

## **JEFFERSON DAVIS PARISH SCHOOL BOARD**

**AUGUST 16, 2018**

The Jefferson Davis Parish School Board met in regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, August 16, 2018 at 6:00 p.m., with the following School Board members in attendance: President, Phillip Arceneaux, Vice-President, David Troutman, Members, Greg Bordelon, Jason Bouley, Charles Bruchhaus, David Capdeville, Donald Dees, David Doise, Malon Dobson, Vickie Hernandez, Robert Menard, James Segura and Jody Singletary. Absent: None.

The meeting was opened by President Arceneaux, with an invocation by Curriculum Supervisor, Dr. Kieran Coleman, followed by the Pledge of Allegiance to the U.S. flag led by Mr. Segura.

Motion by Mr. Troutman, seconded by Mr. Doise and unanimously carried to approve the School Board minutes of the regular meeting on July 19, 2018.

Motion by Mrs. Dees, seconded by Mr. Bouley and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed.

### **FINANCE COMMITTEE:**

The following motions were made by Mr. David Troutman, Finance Committee Chairman, that the School Board:

An Emergency was declared at WHS on 07/24/18 when an AC unit went out. Grant permission to accept the quote of \$5,341.00 from Young's Appliance Repair for a 15 ton AC condensing unit for WHS. Price includes (1) American Standard Dual Circuit 15 ton 410A condenser with (2) two TXV. Other quotes received from Johnson Supply \$5,606.61 and Cooling & Heating Supply \$5,460.00. To be paid from CSD Maintenance #1. Motion seconded by Mr. Bordelon and unanimously carried.

Grant permission to add a custodial position at LHS. Motion seconded by Mr. Singletary and unanimously carried.

Adopt the 2018-19 Jefferson Davis Parish School Board Annual Operating Budget and the accompanying Budget Resolution. A public hearing was held on Tuesday, August 14, 2018 at 4:00 p.m. in the Boardroom as required by law.

### **BUDGET RESOLUTION**

Resolution adopting an Operating Budget of Revenues and Expenditures for the General and Special Revenue Funds, for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019.

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BE IT RESOLVED by the Jefferson Davis Parish School Board in general session convened that:

SECTION 1: The attached detailed estimates of revenues for the Fiscal Year ending June 30, 2019, be and the same is hereby adopted to serve as an Operating Budget of Revenues, for the General Fund, Special Revenue - Maintenance Funds, and the Special Revenue - Federal Funds during the same period.

SECTION 2: The attached estimates of expenditures by departments for the Fiscal Year ending June 30, 2019, be and the same is hereby adopted to serve as a Budget of Expenditures, for the General Fund, Special Revenue - Maintenance Funds, and the Lunch Fund during the same period.

SECTION 3: The adoption of the Operating Budget of expenditures be and the same is hereby declared to operate as an appropriation of the amount herein set forth within the terms of the budget classification for the General Fund, Special Revenue - Maintenance Funds, and the School Lunch Fund.

SECTION 4: The appropriation for all other Special Revenue - Federal Funds Budgets presented herein shall be in accordance with budgetary expenditure limits and classifications approved by the Department of Education, the State Board of Elementary and Secondary Education, or any other appropriate state or federal agency, with such approval by these agencies representing full permission to expend funds accordingly.

SECTION 5: Each school within the parish has permission to expend its own school activity funds for the normal operating needs of the school, including individual purchases in excess of \$4,000, without first seeking approval from School Board so long as all other fiscal policies of the School Board are followed.

SECTION 6: Amounts are available for expenditure only to the extent they are included within the 2018-2019 budget.

Passed and adopted at Jennings, Louisiana on this 16<sup>th</sup> day of August, 2018.

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Phillip Arceneaux, President

ATTEST:

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Kirk Credeur, Secretary

Motion seconded by Mr. Menard and unanimously carried.

Grant permission to LHS to purchase under state contract from AXI at a cost of \$4,167.70, one (1) Promethean Board, to replace one that is not working properly. To be paid from District #8 Maintenance. Motion seconded by Mr. Singletary and unanimously carried.

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Emergency declared at EHS to replace the School's Fire Security Alarm System which was struck by lightning on 8/10/18. Accept the quote of \$18,500.00 from Sylvan Fire Systems. Other quote sought from Vallen (\$22,500.00). To be paid from Elton Contingency #22. Motion seconded by Mr. Bruchhaus and unanimously carried.

### **BUILDING & GROUNDS COMMITTEE:**

**The following motion was made by James Segura, Committee Chairman:**

Give permission to Superintendent Credeur permission to negotiate purchasing 20 acres of property located in LHS school district owned by O'Brien's Flying Service, Inc, at below appraised value. Further grant permission that if negotiations are successful to grant Superintendent permission to sign all documents necessary to purchase said property.

Motion seconded by Mr. Singletary and unanimously carried.

### **POLICY COMMITTEE:**

The following motion was made by Mr. Jody Singletary, Policy Committee Chairman, that the School Board:

Approve the following new or revised policies to the Pupil Progression Plan:

#### **1. Pupil Progression Plan**

Revisions in terminology were made to align with JCampus. Point Values are used rather than quality points.

Motion seconded by Mr. Doise and unanimously carried.

The following committees had no reports to present:

Insurance - David Doise, Chairman

Transportation- Greg Bordelon, Chairman

16th Section - Charles Bruchhaus, Chairman

Ward II (Ad Hoc) - Donald Dees, Chairman

Legislative Liaison - Donald Dees, Chairman

Food Service Committee - Malon Dobson, Chairman

The Sales Tax report was given by Bill Hebert, Finance Director.

### **NEW BUSINESS:**

Motion by Mr. Bordelon, seconded by Mr. Dobson and unanimously carried to approve Terry Bertrand, as a non-faculty football coach at LAHS for 2018-2019, upon completion of LHSAA coaching course certification and Board policy requirements.

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Motion by Mr. Bruchhaus, seconded by Mr. Doise and unanimously carried to approve Devaughn Davis, as a non-faculty basketball coach at EHS for 2018-2019, upon completion of LHSAA coaching course certification and Board policy requirements.

Motion by Mr. Bruchhaus, seconded by Mr. Doise and unanimously carried to approve Caitlyn LaCombe, as a non-faculty basketball coach at EHS for 2018-2019, upon completion of LHSAA coaching course certification and Board policy requirements.

Motion by Mr. Bordelon, seconded by Mr. Dobson and unanimously carried to approve Jason Chretien, as a non-faculty football coach at LAHS for 2018-2019, upon completion of LHSAA coaching course certification and Board policy requirements.

Motion by Mr. Menard, seconded by Mr. Dees and unanimously carried to approve the following additional areas of critical shortage for the 2018-2019 school session: English 6-12, FACS, Social Studies 6-12, Business education subject 6-12, Pre-K through 3rd, Elementary Grades 1-5, French, Middle school math 4-8. This critical shortage area will be referenced for purposes of tuition reimbursement and retire-rehire recommendations.

Motion by Mr. Doise, seconded by Mr. Bruchhaus and unanimously carried to approve the following out-of-state travel request:

- A. Elton High FFA students, sponsors and parents to travel to Indianapolis, IN to attend the National FFA Convention from Oct. 21 to Oct. 28, 2018. At no expense to the Board.

Motion by Mr. Bouley, seconded by Mr. Menard and unanimously carried to approve a job description and salary schedule (10 month Teacher salary) for a Graduation Coach.

Motion by Mr. Bruchhaus, seconded by Mr. Doise and unanimously carried to approve Alex Newell, as a non-faculty football coach at EHS for 2018 -2019, upon completion of LHSAA coaching course certification and Board policy requirements.

Motion by Mr. Singletary, seconded by Mr. Menard and unanimously carried to approve Christian Blair, as a non-faculty basketball coach at LHS for 2018 -2019, upon completion of LHSAA coaching course certification and Board policy requirements.

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Motion by Mr. Singletary, seconded by Mr. Bordelon and unanimously carried to approve Tommy Bagueux, as a non-faculty baseball coach at LHS for 2018-2019, upon completion of LHSAA coaching course certification and Board policy requirements.

Motion by Mr. Singletary, seconded by Mr. Troutman and unanimously carried to approve Kevin Bruchhaus, as a non-faculty baseball coach at LHS for 2018-2019, upon completion of LHSAA coaching course certification and Board policy requirements.

Motion by Mr. Singletary, seconded by Mr. Menard and unanimously carried to approve Lance Richard, as a non-faculty basketball coach at LHS for 2018-2019, upon completion of LHSAA coaching course certification and Board policy requirements.

Motion by Mr. Singletary, seconded by Mr. Bouley and unanimously carried to approve Joel “Joey” Wilson, as a non-faculty boys and girls track coach at LHS for 2018-2019, upon completion of LHSAA coaching course certification and Board policy requirements.

Motion by Mr. Doise, seconded by Mr. Bordelon and unanimously carried to approve Cody Guidry, as a non-faculty boys and girls Jr. High and High School basketball coach at HHS for 2018-2019, upon completion of LHSAA coaching course certification and Board policy requirements.

Motion by Mr. Doise, seconded by Mr. Menard and unanimously carried to approve Ethan K. Lanier, as a non-faculty band tech at JHS for 2018-2019, upon completion of Board policy requirements.

Motion by Mr. Menard, seconded by Mr. Doise and unanimously carried to approve N. Robertson, as a non-faculty band tech at JHS for 2018-2019, upon completion of Board policy requirements.

Motion by Mr. Bouley, seconded by Mr. Doise and unanimously carried to approve Aaron A. Cohen, as a non-faculty band tech at JHS for 2018-2019, upon completion of Board policy requirements.

Motion by Mr. Bordelon, seconded by Mr. Dobson and unanimously carried to approve Joey Thibodeaux, as a non-faculty Football, baseball and softball coach at LAHS for 2018-2019, upon completion of LHSAA coaching course certification and Board policy requirements.

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### **PERSONNEL CHANGES:**

The following personnel changes are an Informational Item:

#### **A. Personnel appointments as determined by the Superintendent:**

1. Name **LEONA VANICOR**, Secretary to Assistant Superintendent, re: Raynetta Ward retirement, effective 08/01/18.
2. Name **ASHLEY LEBLANC**, Sales and Use Tax Office Secretary, re: Taddy Doucet promotion, effective 08/06/18.
3. Name **KATIE KERSHAW**, Accounting Department Bookkeeper, re: Leona Vanicor promotion, effective 08/13/18.

#### **B. Personnel changes:**

##### **APPOINTMENTS - effective 08/08/18**

**(unless stated otherwise)**

1. Megan Landry, JHS Teacher, re: Shanna Gillett transfer.
2. Mica Reinsch, HHS Teacher, re: Rose Cormier retirement.
3. Melvin Adams, JWES Interventionist/Parent Liaison, re: New Position.
4. Andy Dodd, JHS Teacher/Coach, re: Paul Garbarino leave.
5. Erby Thompson, EHS Teacher/Coach, re: Karen Coleman resignation.
6. Shanna Gillett, WRJH Teacher, re: Jamie Knight transfer.
7. Inez Goodley, FES Bus Driver, re: Rachelle Savoy transfer.
8. Stanley Alexander, WEIC Alt Teacher, re: Evette Broussard transfer.
9. Anthony Yruegas, JHS Teacher, re: Lindsey Simar resignation.
10. Stacy Devall, HHS Teacher, re: Elmira Trent transfer.
11. Ralynn Dodd, JHS Ag Teacher, re: Miron Navarre retirement.
12. Kendalyn Hebert, LAHS Teacher, re: Ashley Lutyhe transfer.
13. Heather Newman, LAHS Paraprofessional (GF), re: Kendalyn Hebert transfer.
14. Kaitlynn Hollier, Career Coach, re: Robert Daigle retirement.
15. Leigh-Ann Fusilier, School Nurse, Stephen Thompson retirement.
16. Brittany LeBlanc, FES Teacher, Allison Corbello resignation.
17. LaToya Williams, FES Teacher, Shanna Gillett transfer.
18. Joby Richard, HHS Counselor, Matthew McNally transfer.
19. Shanice Walker, WEIC Teacher (DOT 7-12), Emelda Fontenot Retirement.

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20. Kristen Meaux, JWES Teacher, re: Dana Boudreaux resignation.
21. Leslie Ashy, WRJH SPED Teacher, re: Erin Angelo transfer.
22. Katherine Krielow, Speech Therapist, re: Abigail Naquin resignation.
23. Lindsey Kinney, LHS Teacher, re: Brittany Nunez resignation.
24. Dianna Parsley, JHS Sweeper, re: Donavon Fruge resignation.
25. Craig Castille, JHS Teacher/Coach, re: Jason Herbstler resignation.
26. Garrett Mehal, HHS Teacher, re: Jennifer Lyons resignation.
27. Brooke David, JHS Teacher/Coach, re: Kristen Anderson resignation.

**TRANSFER**

1. Rachelle Savoy, FES Bus Driver to WES Bus Driver, 08/10/18.
2. Tanya Gaudet, HHS Principal to JWES Principal, 07/27/18, re: Suzanne Doucet transfer.
3. Dr. Cassidy Juneau, FES Principal to HHS Principal, 07/27/18, re: Tanya Gaudet Transfer.
4. Jamie Knight, WRJH Teacher to HHS Teacher, 08/08/18.
5. Mary Duclion, FES Bus Driver (Reg) to WES Bus Driver (SpEd), 08/10/18, re: Casey Laughlin transfer.
6. Casey Laughlin, WES Bus Driver (SpEd) to FES Bus Driver (Reg), 08/10/18, re: Mary Duclion transfer.
7. Angela Johnson, WES Bus Driver to WES Bus - change of routes, 08/10/18, re: Earline Ryder retirement.
8. Heidi Fontenot, WES Bus Driver to WES Bus - change of routes, 08/10/18, re: Angela Johnson transfer.
9. Meagan LaMarque, JES Cafeteria Tech to LAHS Cafeteria Tech, 08/09/18, re: Shirley Richard.
10. Laurie Comeaux, WES part-time custodian to WES part-time Custodian and WHS part-time Custodian, 08/06/18.
11. Shanon McSwain, LAHS 9-10 ELA Teacher to LAHS 11-12 ELA Teacher, re: Cecilia Jernigan transfer.
12. Ashley Lutyhe, LAHS 8th grade ELA Teacher to LAHS 9-10 ELA Teacher, re: Shannon McSwain transfer.
13. Cecilia Jernigan, LAHS 11-12 ELA Teacher to LAHS Academic Advisor/Graduation Coach, re: Mary Segura retirement.

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**EXTENDED MEDICAL LEAVE**

1. Theresa Landry, FES Custodian, 09/04/18 to 11/01/18.

**MATERNITY LEAVE**

1. Suzanna Bonin, JHS Teacher, 01/08/19 to 02/19/19.
2. Ashley Lewis, JWES Paraprofessional, 10/31/18 to 12/12/18.

**MEDICAL SABBATICAL LEAVE**

1. Paul D. Garbarino, 2018-2019 school year.

**RESIGNATION**

1. Allison Corbello, FES Teacher, 08/01/18.
2. Mary Elaine Segura, LAHS Counselor, 07/20/18.
3. Terry Prudhomme, WRJHS Custodian, 07/23/18.
4. April Fruge, HHS Teacher, 07/23/18.
5. Megan Fontenot, WES Counselor, 07/26/18.
6. Jason Herbstler, JHS Teacher/Coach, 07/31/18.
7. Kenneth Landry, JWES Custodian, 07/27/18.
8. Abigail Naquin, LAES Speech Therapist, 07/19/18.
9. Moncia Gary, HHS Teacher, 07/23/18.
10. Tessa H. Garrett, JHS Teacher, 08/06/18.
11. Jennifer Lyons, HHS Teacher, 08/08/18.
12. Brittany Nunez, LHS Teacher, 08/08/18.
13. Joseph Riley, JHS Sweeper, 08/08/18.

**RETIREMENT**

1. Emelda Fontenot, WEIC Teacher, effective 08/15/18, with 22.5 years of service.
2. Rose M. Cormier, HHS Teacher, effective 07/27/18, with 20 years of service.

**CORRECTION**

1. Tina Monceaux, JWES Cafeteria Tech, not Welsh Schools Cafeteria Tech.

**INFORMATION:**

1. Condolences are extended to the family of:
  - a. Marguerite Clifford, Jennings High Home Ec. Teacher, who retired in 1983 with 31 years of service.
  - B. Thelma Allison, Cafeteria Technician, who retired in 1993 with 24 years of service.
  - C. Flora Broussard, LAHS Secretary, who retired in 1989 with 20 years of Service.

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2. (Note: - This item must be read aloud during the August Board meeting.)

Pursuant to L.R.S. 42:11, et seq., a public meeting will be held in accordance with the **Open Meetings Law** including allowing a public comment period before taking a vote, R.S. 42:14(D), to levy the ad valorem millage rates for the 2018 tax year, including those taxing districts that have renewed an existing millage for an additional 10-year period. The meeting will be held at 6 pm on Thursday, September 20, 2018 in the Board Room of the Jefferson Davis Parish School Board located at 203 E. Plaquemine Street, Jennings, Louisiana. As required by R.S. 42:19.1, this notice giving date, time, place and subject matter of public meeting to adopt the annual millage rate(s) of this district was published in the official journal **and** announced during the course of a regularly scheduled meeting no more than 60 days nor less than 30 days prior to the School Board adoption of the ad valorem tax millages for the 2018 tax year.

3. The Jefferson Davis Parish School Board will be considering revisions in terminology to align with JCampus on Thursday, August 16, 2018 at 6:00 p.m.

**SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION**

**EXECUTIVE SESSION**

Motion by Mr. Singletary, seconded by Mr. Doise to enter into executive session. Board Members, Mr. Credeur, Mr. Hall, Mr. Cassidy and Mrs. Abshire-Sonnier were asked to remain.

Motion by Mr. Dees, seconded by Mr. Troutman to return to regular session.

There being no other business to come before the Board, it was moved by Mr. Dobson, seconded by Mr. Bouley and unanimously carried, to adjourn.

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/s/ Phillip Arceneaux, President

ATTEST:

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/s/Kirk Credeur, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.