

PATERSON CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY  
196 W. Railway Ave., Paterson, NJ 07503  
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**BOARD OF TRUSTEES**  
**REGULAR MEETING**

**Date** : February 13, 2019/7:30 pm  
**Place** : 196 W. Railway Ave., Paterson, NJ 07503/Library-Media Center

**MINUTES**

- I. The Regular Meeting of the Paterson Charter School for Science and Technology is called to order at 7:35 pm when the quorum of the board was reached. Mr. Koroglu read the open public meeting act statement and thereafter led the flag salute.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification given to all appropriate parties. The notice of this meeting was posted in The Record, The Herald News, and the school website.

**Flag Salute**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**Roll Call by Board Secretary, Mr. Matt A. Anar:**

<b>Trustee</b>	<b>Attendance</b>	<b>Trustee</b>	<b>Attendance</b>
Mr. Koroglu	Present	Mrs. Brown	Present
Mr. Yildiz	Absent	Mrs. Garcia Rodriguez	Present

**Also Present:**

<b>Member</b>	<b>Position</b>	<b>Attendance</b>
Mr. Riza	Lead Person	Present
Mr. Anar	SBA/Board Secretary	Present

II. **Acceptance of Minutes**

Motion by Mr. Koroglu seconded by Mrs. Garcia Rodriguez to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.):

- ❖ Regular Meeting of January 16, 2019

**Roll call:** All in favor. The motion **PASSED** unanimously.

- II. **MOTION** by Mr. Koroglu, seconded by Mrs. Garcia Rodriguez to adopt the agenda as presented. **Roll call:** All in favor. The motion **PASSED** unanimously.

**III. Public Comment Session**

No Public Input was made.

**IV. FY2017-2018 Audit Report Presentation**

Mr. Richard Barre of Barre & Company, the school's auditor, presented the synopsis report to the Trustees for the fiscal year ended June 30, 2018 with no audit findings or recommendations.

**V. HIB Report**

Motion to **affirm** following HIB report as presented to Board on December 19, 2018:

<u>Incident #</u>	<u>Finding</u>	<u>Incident #</u>	<u>Finding</u>
E-02	Yes		

Mr. Koroglu moved, seconded by Mrs. Garcia Rodriguez.

**Roll call:** All in favor. The motion **PASSED** unanimously.

**VI. Lead Person's Monthly Report - Mr. Riza**

Mr. Riza presented his regular monthly report to the Trustees and highlighted the new No H8 Campaign organized by the Guidance Department.

**VII. Education**

Motion by Mrs. Garcia Rodriguez, seconded by Mrs. Brown to approve the agenda items # E19-31 through # E19-37:

**E19-31:** To approve the recommendation of the Lead Person to approve the following **club activities, events and schedules** for the 2018-19 school year.

<b>Student/Parent Program</b>	<b>Date</b>	<b>Grades</b>	<b>Estimated Cost</b>
Parent Program – 2 <sup>nd</sup> & 3 <sup>rd</sup> Quarters*	02/14/19	2-3	\$220
Parent Workshop*	02/25/19	7-12	\$400

\* *The amount is funded by **FY219 ESEA Title IA – Parent Reserve Fund.***

**E19-32:** To approve the recommendation of the Lead Person to approve the following transportation costs for **Athletics**, those are provided under **Transportation Services Agreement with Northern Region Educational Services Commission.**

<b>Team/Description</b>	<b>Date</b>	<b>Location</b>	<b>Estimated Cost</b>
Boys Basketball	2/18	Secaucus	\$243.62
Girls Basketball	2/19	Meadowlands div crossover	\$243.62
Boys Basketball	2/22	Secaucus Div. crossover	\$243.62
Boys Basketball	3/1	States round 3	\$243.62
Baseball	3/25	Elmwood Park	\$243.62
Baseball	3/27	Manchester Regional	\$243.62
Baseball	3/29	Hawthorne Christian	\$243.62

Softball	3/20	Dwight Englewood	\$243.62
Softball	3/26	Paterson Eastside	\$243.62
Softball	3/28	Manchester Regional	\$243.62

**E19-33:** To approve the recommendation of the Lead Person to approve the field trips and transportation costs, those are provided under **Transportation Services** Agreement with **Northern Region Educational Services Commission**.

Field Trip	Date	# of Stud.	Grades	Location	Estimated Cost
Junior Achievement	2/28/19	20	7-12th	Elizabeth	\$0.00
Junior Achievement	3/22/19	20	7-12th		\$0.00
Junior Achievement	4/16/19	20	7-12th	Ewing	\$0.00
World Is Our Classroom	4/19/19	14	9-12th	Newark	\$0.00
World Is Our Classroom	4/27/19	14	9-12th	Newark	\$0.00

**E19-34:** To approve the recommendation of the Lead Person to the following **club activities, their advisors and schedules** for Grades **7-12 campus**, 2018-19 school year:

Advisor	Club/After School	Grades	Location	Stipend
Dana Reynolds	Middle Sch Girls Basketball Club	6-8	Gym	\$1,250

**E19-35:** To approve the recommendation of the Lead Person to accept the award of **Advanced Computer Science Grant** for FY2019 in total amount of \$72,497 and to approve the service agreement with **NJ Center for Teaching and Learning** as part of the grant application. The agreement amount is \$11,880.

**E19-36:** To approve the recommendation of the Lead Person to authorize the submission of the **ESEA Reallocated Title I A Grant Application** for Fiscal Year 2019, and to accept grant award of these funds upon the subsequent approval in total amount of \$43,040.

**E19-37:** To approve the recommendation of the Lead Person to approve the **2019-2020 school year calendar** (Calendar forwarded to Trustees via email)

**Roll Call:** The motion **PASSED**.

<u>Trustee</u>	<u>Vote</u>	<u>Trustee</u>	<u>Vote</u>
Mr. Koroglu	Yes	Mrs. Brown	Yes
Mr. Yildiz	Absent	Mrs. Garcia Rodriguez	Yes

#### **VIII. Human Resources**

Motion by Mrs. Garcia Rodriguez, seconded by Mr. Koroglu to approve the agenda items # HR19-52 through # HR19-58:

**HR19-52:** To approve the recommendation of the Lead Person to appoint the following staff members as Teachers and/or Coordinators of the **Spring Saturday Academy for 2-6 campus**

for the 2018-2019 School Year, on Saturdays of March. 9, 16, 23, 30 and April. 6, 13, with a stipend of \$45/hr., 4 hrs./day. The program will be funded by **FY19 ESEA Title IA**.

Last Name	First Name	Title	Assignment Length	Program Portion
Porporino	Marina	ELA Teacher	6 weeks	\$1,080
Orcun	Reyhan	MATH Teacher	6 weeks	\$1,080
Akkus	Goktug	MATH Teacher	6 weeks	\$1,080
Castanaga	Danielle	MATH Teacher	6 weeks	\$1,080
Alessandra	Kristie	ELA Teacher	6 weeks	\$1,080
Clarke	Shanee	ELA Teacher	6 weeks	\$1,080
Jovanoski	Magdalena	ELA Teacher	6 weeks	\$1,080
Jenkins	Jane	ELA Teacher	6 weeks	\$1,080
Carikci	Tulay	MATH Teacher	6 weeks	\$1,080
Cantada	Jean	MATH Teacher	6 weeks	\$1,080
Aytas	Mustafa	Program Coordinator	6 weeks	\$1,500 (\$250/day)

**HR19-53:** To approve the recommendation of the Lead Person to appoint the following staff members as Teachers of the **Saturday (Spring) ESL Tutoring Program** for the 2018-2019 School Year, on Saturdays of March. 9, 16, 23, 30 and April. 6, 13, with a stipend of \$45/hr., 4 hrs./day. The program will be funded by **FY19 ESEA Title III**.

Last Name	First Name	Title	Assignment Length	Program Portion
Saint-Hilaire	Mildred	ESL Teacher	6 weeks	\$1,080
Lepenica	Jay	ESL Teacher	6 weeks	\$1,080
Oliviel-Gabriel	Kadija	ESL Teacher	6 weeks	\$1,080

**HR19-54:** To approve the recommendation of the Lead Person to accept the **Resignation** of the following staff for the **2018-2019 School Year**:

Last Name	First Name	Title	Effective
Evans	Danielle	Guidance Counselor/SAC	02/28/2019

**HR19-55:** To approve the recommendation of the Lead Person to appoint **Michael DuBose** as **Elementary Bus Aide** for 2018-2019 school year for am and pm routes at a rate as set forth in Schedule B.

**HR19-56:** To approve the recommendation of the Lead Person to appoint the following staff members as Teachers and/or Coordinators of the **Spring PASS+ Program for 7-12 campus** for the 2018-2019 School Year, on Saturdays of March. 9, 16, 23, 30 and April. 6, 13, with a stipend of \$45/hr., 4 hrs./day. The program will be funded by **FY19 ESEA Title IA**.

Last Name	First Name	Title	Assignment Length	Program Portion
Holder	Dashon	MATH Teacher	6 weeks	\$1,080

Mishell	Caitlin	ELA Teacher	6 weeks	\$1,080
Perez	David	ELA Teacher	6 weeks	\$1,080
Jones	Michael	ELA Teacher	6 weeks	\$1,080
Morris	Candice	ELA Teacher	3 weeks	\$540
Lent	Sophia	ELA Teacher	3 weeks	\$540
Shteingradt	David	MATH Teacher	6 weeks	\$1,080
Igohe	James	MATH Teacher	6 weeks	\$1,080
Kuriakose	Sophie	MATH Teacher	6 weeks	\$1,080
Leach	Amanda	Program Coordinator	3 weeks	\$750 – (\$250/day)
Coskun	Necmi	Program Coordinator	3weeks	\$750 – (\$250/day)

**HR19-57:** To approve the recommendation of the Lead Person to appoint the following **additional** staff members as teachers of the **After School MATH Tutoring Program for 7-12 campus** for the 2018-2019 School Year with a stipend of \$33 per period. The program will be funded by **FY19 ESEA Title IA**.

Last Name	First Name	Last Name	First Name
Willoughby	Edward	Rodriguez	Kimberly
Holder	Dashon		

**HR19-58:** To approve the recommendation of the Lead Person to approve the attendance to and costs of the following Workshops/Conferences as requested by the following faculty members:

**WHEREAS, the Faculty listed below** will be attending workshops; and

**WHEREAS,** the attendance at stated functions are approved as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS,** the attendance at the functions are approved as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS,** the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED,** that the board finds the cost of attendance, including all registration fees, and statutorily authorized in-state travel and related expense and the excess expenses particular to attendance at these functions as unavoidable, be it

**RESOLVED,** that the excess is justified and therefore reimbursable

Employee	Date	Program Name	Location	Cost
Christine Coyle	3/14/19 3/15/19	NAEA Conference	Boston, MA	\$235
David Perez	3/22/19	NJCEC Annual Spring Conference	Mahwah	\$125
Jay Lepenica	5/30/19	NJ TESOL Conference	New Brunswick	\$234

Mildred Saint-Hilaire	5/30/19	NJ TESOL Conference	New Brunswick	\$234
Kadijah Oliviel-Gabriel	5/29/19 5/30/19	NJ TESOL Conference	New Brunswick	\$314
Hurisa Guvercin	5/31/19	NJ TESOL Conference	New Brunswick	\$234
Amanda Leach	3/14/19	Women's Leadership Conference	Somerset	\$199
Steven Andriulli	3/18/19	High-Functioning Autism	Fairfield	\$199.99
Maribely Sanchez	3/15/19	NJAMLE 2019 Annual Conference	Union	\$119
Yahaira Peguero	4/5/19	2019 Annual Conference	Iselin	\$180
Olga Mina	4/5/19	2019 Annual Conference	Iselin	\$180
Raven Felton	3/28/19	101 Best Strategies for Teaching Social Studies	West Orange	\$269
Erica Bernard	3/15/19	NJSHA/NJIDA Annual Conference	Garwood	\$268.20
Suzanne Infante	3/15/19	NJSHA/NJIDA Annual Conference	Garwood	\$220.00
Amanda Seigel	4/9/19	Differentiating Instruction in Math Grades 2-5	New Brunswick	\$145
William Smith	2/26/19	2019 NJ AHPERD Annual Conference	Long Branch	\$95
Theodore Skwiat	2/25/19	2019 NJ AHPERD Annual Conference	Long Branch	\$260
Gina Vintalore	2/25/19	2019 NJ AHPERD Annual Conference	Long Branch	\$250
Shawn Ziem	2/25/19	2019 NJ AHPERD Annual Conference	Long Branch	\$260
Michael Jones	2/2/19	Fundamentals of Coaching	Hackensack	\$75
Kimberly Rodriguez	3/15/19	NJAMLE 2019 Annual Conference	Union	\$119

Frank Picciotto	2/25/19	NJ AHPERD Annual Conference	Long Branch	\$131.21
Kristie Alessandra	3/15/19	NJSHA/NJIDA Annual Conference	Garwood	\$220
Elizabeth Kirchoff	5/7-9/19 6/4-6/19	Wilson Reading System Course	Fairfield	\$1,200
Matthew Gertler	4/5/19	IXL Live	Elizabeth	\$75+T
Jean Cantada	2/28/19	Strategies and Structures for Teaching, Reading and Writing	Livingston	\$269

**Roll call:** The motion **PASSED**.

<u>Trustee</u>	<u>Vote</u>	<u>Trustee</u>	<u>Vote</u>
Mr. Koroglu	Yes	Mrs. Brown	Yes
Mr. Yildiz	Absent	Mrs. Garcia Rodriguez	Yes

**IX. School Resources**

Motion by Mr. Koroglu, seconded by Mrs. Garcia Rodriguez to approve the agenda items # SR19-42 through # SR19-46:

**SR19-42:** To approve the recommendation of the Lead Person to approve following resolution:

**WHEREAS**, both the A148 Report of the Secretary and the A149 Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds of **\$3,681,343.11** as of **January 31, 2019**;

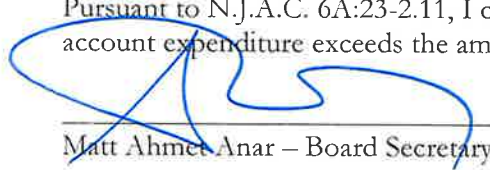
**BE IT RESOLVED**, that the Reports of the Secretary and the Reports of the Treasurer of School Moneys be accepted. (Reports forwarded to Trustees via e-mail)

**SR19-43:** To approve the recommendation of the Lead Person to approve the **List of Bills** for the period between January 12, 2019 and February 11, 2019 in the amount of \$1,730,867.59. This includes the payroll of January 15, 2019 in the amount of \$646,857.82 and the payroll of January 31, 2019 in the amount of \$530,810.76 (Bill List forwarded to Trustees via e-mail)

**SR19-44: Certification of Accounts**

**1. Board Secretary's Certification of Accounts**

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of **January 2019**, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

  
Matt Ahmet Anar – Board Secretary

February 13, 2019  
Date

**2. Board Certification of Accounts**

**RESOLVED**, that after review of the Secretary's and Treasurer's reports for **January 2019** and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Paterson Charter

School for Science and Technology has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial

**E19-45:** To approve the recommendation of the Lead Person to accept **Comprehensive Annual Financial Report (C.A.F.R.)** for 2017-2018 school year with no recommendations as presented by Barre & Company, LLC as attached.

**E19-46:** To approve the recommendation of the Lead Person to approve the following **service agreement** for 2018-2019 school year.

<b>Service Provider</b>	<b>Description of Services</b>	<b>Amount</b>
Shoop SBA, LLC	Public School Purchasing Training/2 days at site	\$850/day
	Purchasing Consulting – Review of Purchase Orders & Purchasing Manual	\$125/hour

**Roll Call:** The motion **PASSED**.

<u>Trustee</u>	<u>Vote</u>	<u>Trustee</u>	<u>Vote</u>
Mr. Koroglu	Yes	Mrs. Brown	Yes
Mr. Yildiz	Absent	Mrs. Garcia Rodriguez	Yes

**X. Executive Session**

Motion by Mr. Koroglu, seconded by Mrs. Garcia Rodriguez to adjourn to Executive Session at 8:38 pm in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics for the purpose(s) as outlined and described below:

- Facility Matters

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**XI. Reconvene Public Session**

Motion by Mr. Koroglu, seconded by Mrs. Garcia Rodriguez to exit the executive session.

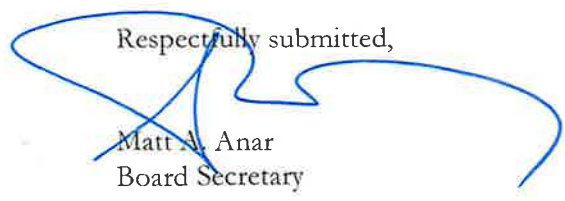
**Roll call:** Public Session was reconvened at 9:21 p.m.

**XII. Adjournment**

Motion by Mr. Koroglu, seconded by Mrs. Brown to adjourn the meeting at 9:21 p.m.

**Roll call:** All in favor. The motion **PASSED** unanimously.

Respectfully submitted,



Matt A. Anar  
Board Secretary