



Marshfield High School
10th and Ingersoll St.
Coos Bay, OR 97420

2019-20 REGISTRATION LETTER

Marshfield High School freshmen and sophomores will register on Wednesday, August 21st and 8th graders, seniors and juniors on Thursday, August 22nd. The assigned registration times are printed at the end of this letter.

PLEASE COMPLETE ONLINE VERIFICATION PRIOR TO REGISTRATION

Please note, students may not register earlier than their scheduled time.

IT IS IMPORTANT ALL STUDENTS ATTEND REGISTRATION!!!!!!

The first day for all students is Tuesday, September 3rd.

ASSIGNED COUNSELORS:	Mr. Fletcher	A-G
	Mrs. Sprague	H-O
	Ms. Burns	P-Z

If online verification is not completed prior to registration, you will be directed to a computer lab to complete the verification of your student's information.

The envelope contains the following information:

- *School picture information*
- *National School Breakfast/Lunch program application instructions*
- *Supply list*
- *Fee schedule*
- *Mahiscan (yearbook) information*
- *Health Information Form (return if not uploaded with online verification)*
- *Self-Medication Agreement (return if not uploaded with online verification)*
- *Consent for Dental Hygiene Services (8th Grade)*

During the registration process, a student may not leave until he/she has completed steps 1 through 10. Students will **NOT** be allowed to register earlier than their scheduled time **unless registering with siblings.**

Registration will begin in the MHS Main Building and will consist of the following steps:

STEP 1: Arrive at the main building at the assigned time

BRING WITH YOU:

- ☒ Registration packet with applicable forms completed

Each student will pick up a registration checklist form to take with them to each station...be sure a staff member signs the checklist at each station before you move to the next one!

Students will also verify at this station that they are currently enrolled....if not, they will be sent to Rm 131 to register, see their counselor and then return for registration.

STEP 2: Fees

Pay fees or make arrangements for a delayed payment. Fees are as follows:

- ☒ A **\$20 registration fee** is required each year and all students pay this fee. This fee covers the cost of student body cards, and offsets the cost of school events held during the school day.
- ☒ A **\$10 student activity fee is optional**, and includes a validation sticker on their student body card admitting them to MHS home athletic events.
- ☒ A **\$50 fee/book deposit** is a one-time deposit for five years at MHS. It will be refunded upon completion of high school or upon withdrawal if charges/books have been paid/returned. New students, eighth graders and returning upperclassmen who have not previously paid the fee deposit will be required to pay this fee.
- ☒ A **\$5 student planner fee** is required and all students pay this fee. MHS planners are mandatory and will be distributed through the advisory classes.
- ☒ The 2018-19 yearbook, **Main Mahiscan, is \$55, Spring Book is \$20 (\$75 when you purchase both books at registration)** – additional information is included with your registration materials.
- ☒ PE uniforms are **required** for all students enrolled in a physical education classes. **\$20/uniform (or \$9 for shirts/\$11 for shorts if purchased separately).**
- ☒ A **\$16 PSAT** fee for juniors (optional)
- ☒ A **\$100 Forensics** fee for competition expenses.

STEP 3: Locker assignments

Student Lockers are optional - All eighth grade lockers are pre-assigned and located in Pirate Hall. Students still need to go to the locker station to get their locker assignment. All other lockers are located in the main building. Senior and junior lockers are on the main level of the Main Building, sophomore and freshmen lockers are primarily located on the second floor of the Main Building. We ask that freshmen pick a locker partner, as we do not have enough lockers available to assign individual lockers to freshmen. Please decide ahead of time who you are sharing with and indicate to the locker station staff the name of your locker partner. All other students who wish to have a locker will be assigned a locker.

Step 4: A district Student/Parent Guide, a MHS Discipline Policy and MHS Attendance Policy will be available for families without internet services. Others will receive information where to locate the documents. A signature is required indicating that these documents were received or that parents/students were notified of the location. Helpers at this station will also have Publicity Denial and Non-Release of Information to School Directory forms available.

Extra forms will be available: Students may pick up student insurance forms, school calendars and other general information. Although the district does not pay for student insurance, the school board has authorized the distribution of information and application forms.

First Student employees will be available with bus route information.

STEP 5: Pictures NO SUNGLASSES OR HATS WORN IN PICTURES!

All students (including seniors) will have their picture taken twice, free of charge; one for the student body card and one for the Mahiscan/school record. Students may also choose to purchase a picture packet (in color), but it is not required. See the enclosed envelope for various prices. Picture packages require cash payment or a separate check made out to Lifetouch and must be paid for at the time the picture is taken.

STEP 6: Cafeteria

Student lunch payments will be accepted at this station.

Free & Reduced Lunch Application Process: To speed up the lunch application process, we encourage parents to apply for Free & Reduced Meals online at <https://coosbaysd.sodexomyway.com/>

☠ Waterfall School Based Health Center & Community Health Center

A representative from the Waterfall School Based Health Center & Community Health Center will be available with registration information and to answer parent questions.

STEP 7: PE Uniforms

If you need to purchase a PE uniform, you can pay at the fee station or at this station to receive the uniform.

Note: PE towels are not provided by the school district; Students will be responsible for bringing their own.

GO UP STAIRS TOWARD LIBRARY

STEP 8: Student Body Cards and Schedules will be available for pick up at this table

STEP 9: Go into the library to pick up textbooks

STEP 10: Turn in completed registration check list

Parking Permits (Attendance Office)

- ☒ There are three designated student parking area on campus:
- ☒ Main Lot (\$30 Fee) Space 40 - Space 56 (seniors only).
- ☒ Pirate Lot (\$30 Fee) Space 1 - Space 80 first come first serve for underclassmen.
- ☒ Harding Parking lot (\$5 Fee) ***parking stickers will be required for on street parking during demolition and construction of MHS Junior High.***

To obtain a permit, students must be a licensed driver and pick up a student parking packet from the attendance office during fall registration. Permits will not be issued if there are any unpaid parking fines.

- ☒ Return the packet completed and signed along with copies of ODL, insurance, and current vehicle registration, and a receipt showing you have paid the \$30 parking fee (if applicable).
- ☒ Students who have paid a fee will receive an assigned parking spot with a corresponding sticker for their vehicle.
- ☒ Students are to park in their designated area **ONLY**, or they will receive MHS parking citation. Citation procedure will be:
 - ☒ 1st Ticket = \$10 fine
 - ☒ 2nd Ticket = \$15 fine/plus phone call home
 - ☒ 3rd Ticket = \$20 fine with warning of possible tow
 - ☒ 4th Ticket = \$25 fine plus possible tow

ASSIGNED REGISTRATION TIMES 2019-20

MARSHFIELD HIGH SCHOOL MAIN GYM

In order for lines to move smoothly, please do not arrive early or ask to register earlier than your assigned time

Families with students in multiple grades may register together

Reminder:

If online verification is not completed prior to registration, you will be directed to a computer lab to complete the verification of your student's information.

**Wednesday,
AUG 21st**

**Thursday,
AUG 22nd**

FRESHMEN	
8:00 am	A-C
8:30 am	D-H
9:00 am	I-L
9:30 am	M-O
10:00am	P-R
10:30am	S-Z
10:45am	Doors Closed
	Lunch Break
	SOPHOMORES
12:00 pm	A-B & H
12:30 pm	C-G
1:00 pm	I-M
1:30 pm	N-R
2:00 pm	S-Z
	SENIORS
2:30 pm	A-E
3:00 pm	Doors Closed

8 th GRADERS	
8:00 am	A-B & F
8:30 am	C-E & W-Z
9:00 am	G-L
9:30 am	M-P
10:00 am	Q-V
	SENIORS
10:30 am	F-K
10:45 am	Doors Closed
	Lunch break
12:00 pm	L-P
12:30 pm	Q-Z
	JUNIORS
1:00 pm	A-F
1:30 pm	G-L
2:00 pm	M-R
2:30 pm	S-Z
3:00 pm	Doors Closed

****REGISTRATION DOORS WILL CLOSE AT TIMES INDICATED ABOVE...NO EXCEPTIONS SO BE CERTAIN TO FOLLOW THE SCHEDULE AND ATTEND AT THE APPOINTED DATE/TIME**

******THE FIRST DAY OF CLASSS FOR ALL STUDENTS IS TUESDAY, SEPTEMBER 3RD**

If students **do not complete on-line verification and attend registration**, their class schedule may be dropped and they will need to contact their counselor to complete the enrollment process to re-register.

MARSHFIELD HIGH SCHOOL STUDENT SUPPLIES LIST 2019-20 SCHOOL YEAR

ALL MHS STUDENTS ARE REQUESTED TO BRING TWO # 2 PENCILS w/ERASERS, TWO PENS (BLUE OR BLACK NOT TURQUOISE, RED, PINK, GREEN, ETC.), AND NOTEBOOK PAPER TO CLASS EACH AND EVERY DAY.

SCIENCE GRADE 8 SCIENCE STUDENTS NEED TWO SPIRAL-BOUND NOTEBOOKS, ¼ INCH GRID GRAPH PAPER, A RED PEN, A RULER, A SIMPLE (INEXPENSIVE) CALCULATOR, AND A SET OF 24 COLORED PENCILS. **All GRADE 9-12 SCIENCE STUDENTS** NEED A SCIENTIFIC CALCULATOR (NO GRAPHING CALCULATORS FOR PHYSICS), A THREE-RING NOTEBOOK (8 1/2" X 11") ONE INCH, THREE-RING NOTEBOOK FILLER PAPER (8 1/2" X 11"), AND NOTEBOOK DIVIDERS WITH TABS. **FIELD BIOLOGY AND MARINE SCIENCE** STUDENTS NEED A SET OF 24 COLORED PENCILS. AND A COLLEGE-RULE, SPIRAL-BOUND NOTEBOOK. **FIELD BIOLOGY** STUDENTS NEED A COMPOSITION NOTEBOOK.

SOCIAL STUDIES ALL SOCIAL STUDIES STUDENTS NEED A 1" 3-RINGED BINDER (EXCEPT HONORS US HISTORY, COLLEGE HISTORY AND AP PSYCHOLOGY STUDENTS); TO BE LEFT IN THE CLASSROOM FOR GRADING, COLLEGE RULED WRITING PAPER, SPIRAL NOTEBOOK, INDEX CARDS, HIGHLIGHTER, BLUE OR BLACK PEN, RED PEN, PENCIL, COLORED PENCILS FOR PROJECTS.

HEALTH AND PHYSICAL EDUCATION HEALTH AND WEIGHT TRAINING CLASSES WILL NEED A THREE-RING NOTEBOOK (8 1/2" X 11") (ONE INCH) OR A SINGLE SUBJECT SPIRAL NOTEBOOK. **ALL P.E. STUDENTS (GRADES 8-12: ZUMBA, SPORTS CONDITIONING, WEIGHT TRAINING, RECREATIONAL TEAM SPORTS, ADVANCED WEIGHT TRAINING, 8TH GRADE P.E.) ARE REQUIRED TO WEAR A P.E. UNIFORM WHICH WILL BE SOLD DURING REGISTRATION. THE COST IS \$20.00 FOR BOTH SHIRT AND SHORTS. IF STUDENT'S WISH TO PURCHASE MORE THAN ONE, THEY MAY DO SO. AFTER REGISTRATION THE UNIFORM CAN BE PURCHASED THROUGH THE PHYSICAL EDUCATION DEPARTMENT. SOCKS AND ATHLETIC SHOES ARE REQUIRED (NO BLACK-SOLED SHOES, PLEASE).**

MATH EIGHTH GRADE MATH STUDENTS WILL NEED: 1) A spiral note book with a pocket and a minimum of 100 sheets 2) a scientific calculator 3) two # 2 or mechanical (5MM OR 7MM) pencils. STUDENTS ENROLLED IN **INTEGRATED MATH I OR INTEGRATED MATH II** NEED: 1) A SOLAR CALCULATOR WITH TRIGONOMETRY FUNCTIONS 2) TWO # 2 OR MECHANICAL (5MM OR 7MM) PENCILS 3) A COMPASS, PROTRACTOR AND RULER 4) 3- RING BINDER. STUDENTS ENROLLED IN **INTEGRATED MATH III, TRIGONOMETRY and CALCULUS** NEED: 1) A GRAPHING CALCULATOR (TEXAS INSTRUMENTS T183 OR T184 RECOMMENDED). THESE CAN ALSO BE RENTED FROM THE SCHOOL FOR A \$20.00 PER YEAR RENTAL FEE. 2) TWO # 2 OR MECHANICAL (5MM OR 7MM) PENCILS

ENGLISH ALL ENGLISH COURSES REQUIRE COLLEGE RULED FILLER PAPER, BLUE OR BLACK INK PENS, AND TWO # 2 PENCILS, A THREE-RING NOTEBOOK W/DIVIDER TABS. 10th grade English need lined notecards. English 12 need to have 3X5 inch notecards. College Writing and College Literature need A SUPPLY OF 3" POST-IT NOTES AND HIGHLIGHTERS. COLLEGE WRITING only need to have a ½ inch binder with a front window slot.

THEATER ALL STUDENTS NEED A THREE-RING BINDER, HIGHLIGHTER, AND PENCILS.

LANGUAGES SPANISH--ALL STUDENTS WILL NEED A THREE- RING NOTEBOOK WITH HARD COVER AND FIVE DIVIDERS. ALL STUDENTS ARE ENCOURAGED TO A HAVE SPANISH/ENGLISH DICTIONARY. **SPANISH 3 AND 4** STUDENTS WILL BE REQUIRED TO HAVE A COMPOSITION NOTEBOOK (100 SHEETS).

BAND A \$60.00 FEE (FOR ENTRY FEES, UNIFORM COSTS, ETC.) **WILL BE REQUIRED FOR ALL MARCHING BAND STUDENTS. STUDENTS IN PERCUSSION ENSEMBLE & TECHNIQUES, CONCERT BAND, SYMPHONIC BAND AND JAZZ BAND WILL HAVE A \$20.00 FEE. (ONE FEE PER STUDENT, MULTIPLE CLASSES STILL ONE FEE.)** RENTAL FEE FOR STUDENTS WHO BARROW DISTRICT INSTRUMENTS. ALL STUDENTS WILL ALSO NEED BLACK AND WHITE DRESS CLOTHES: MEN: BLACK SLACKS, BLACK SOCKS, BLACK SHOES; WOMEN: BLACK PANTS FOR TRAVELING EVENTS, BLACK SOCKS, AND BLACK SHOES. WHITE SHIRTS ARE PROVIDED FOR CONCERTS FOR BOTH MEN AND WOMEN.

CHOIR CONCERT CHOIR- WOMEN: \$70 UNIFORM FEE/ BLACK FLATS MEN: \$140 TUX FEE, BLACK SHOES. (There are some concert choir apparel available to rent for a small usage and cleaning fee. No student will be turned away for lack of funds.) **WOMEN'S**- BLACK TOP/PANTS/SKIRT/DRESS WITH TIGHTS. **MEN'S ENSEMBLE**- BLACK DRESS SHIR/PANTS/SHOES

ART POSSIBLE ART SUPPLY FEE DEPENDING ON ART CLASS. PENCIL BAG, SET OF PENCILS, KNEADED ERASER AND A SKETCH BOOK. **PAINTING CLASS: SET OF PAINT BRUSHES. OPTIONAL: A PORTFOLIO.**

INDUSTRIAL TECHNOLOGY MANUFACTURING I, II, III, IV, AND ADV MANUFACTURING STUDENTS SHOULD BRING WORK CLOTHING OR COVERALLS AND LEATHER SHOES. DEPENDING ON THE AREA OF INTEREST, A TAPE MEASURE MAY ALSO BE REQUIRED. (SAFETY GLASSES AND WELDING HELMETS PROVIDED.) **INTRO TO CARPENTRY & SAFETY, GENERAL CARPENTRY, AND ADVANCED CARPENTRY & HOME CONSTRUCTION** STUDENTS WILL NEED A PENCIL, TAPE MEASURE (25'), AND SAFETY GLASSES.

SPEECH & DEBATE \$100 COMPETITION EXPENSE FEE

Registration Information: Freshman, Sophomores and Seniors A-E on Wednesday, August 21st; 8th grade, Juniors and Seniors F-Z on Thursday, August 22nd. Go to www.cbd9.net/registration-information for the registration schedule and more registration information.

Free and Reduced Lunch Application Process

To speed up the lunch application process, we ask parents to apply for Free & Reduced Meals online at <https://coosbaysd.sodexomyway.com/> . The application link is under Meal Assistance. You fill out one application for all your children.

If you do not have access to a computer, contact the school office August 22nd or later for assistance, or call 541-267-1310 to make an appointment to use the district's computer lab. Paper copies are also available in the school offices.

We ask that ALL parents complete the Free and Reduced application.

Here's why:

- Good nutrition is important. Qualified students will have access to free lunches. All students have access to free breakfast.
- The district receives federal funds based on the number of qualified Free/Reduced applications, whether the students eat the lunch or not. The more applications completed, the more federal funds that could be available for the district.
- In addition, qualified high school students will be eligible for reduced PSAT and AP testing fees.

Thank you for taking a few minutes to fill out the application. If you have any questions, please contact your school office.

Bus Schedule

Please call First Student Transportation at 541-888-1230 or 541-888-9131 for your student's bus schedule.