

SENIOR PHOTOS – INSTRUCTIONS

TO ORDER PHOTOS:

- 1) Go to www.warehouse2photo.photorelect.com
- 2) On the homepage you will see folders beginning with an MHS prefix
- 3) Choose the MHS folder that is followed by the first letter of your last name
- 4) If your folder isn't shown on the home page, click the "Show All" button to see more folders
- 5) Double click on your folder
- 6) Enter the password Millers when prompted – then click on your name to view your photos
- 7) Hovering over the package options will show the contents of each package
- 8) Click on the package you would like to purchase and pay via credit card on-line

If you order the TWO-POSE or THE HEIRLOOM PACKAGE, you can ONLY use TWO different poses for all of the prints. If you select more than two images, the order will be filled using the first two images that you selected.

Also note that prices will be raised for orders made after November 15, 2018

TO SELECT A PHOTO FOR YEARBOOK INCLUSION:

If you order the One-Pose Package, that image will automatically be sent to the yearbook for inclusion. THERE IS NO NEED TO DO ANYTHING ELSE REGARDING YEARBOOK SELECTION IN THIS CASE.

If you order a package that allows two poses to be used, specify which of the images you'd like used in the yearbook. You can communicate this choice by clicking the comments button on the order checkout page, or by emailing the choice directly to hhillard@raritanval.edu.

NOTE: When indicating which image you'd want to use for the yearbook (when ordering a two-image package) please use that image's FILE NAME. The file name begins with either, H8H_; H3H_; IMG_; or, is a long number containing the letter Z. You will see the FILE NAME under the image when you double click on it for enlarged viewing.

If you don't order prints, but still want to be the person who chooses your picture for yearbook inclusion, email your selection (using the file name as outlined above) to hhillard@raritanval.edu. Please note that only those images that are ordered will be digitally retouched for the yearbook. **A yearbook selection without a purchase means that image is sent to the yearbook without retouching.**

If you do not order, AND do not email a yearbook selection by December 1, 2017 an image will be sent to the yearbook at our discretion.