensure success.)

Type of Meeting	Who?	Dates / Times	Formal Presentation	Evaluation Type
Meet the Teacher Night Curriculum Night Open House Parent/Teacher Conference	Teacher Administration Parents Counselors After School Liaison Parent Specialist	September February March	Review of class expectations and syllabus PPTs & handouts	Feedback

2. Foster parental involvement by providing materials and training, such as literacy training and using technology, as appropriate, to help parents work with their children to improve their children’s academic achievement.

Type of Meeting	Who?	Dates / Times	Formal Presentation	Evaluation Type
Curriculum Night Meet the Teacher Night	Staff Teachers Administration Parent Specialist	September 2018 - May 2019	Handouts Letters Calls	Feedback

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Parent Center Parent/Teacher Conference			Website	
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3. Educate teachers, student services personnel, principals, and other staff on the value and utility of contributions of parents, and in how to reach out to and communicate and work with parents as equal partners. Actions should include how to implement and coordinate parent programs and build ties between parents and schools:

Type of Meeting	Who?	Dates / Times	Formal Presentation	Evaluation Type
PLC meetings Staff meetings Department Head meetings School-wide meetings	Parent Liaison District Personnel Administration	January February March April	Handouts PPTs	Feedback

4. Coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home (to the extent feasible and appropriate). Possible programs include Head Start, public preschool, and other early childhood programs. The schools program must help teachers, principals, and other staff work well with parents. The school will also develop other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children:

Type of Meeting	Who?	Dates / Times	Formal Presentation	Evaluation Type
Monthly Meetings Meet the Teacher Night Parent Center	Staff Administration Parent Liaison	September 2018- May 2019	Flyers Presentations Guest Speakers	Feedback

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5. Ensure that information related to the school and parent programs, meetings, and other activities is sent to parents of participating children in a format and language the parents can understand:

Type of Meeting	Who?	Dates / Times	Formal Presentation	Evaluation Type
All documents translated in English and Spanish	Administration	September 2018-May 2019	Flyers Letters PPTs	Feedback

6. Provide reasonable support for parental involvement activities as parents may request.

Type of Meeting	Who?	Dates / Times	Formal Presentation	Evaluation Type
All documents Translated in English and Spanish	Administration	September 2018-May 2019	Flyers Letters PPT's	Feedback

(Optional) The School Parental Involvement Policy/Plan may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement. The policy may include the discretionary activities as listed under section 1118(e) of the ESEA:

- Involve parents in the development of training to improve the effectiveness of that training for teachers, principals, and other educators
- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions
- Train parents to enhance the involvement of other parents
- Arrange school meetings at a variety of times or conduct in-home conferences between teachers or other educators who work directly with participating children
- Arrange meetings with parents who are unable to attend conferences at school to maximize parental involvement and participation in their children's education
- Adopt and implement model approaches to improving parental involvement

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- Establish a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities

(Required) ACCESSIBILITY 1118(f)

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practical, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including information and school reports in a format and to the extent practical, in a language such parents can understand.

Type of Meeting	Who?	Dates / Times	Formal Presentation	Evaluation Type
All documents translated in English and Spanish	Administration	September 2018- May 2019	Flyers Letters PPTs	Feedback

(Required) ADOPTION

This San Benito High School Parental Involvement Policy/Plan has been developed/revised jointly with, and agreed on with, parents of children participating in Title I program, as evidence by meeting minutes.

The Parental Involvement Policy/Plan was developed/revised by San Benito High School on January 22, 2019 and will be in effect for the period of the school year.

The school will distribute this Parental Involvement Policy/Plan to all parents of participating Title I children and make it available to the community on or before January 24, 2019.



 (Signature of Title I Authorized Representative)

1 / 25 / 19

 (Date)

These parents were involved with the development of this document:

List parent(s) here
 See attached sign in sheet

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