

JEFFERSON DAVIS PARISH SCHOOL BOARD

SEPTEMBER 20, 2018

The Jefferson Davis Parish School Board met in regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, September 20, 2018 at 6:00 p.m., with the following School Board members in attendance: President, Phillip Arceneaux, Vice-President, David Troutman, Members, Greg Bordelon, Jason Bouley, Charles Bruchhaus, Donald Dees, David Doise, Malon Dobson, James Segura and Jody Singletary. Absent: David Capdeville, Vickie Hernandez, Robert Menard.

The meeting was opened by President Arceneaux, with an invocation by Jennings High School Sr., Trevor Touchet, followed by the Pledge of Allegiance to the U.S. flag led by Mr. Segura.

Motion by Mr. Dees, seconded by Mr. Dobson and unanimously carried to approve the School Board minutes of the regular meeting on August 16, 2018.

Motion by Mrs. Troutman, seconded by Mr. Singletary and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed.

FINANCE COMMITTEE:

The following motions were made by Mr. David Troutman, Finance Committee Chairman, that the School Board:

Declare an emergency was declared and permission was granted to Lake Arthur High to purchase and replace a 100 gal 200K BTU Nat Triton Smart Comm water heater at a cost of \$5,977.23 from Southern Pipe. Other quotes from Home Depot \$7,163.00 and Menards \$8,679.99. To be paid from Maintenance #1. Motion seconded by Mr. Bordelon and unanimously carried.

Grant permission to LAHS to accept a \$2,500.00 donation from LJS Services. Funds to be used for the LAHS football program to help offset expenses. Motion seconded by Mr. Dobson and unanimously carried.

Grant permission to LAHS to accept a \$2,000.00 donation from LJS Services. Funds to be used for the LAHS Boys basketball program to help offset expenses. Motion seconded by Mr. Bordelon and unanimously carried.

Grant permission to EHS to accept a \$479.35 from the EHS FFA. Funds to be used to help defray expenses of the EHS FFA trip to the National FFA convention. Motion seconded by Mr. Bruchhaus and unanimously carried.

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Grant permission to EHS Girls Basketball Girls to accept a \$2,500.00 from the EHS Athletic Association. Funds to be used to help defray expenses in the purchase of basketball uniforms. Motion seconded by Mr. Bruchhaus and unanimously carried.

Grant permission to EHS Athletic Department to accept a \$4,000.00 from the EHS Athletic Association. Funds to be used as needed to help defray expenses of the athletic department during the year. Motion seconded by Mr. Bruchhaus and unanimously carried.

Grant permission to Danielle Simien, Curriculum Supervisor/CTE Coordinator to purchase textbooks at a cost of \$20,522.46 for students enrolled in classes for the Fall Semester at Sowela Technical Community College. Books will be collected at the end of the Fall Semester to be reused if permitted for future students enrolled in these classes. To be paid from Career Development Funds. Motion seconded by Mr. Dees and unanimously carried.

Grant permission to Danielle Simien, Curriculum Coordinator to purchase 6 site renewal licenses for G-matrix (\$1,075 each) and 6 site renewal licenses for Microsoft Office (\$2,250.00 each) for each of the high school business labs, for a total cost of \$19,950.00. (Renewals good for one year). Microsoft Office and G-matrix are necessary to support the curriculum programs in our business classrooms as well as the credentials needed to satisfy requirements needed for Jumpstart pathways. To be paid with Carl Perkins Funds. Motion seconded by Mr. Doise and unanimously carried.

Grant permission to Lake Arthur High to accept a \$1,605.00 donation from Lake Arthur Varsity Club. Money to be used for the LAHS Girls Basketball Program to purchase equipment. Motion seconded by Mr. Dobson and unanimously carried, with Mr. Bordelon recused from voting.

Grant permission to Lake Arthur High to purchase 30 personalized iPad Wi-Fi 32 GB at a cost of \$8,820.00 from Apple, Inc. Education. (State contract). To be paid from Maintenance #1. Motion seconded by Mr. Bordelon and unanimously carried.

Approve the bid of AMKO Fence Company from Kenner, LA in the amount of \$41,085.00 for the 2018 LHS Fencing Project from sealed bids opened at 10 am on September 12, 2018. Other bids received were from A-1 American Fence Company, \$77,280.00, U. S. Fence & Gate Company, \$77,350.00, Rafter C. Construction, \$78,000.00, and Hercules Fence Company, \$79,949.00. (Note: AMKO Fence was contacted and informed of the discrepancy in the bid amounts.

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By state law, they were given 48 hours to provide written notice of their decision to withdraw their bid, or until Friday, September 14, 2018 at noon.) Motion seconded by Mr. Dobson and unanimously carried.

An emergency was declared and permission was granted to Welsh-Roanoke Jr. High to purchase and replace a 37 gal 200K BTU Nat Gas Comm Water Heater at a cost of \$5,976.47 from Southern Pipe. Other quotes from Home Depot \$7,014.60 and Grangers \$7,057.84. To be paid from Welsh CSD #1. Motion seconded by Mr. Bouley and unanimously carried.

Grant permission to JWES to accept a donation from United Way of 20 Walkie Talkies (Retevis RT22 Walkie Talkies VOX 16 CH 400-480 MHZ CTCSS/DCS) 2 way Radios and programming cable valued at \$259.00. Motion seconded by Mr. Segura and unanimously carried.

Grant permission to FES Athletic Account to accept a donation of \$150.00 from Mark Heinen. Funds to be used for Fenton basketball tournament. Motion seconded by Mr. Singletary and unanimously carried.

Grant permission to FES Athletic Account to accept a donation of \$500.00 from Mr. & Mrs. Randy Buller. Funds to be used for Fenton basketball tournament. Motion seconded by Mr. Singletary and unanimously carried.

FINANCE COMMITTEE INFORMATION:

LAHS was granted permission in July, 2018 to purchase a new ten ton roof-top package for a cost of \$5,110.75 from Johnson Supply. Time frame quote had already elapsed when quoted and the unit was not purchased within the 30 day period of the quote. Therefore, a new quote was issued in the amount of \$5,371.00 for a difference of \$261.00. This increase was still below the other quotes received.

The following committees had no reports to present:

Building & Grounds - James Segura, Chairman

Policy - Jody Singletary, Chairman

Insurance - David Doise, Chairman

Transportation- Greg Bordelon, Chairman

16th Section - Charles Bruchhaus, Chairman

Ward II (Ad Hoc) - Donald Dees, Chairman

Legislative Liaison - Donald Dees, Chairman

Food Service Committee - Malon Dobson, Chairman

The Sales Tax report was given by Bill Hebert, Finance Director.

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NEW BUSINESS:

Motion by Mr. Bordelon, seconded by Mr. Doise and unanimously carried to approve the following non-faculty coaches for the 2018-2019 school year upon completion of LHSAA coaching course certification and Board policy requirements.

1. James Daigle, WAR, all sports.
2. Greg Baggett, LAHS, girls basketball.
3. Curtis Dickens, LAHS boys basketball.
4. Ronnie Courville, WHS football.
5. Andrea Baca-White, HHS cross country, tennis and track.
6. Matthew Myers, LHS boys basketball, track and cross country

Motion by Mr. Bouley, seconded by Mr. Doise and unanimously carried to adopt the 2018 millages:

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2018 tax roll on all property subject to taxation by the Jefferson Davis Parish School Board of the Parishes of Jefferson Davis and Allen, Louisiana:

2018 MILLAGES

	<u>Jefferson Davis Parish</u>	<u>Allen Parish</u>
<u>Jefferson Davis Parish School Board</u>		
Constitutional Tax	6.48	
Special School Tax		10.77
<u>School District # 1</u>		
Maintenance	11.06	
Maintenance – Special	7.85	
Refunding Bonds, Series 2014	9.00	
<u>School District # 2</u>		
Maintenance	11.85	
Refunding Bonds, Series 2011	13.00	
<u>School District # 3</u>		
Maintenance	14.98	
Special Maintenance	3.53	
Bonds, Series 2001	3.90	
<u>School District # 5</u>		
Maintenance	4.09	
Bonds, Series 2002	3.55	

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School District # 8

Maintenance	8.88
Refunding Bonds, Series 2006	4.70
Bonds, Series 2016	7.30

School District # 22

Maintenance	11.89	11.89
Refunding Bonds, Series 2011	13.77	13.77

Consolidated School District # 1

Maintenance	11.66
Refunding Bonds, Series 2005	12.15

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Jefferson Davis and Allen, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2018, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Arceneaux, Bordelon, Bouley, Bruchhaus, Dees, Dobson, Doise, Segura, Singletary, Troutman
NAYS: None
ABSTAINED: None
ABSENT: Capdeville, Hernandez and Menard
VACANT: None

And the resolution was declared adopted on this, the 21st day of September, 2018.

PHILLIP ARCENEUX
PRESIDENT

KIRK CREDEUR
SUPERINTENDENT

Motion by Mr. Bouley, seconded by Mr. Doise and unanimously carried to grant permission to enter into a Cooperative Endeavor Agreement with District attorney, Michael Cassidy to accept his financial and other support for worthwhile programs that benefit the students in all Jeff Davis Parish schools.

Motion by Mr. Dees, seconded by Mr. Bouley and unanimously carried to declare the following Child Nutrition Program items as surplus and send to the next available public auction:

1. Mixer (JES), tag number 0168.

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Motion by Mr. Doise, seconded by Mr. Bordelon and unanimously carried to adopt the following as the official logo for Jefferson Davis Parish School Board.



Motion by Mr. Bouley, seconded by Mr. Doise and unanimously carried to declare as surplus property the residential dwelling located at 4049 Pine Island Highway, Jennings, LA 70546 (Old Bourque house). (NO LAND INCLUDED), and advertise for the acceptance of sealed bids for its sale and removal. Said bid shall include that upon acceptance of bid, residential dwelling must be removed from property within 60 days at the expense of the buyer.

Motion by Mr. Doise, seconded by Mr. Bouley and unanimously carried to declare surplus property the residential dwelling located at 4065 Pine Island Highway, Jennings, LA 70546 (Old Blanchard house). (NO LAND INCLUDED), and advertise for the acceptance of sealed bids for its sale and removal. Said bid shall include that upon acceptance of bid, residential dwelling must be removed from property within 60 days at the expense of the buyer. Contingent upon real estate closing on 9/20/18.

PERSONNEL CHANGES:

The following personnel changes are an Informational Item:

A. Personnel appointments as determined by the Superintendent:

1. Name **EMILY DAVIS**, Lacassine High Assistant Principal, re: Frances LeBlanc promotion, effective 08/29/18.
2. Name **MELISSA CALLOWAY**, Federal Programs Clerical Administrative Assistant, re: Bethany Miller retirement, effective 08/23/18.
3. Name **CAMILLE BERKEN**, WAR Secretary, re: Katie Kershaw promotion, effective 08/27/18.
4. Name **JACKI DAIGLE**, WHS Financial Secretary, re: Melissa Calloway promotion, effective 9/17/18.
5. Name **MARCUS MATTHEWS**, Driver/Helper Food Service Department, re: Christopher Breaux, resignation, effective 09/21/18.
6. Name **NEAL PRUDHOMME**, Driver Service Department, re: Aaron Perkins termination, effective 09/18/18.
7. Name **ADAM ANTHONY, IV**, Custodian, WAR, re: Terry Prudhomme resigned, effective 08/23/18.
8. Name **GARY BARKER**, part-time Custodian, JWES, re: Kenneth Landry resignation, effective 09/04/18.

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9. Name **BRIAN HICKS**, Sweeper, JHS, re: Joseph Riley resignation, effective 09/10/18.
10. Name **JOELLA CHADWICK**, Custodian, LHS, re: New position, effective 08/31/18.

B. Personnel changes:

APPOINTMENTS

1. Jacki Daigle, WHS Financial Secretary, re: Melissa Calloway promotion, 09/17/18.
2. Debbie Royer, EES Custodian, re: Ben Shallow resignation, 07/20/18.
3. Jimmy Warfield, JHS Teacher, re: Tessa Garrett resignation, 08/13/18.
4. Aprill C. Moore, HHS FACS Teacher, re: April Fruge resignation, 08/08/18.
5. Camille Berken, WAR Secretary, re: Katie Kershaw promotion, 08/27/18.
6. James Patterson, JHS Sweeper, re: Henry Bracken resignation, 08/23/18.
7. Joella Chadwick, LHS Custodian, re: New Position, 08/31/18.
8. Carmen Olivier, EES Teacher, re: Emily Davis transfer, 09/10/18.
9. Dina Guillory, EES Computer Lab Facilitator, re: Tammy Vidrine retirement, 08/20/18.
10. Melissa Calloway, Federal Programs Clerical Assistant, EMC, re: Bethany Miller retirement, 08/23/18.
11. LaRhonda Hughes, Welsh Schools Cafeteria Tech, re: Kosette Stewart transfer, 09/13/18.
12. Marcus Matthews, Driver Helper/CNP Warehouse, re: Christopher Breaux resignation, 09/21/18.
13. Winter LaVergne, FES Title I Interventionist, re: Carly Person transfer 09/13/18.
29. Jacqueline Hyde, JHS Cafeteria Tech, re: new position, 09/13/18.
30. Angelina Esmeyer, JHS Cafeteria Tech, re: Tracy Benoit resignation, 09/13/18.
31. Gary Barker, JWES Custodian, re: Kenneth Landry resignation, 09/04/18.

TRANSFER

1. Kosette Stewart, WES Cafeteria Tech to JES Cafeteria Tech, 08/10/18.re: Donna West transfer.

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2. Cherylene Noel, JES Cafeteria Tech to JWES Cafeteria Tech, 09/05/18, re: Tina Monceaux resignation.
3. Gary Barker, JHS/ part-time Custodian to JHS and JWES part-time Custodian, 09/08/18, re: Kenneth Landry resignation.
4. Cassandra Rubin, JES Cafeteria Manager to JWES Cafeteria Tech, 09/05/18, Shirann Williams transfer.
5. Shirann Williams, JWES Cafeteria Tech to JES Cafeteria Tech, 09/05/18, re: Cherylene Noel transfer.
6. Donna West, JES Cafeteria Tech to JES Cafeteria Manager, 09/05/18, re: Cassandra Rubin transfer.
7. Frances LeBlanc, LHS Assistant Principal to FES Principal, 08/08/18, re: Dr. Cassidy Juneau transfer.
8. Emily Davis, EES Teacher to LHS Assistant Principal, re: Frances LeBlanc promotion, 08/29/18.

EXTENDED MEDICAL LEAVE

1. Lisa Semmes, HHS Teacher, 08/28/18 to 12/31/18.
2. Desiree' Young, EES Teacher, 08/24/18 to 10/21/18.

MATERNITY LEAVE

1. Alexis Hargroder, JHS Teacher, 11/26/18 to 02/15/19.
2. Kelly Carter, FES Paraprofessional, 09/17/18 to 10/31/18.
3. Jessica Taylor, JES Teacher, 12/03/18 to 02/18/19.

SABBATICAL LEAVE

1. Arline Bellard, LAHS Teacher, 2018-2019 school year.

RESIGNATION

1. John Tilton Harden, JWES Bus Driver, 09/01/18.
2. Robert Gaspard, LAHS Teacher, 05/25/18.
3. Tracy K. Benoit, JHS Cafeteria Tech, 09/05/18.
4. Tina Monceaux, JWES Cafeteria Tech, 08/29/18.

RETIREMENT

1. Tammy Vidrine, EES Para, effective 08/18/18, with 29.75 years of service.

INFORMATION:

1. Announcement of Public Meeting

Notice is hereby given that at its meeting to be held on Thursday, October 18, 2018 at 6:00 p.m. at the Parish School Board Office, 203 E. Plaquemine Street, Jennings, Louisiana, the Parish School Board of the Parish of Jefferson Davis, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in Welsh-Roanoke Consolidated School District No. One (1) of Jefferson Davis Parish, Louisiana to authorize the issuance of general obligation bonds.

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2. Announcement of Public Meeting

Notice is hereby given that at its meeting to be held on Thursday, October 18, 2018 at 6:00 p.m. at the Parish School Board Office, 203 E. Plaquemine Street, Jennings, Louisiana, the Parish School Board of the Parish of Jefferson Davis, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in School District No. 2 of Jefferson Davis Parish, Louisiana to authorize the issuance of general obligation bonds.

3. Announcement of Public Meeting

Notice is hereby given that at its meeting to be held on Thursday, October 18, 2018 at 6:00 p.m. at the Parish School Board Office, 203 E. Plaquemine Street, Jennings, Louisiana, the Parish School Board of the Parish of Jefferson Davis, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in School District No. 22 of the Parishes of Jefferson Davis and Allen, Louisiana to authorize the issuance of general obligation bonds.

4. Announcement of Public Meeting

Notice is hereby given that at its meeting to be held on Thursday, October 18, 2018 at 6:00 p.m. at the Parish School Board Office, 203 E. Plaquemine Street, Jennings, Louisiana, the Parish School Board of the Parish of Jefferson Davis, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in Sales Tax District No. 1 (Jennings) of the Parish School Board of the Parish of Jefferson Davis, State of Louisiana to authorize the renewal of a sales and use tax.

5. Condolences are extended to the family of:

a. Flora Broussard, Secretary at LAHS who retired in 1989 with 20 years of service.

6. The following dates have been set for Board Member training/ Administrative Academy and Instruction:

1. Thursday, October 25, 2018 from 5:30 to 7:30 - Jon Guice - School Law
2. Thursday, November 8, 2018 from 5:30 to 7:30 - Dr. Janet Pope- LSBA
3. Tuesday, December 13, 2018 from 5:30 to 7:30 - Curriculum Staff (Ethics training for Board Members from 4:00 to 5:00 on November 8, 2018, for any Board Members needing 1 hour of ethics training for 2018)

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7. The Jefferson Davis Parish School Board will be releasing the E-Rate Category 1 RFP (Request for Proposal) for bidding on its Wide-Area Network (WAN) services for the Funding Year 2019-2020. JDPSB is soliciting proposals for private (non-shared) Wide-Area Network (WAN) services, specifically a fiber connected metro-area layer 2 backbone network. The District is requesting pricing for a MPLS network solution but will consider other options. JDPSB currently has a fiber WAN with 18 sites and facilities connected through its current network provider, Detel Wireless AKA Conterra. Each WAN connection is a fiber solution, and the district is seeking options for 1-10 GIGS. The RFP will be posted in the USAC EPC Portal and on the JDPSB page on the Central Auction House.
8. The Jefferson Davis Parish School Board will be releasing the E-Rate Category 2 RFP (Request for Proposal) seeking proposals to upgrade wireless networks at several schools for the Funding Year 2019- 2020. In 2015-16, JDPSB used E-Rate funding to upgrade wireless at all sites; however, according to the Modernization Order 14-99A1, the District has until 2020 to spend any remaining funding in the Category 2 school budgets. The primary wireless objective is to fill in the gaps in the wireless infrastructure that are causing “dead zones” at some of the school sites. This RFP is being issued to fill the gaps in the wireless deployment, but funding is limited and not available for all sites. It is for this reason the District is requesting unit pricing for equipment, cabling, software, support, and installation. The District reserves the right to issue award agreements to multiple Proposers. The RFP will be posted via Form 470 in the USAC EPC Portal and on the JDPSB page on the Central Auction House.

JEFFERSON DAVIS PARISH EDUCATIONAL UPDATE BY CURRICULUM SUPERVISOR BY LAURIE DUHON.

SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION

EXECUTIVE SESSION

None.

There being no other business to come before the Board, it was moved by Mr. Bouley, seconded by Mr. Bordelon and unanimously carried, to adjourn.

/s/ Phillip Arceneaux, President

ATTEST:

/s/Kirk Credeur, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.