

Board of Education Meeting - August 1, 2018

Call to Order at 6:30 p.m., Penn Yan Elementary School Cafeteria, Three School Drive, Penn Yan, NY; President Willson presiding

Board Members Present: D. Willson, R. Johnson, P. Bacher, K. Guenther, R. Bloom, E. Dinehart, A. Yonts, J. Morehouse, L. Elliott

Others Present: H. Dennis, C. Milliman, G. Baker, K. Dean, S. Barden, T. Tansey, W. Kinsey, R. Perrault, E. Foote, J. MacKerchar, T. Webber, L. Gillette, G. Chamberlain, E. Murphy

A motion was made by Mr. Morehouse and seconded by Mrs. Johnson to approve the agenda as revised. All present voted yes. Motion carried, 9-0.

Information and Reports

- A. Ellen Murphy provided a Claims Auditor Report for April-June 2018
- B. Becky Perrault, Director of District Data, provided information on the Family Support Center (FY-2019-16)
- C. Assistant Superintendent for Instruction and Staff Development Gregory Baker and PYA Assistant Principal Warren Kinsey shared information on the PYA Quarter 4 Data (FY-2019-17)

Board Member and Superintendent Comments

- A. Robin Johnson indicated Four County School Boards Association has generously chartered a bus for the NYSSBA Conference that will be held in NYC. Member Districts will not be charged a fee for the bus. Mrs. Johnson also indicated the new director for Four County has begun and is looking forward to working with all of the districts.
- B. Superintendent Howard Dennis shared information regarding the status of the Capital Project. Work completed in July includes sanitary piping work and backfill, water main work and the storm line is underway with backfill ongoing until completion. (FY-2019-18)

Consent Agenda/Routine Matters

A motion was made by Mrs. Johnson and seconded by Mrs. Bacher to approve the following routine matters:

- A. Acceptance of July 11, 2018 Board of Education Meeting Minutes (FY-2019-19)

- B. Approval of 2018-19 PYCSD Safety Committee Membership and authorization to amend the minutes of July 11, 2018 regarding same

Ann Paige, Chair	Tobin Tansey	Chris Warriner
Edward Foote	Lori Spencer	Sue Anderson
Dana Burton	Stacy Wyant	Jeff Stewart
Cathleen Milliman	Dave Mulberger	Kelley Johnson
David Pullen	Warren Kinsey	Kathy Guenther
Robin Johnson	Alicen Yonts	Leslie Elliott

- C. Approval of 2018-19 Audit/Finance Committee Membership and authorization to amend the minutes of July 11, 2018 regarding same: Jeff Morehouse, Leslie Elliott, Renee Bloom, Kathy Guenther

- D. Approval of Non-Public School Transportation Request(s)

<u>Name</u>	<u>School</u>
Carter VanDelinder	St. Michael School

All present voted yes. Motion carried, 9-0.

Consent Agenda/Finance Matters

A motion was made by Mrs. Bacher and seconded by Mrs. Bloom to approve the following financial matters:

- A. Acceptance of Monthly Financial Reports – June, 2018 (FY-2019-20)
1. Treasurer’s Report
 2. General Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 3. School Lunch Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 4. Federal Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 5. Trust & Agency Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 6. Capital Fund
 - a. Revenue Status Report
 - b. Budget Status Report

B. Declaration of Items as Surplus and Authorization for the Assistant Superintendent for Business to Dispose of them as she deems most appropriate: (FY-2019-21)

5 AV Carts
6 Televisions
6 DVD/VCR Players
1 Camcorder
3 Flip Videos
1 Sharp Vision LCD Projector
1 Overhead Projector
1 School Mate Tape Recorder
1 Phillips Television
1 Panasonic VCR
1 Sony CD-Casette
1 Tall Ivory Cart
1 1995 Yamaha Golf Cart
2 Pianos in the PYA Music Suite (tag #'s A00342923 & A00324832)
17 books, Living in the Environment by Miller/Spoolman, 15th edition
22 books, Exploring Agriscience by Herrin, 4th edition
16 books, Agricultural Mechanics Fundamentals and Applications by Herrin, 5th edition
20 books, Agriscience Fundamentals and Applications by Burton, 3rd edition
12 books, Interstate's Environmental Science and Technology by Porter
10 books, Livestock and Poultry Production by Bundy
12 books, Feeds and Feeding by Cullison
29 books, American Government and Politics Today: The Essentials 2006-2007 edition
19 books, American Government and Politics Today: The Essentials 2011-2012 edition
24 books, Introduction to Economic Reasoning 7th Edition
15 books, Introduction to Economic Reasoning 8th Edition
14 copies - Here We Go (1.1) - 2 accompanying Teacher Guides (Theme 1 & 2)
15 copies - Let's Be Friends (1.2) - 2 accompanying Teacher Guides (Theme 3 & 4)
15 copies - Surprises (1.3) - 2 accompanying Teacher Guides (Theme 5 & 6)
13 copies - Treasures (1.4) - 2 accompanying Teacher Guides (Theme 7 & 8)
16 copies - Wonders (1.5) - 2 accompanying Teacher Guides (Theme 9 & 10)
Miscellaneous Books from PYMS (see list)
5 4 draw file cabinets
2 2 draw file cabinets
1 plastic desk with shelf that sits on top of desk

C. Acceptance of Financial Statement on PYMS & PYA Extraclassroom Activity Fund, April-June 2018 and July 1, 2017-June 30, 2018 (FY-2019-22/23)

D. Acceptance of Donations:

1. \$300 from PYA 3-D Living Club for the Science "Throw Down"
2. 70 mini water bottles, 150 freezer pops and 1 large bag of movie theater popcorn for the Summer ESD Program from Tony Collins Foundation

3. \$100 from anonymous donor for PYMS Social Worker to buy supplies or food for students in need
- E. Acceptance of Claim Auditor's Report - April-June, 2018 (FY-2019-24)
- F. Approval of Recommended Bid Awards for Capital Project: (FY-2019-25)
1. Electrical Construction Contract #106 - Blackmon Farrell in the amount of \$933,700
 2. Mechanical Construction Contract #104 - Lloyd Mechanical Co LLC in the amount of \$1,695,000
 3. Plumbing Construction Contract #105 - Lloyd Mechanical Co LLC in the amount of \$716,800
 4. Food Service Construction Contract #107 - Main Ford General Supply Co Inc. in the amount of \$523,600
 5. General Construction Contract #106 - Massa Construction, Inc. in the amount of \$5,492,000
- G. Approval of Resolution to Confirm Tax Rolls and Authorize Tax Levy (FY-2019-26)
- H. Approval of Tax Warrant (FY-2019-27)

Mrs. Johnson thanked the 3D Living Club, the Tony Collins Foundation and the anonymous donor for the very generous donations.

All present voted yes. Motion carried, 9-0.

Personnel Matters

A motion was made by Mrs. Elliott and seconded by Mrs. Yonts to approve the following personnel matters:

- A. Approval of Certified Personnel Report

Appointment(s)

Name of Appointee:	Lillian Ferris
Tenure Area:	School Counselor
Date of Commencement of Service:	September 1, 2018
Expiration Date of the Appointment:	September 1, 2022

Salary:	Base Salary: Step 1	\$ 41,297
	51 hrs. @ \$74/each	<u>\$ 3,774</u>
	Total Salary	\$ 45,071

Name of Appointee: Jessica Rhodes

Tenure Area: Music

Date of Commencement of Service: September 1, 2018

Expiration Date of the Appointment: September 1, 2022

Salary:	Base Salary: Step 3	\$ 43,296
	Total Salary	\$ 43,296

Name of Appointee: Megan Maloney

Tenure Area: Elementary

Date of Commencement of Service: September 1, 2018

Expiration Date of the Appointment: September 1, 2022

Salary:	Base Salary: Step 1	\$ 41,297
	Total Salary	\$ 41,297

Resignation

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>
Minnie Groom	Mathematics Teacher	August 31, 2018

2018-19 Appointments

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Amber Brady	Building Literacy Facilitator	\$158

Kelly Dallos	Building Literacy Facilitator	\$158
Kara Gallagher	Building Literacy Facilitator	\$158
Christine Hallings	Building Literacy Facilitator	\$158
Andrea Lyke	Building Literacy Facilitator	\$158
Rachel Knapton	Building Literacy Facilitator	\$158
Kyle Nelson	Building Literacy Facilitator	\$158
Rachel Nelson	Building Literacy Facilitator	\$158
Hannah Peck	Building Literacy Facilitator	\$158
Jeanette Simpson	Building Literacy Facilitator	\$158
Stephanie Smolos	Building Literacy Facilitator	\$158
Sam Warren	Building Literacy Facilitator	\$158
Melissa Bretz	Building Literacy Facilitator	\$158
Theron Chinn	Building Literacy Facilitator	\$158
Kerry Fitch	Building Literacy Facilitator	\$158
Heather Fitzgerald	Building Literacy Facilitator	\$158
Stacey Gerhardt	Building Literacy Facilitator	\$158
Michele Griffin	Building Literacy Facilitator	\$158
Sara Pragle	Building Literacy Facilitator	\$158
Frank Straub	Building Literacy Facilitator	\$158
Tina Webber	Building Literacy Facilitator	\$158
Ann Paige	Building Literacy Facilitator	\$158
Chris Wickham	Building Literacy Facilitator	\$158

2018-19 Extracurricular/Advisor Appointments

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Sandy Welker	Elementary Drama Production Director	\$814 (.5)
Katie Prairie	Elementary Drama Production Director	\$814 (.5)
Sandy Welker	Elementary Drama Production Asst. Dir.	\$543 (.5)
Katie Prairie	Elementary Drama Production Asst. Dir.	\$543 (.5)
Sandy Welker	Drama Club	\$693
Sandy Welker	HUBBA (for WPYE)	\$863 (.5)
Alicia Parkhurst	HUBBA (for WPYE)	\$863 (.5)
Rick Smith	Intramural 1 Fall	\$444
Stephanie Simonik	Intramural 2 Fall	\$444
Rick Smith	Intramural 1 Winter	\$444
Kelly Montano	Intramural 2 Winter	\$444
Kelly Montano	Intramural 1 Spring	\$444
Stephanie Simonik	Intramural 2 Spring	\$444
Sarah Gordner	AM Supervision 1	\$1825 (.33)
Brenda Parsons	AM Supervision 1	\$1825 (.33)
Rick Smith	AM Supervision 1	\$1825 (.33)
Rick Smith	AM Supervision 2	\$1825 (.33)
Brenda Parsons	AM Supervision 2	\$1825 (.33)
Sarah Gordner	AM Supervision 2	\$1825 (.33)

Jeff Waite	Band	\$1303
Carole Cummings	Chorus	\$652
Tracey Ingerick	Orchestra	\$1303
Loretta Bickel	Ski Club Head	\$894
Gail Owen	Ski Club Ass't 1	\$678
Sarah Gordner	Ski Club Ass't 2	\$678
Chris Hansen	Ski Club Ass't 3	\$678
Leslie Fischer	Ski Club Ass't 4	\$678
Rachel Nelson	Student Council	\$543
Katie Bailey	Yearbook	\$543
Carole Cummings	Select Choir	\$1369
Melissa Lamphier	Academic Challenge Bowl	\$554
Liz DeMaria	Art Club	\$554
Becky Prine	Middle School Production Director	\$2202
Becky Prine	Drama Club	\$1312
Stacey Gerhardt	Eighth Grade	\$890 (.5)
Heather Fitzgerald	Eighth Grade	\$890 (.5)
Meghan Trombley	HUBBA	\$863 (.5)
Joanne Canty	HUBBA	\$863 (.5)
Deb Curbeau	Intramural 1 Fall	\$444
Marty Gibson	Intramural 2 Fall	\$444
Deb Curbeau	Intramural 1 Winter	\$444
Marty Gibson	Intramural 2 Winter	\$444
Deb Curbeau	Intramural 1 Spring	\$444
Marty Gibson	Intramural 2 Spring	\$444
Marty Gibson	AM Supervision 1	\$1825 (.5)
Laurel Whitbeck	AM Supervision 1	\$1825 (.5)
Brian Hobart	AM Supervision 2	\$1825
Deb Curbeau	AM Supervision 3	\$1825
Kelly Tyler	AM Supervision 4	\$1825 (.5)
Deb Nielsen	AM Supervision 4	\$1825 (.5)
Michelle Griffin	AM Supervision 5	\$1825 (.5)
Frank Straub	AM Supervision 5	\$1825 (.5)
Pam Simmons	AM Supervision 6	\$1825 (.5)
Heather Fitzgerald	AM Supervision 6	\$1825 (.5)
Pam Fingar	Book Club	\$693
Kendra Reed	Ski Club Head	\$894
Cathlynn Ponsetti	Ski Club Ass't 1	\$678
Bryan Hill	Ski Club Ass't 2	\$678
Phil VanHarken	Ski Club Ass't 3	\$678
Heather Fitzgerald	Ski Club Ass't 4	\$678
Stacey Gerhardt	Student Council	\$890 (.5)
Heather Fitzgerald	Student Council	\$890 (.5)
Cathlynn Ponsetti	Yearbook	\$890
Pam Simmons	National Junior Honor Society	\$693 (.5)

Lisa Garvey	National Junior Honor Society	\$693 (.5)
Frank Straub	Science Olympiad Club	\$1639
Bobbie Dardano	Academy Club	\$1312
Sherry Blanco	Art Club	\$863
Brian Hobart	Boys Athletics Club	\$1312
Angie Cox	Clay Target Shooters Club	\$894 (.5)
Ted Cox	Clay Target Shooters Club	\$894 (.5)
Carmen Moss	Concessions Coordinator	\$1825
Steve Bloom	Debate Club	\$1639
Jessica Kinsey	Academy Production Director, Fall	\$2202
Jessica Kinsey	Academy Production Director, Spring	\$2202
Brian Cobb	Academy Prod. Spring, Ass't Dir.	\$784
Brenda Travis	Biomedical Science Club	\$543
Jessica Kinsey	Drama Club	\$1312
Jon Giglio	Engineering Club	\$1312
Kiki Seago	Ninth Grade, Head	\$890
Jay Hollister	Ninth Grade, Ass't 1	\$451
Grete Christensen	Ninth Grade, Ass't 2	\$451
Steve Vogt	Future Business Leaders of America	\$1639
Carli Bossard	Future Farmers	\$1639
Jessica Kinsey	The Alliance	\$554
Kiki Seago	Girls Athletics Club	\$1312
Katrina Davenport	Healthy Lifestyles	\$863
Patti Harling	HUBBA	\$863
Patti Harling	International Club	\$1312 (.5)
Erin Johnson	International Club	\$1312 (.5)
Katrina Davenport	Intramural 1 Fall	\$444
Jay Hollister	Intramural 2 Fall	\$444
Jay Hollister	Intramural 1 Winter	\$444
Kiki Seago	Intramural 2 Winter	\$444
Katrina Davenport	Intramural 1 Spring	\$444
Kiki Seago	Intramural 2 Spring	\$444
Erin Johnson	Eleventh Grade, Head	\$996
Cathlyne Ponsetti	Eleventh Grade, Ass't 1	\$504
Kelly Tyler	Eleventh Grade, Ass't 2	\$504
Chris Wickham	Eleventh Grade, Ass't 3	\$504
Brenda Travis	Master Minds	\$1639
Aaron Mumby	Media Club	\$1639
Patti Harling	National Honor Society, Head	\$1312
Melissa James	National Honor Society, Ass't	\$659
Connie Covert	Natural Helpers	\$1312 (.5)
Brian Cobb	Natural Helpers	\$1312 (.5)
Melissa James	Newspaper, Per Issue (min. 4, max 10)	\$115
Melissa Armsden	Pep Club	\$863 (.5)
Brian Cobb	Pep Club	\$863 (.5)

Melissa Armsden	AM Supervision 1	\$1369
Maureen Vanaman	AM Supervision 2	\$1369
Ann Paige	AM Supervision 3	\$1369
Steve Bloom	AM Supervision 4	\$1369
Dan Miller	AM Supervision 5	\$1369
Brenda Travis	AM Supervision 6	\$1369
Jessica Kinsey	Select Choir	\$1771
Jennifer Chaffee	Jazz Band	\$1771
Melissa Armsden	Twelfth Grade, Head	\$1312
Brian Cobb	Twelfth Grade, Ass't 1	\$659
Chris Peck-Ross	Twelfth Grade, Ass't 2	\$659
Jaime McBride	Twelfth Grade, Ass't 3	\$659
Daniel Miller	Twelfth Grade, Ass't 4	\$659
Dan Marshall	Ski Club Head	\$894
Jon Pragle	Ski Club Ass't 1	\$678
Jaime McBride	Ski Club Ass't 2	\$678
Kati Van Etten	Ski Club Ass't 3	\$678
Beth Fultz	Tenth Grade, Head	\$890 (.5)
Stacey Gerhardt	Tenth Grade Head	\$890 (.5)
Beth Fultz	Tenth Grade, Ass't 1	\$451 (.5)
Stacy Gerhardt	Tenth Grade, Ass't 1	\$451 (.5)
Melissa Blauvelt	Academy Fall Tech	\$784
Melissa Blauvelt	Academy Spring Tech	\$784
Melissa Armsden	Student Council, Head	\$1312
Melissa Armsden	Student Council, Ass't	\$872
Beth Fultz	3D Living Club	\$1639
Jeremiah Chaffee	Yearbook, Head	\$2485
Ashley Tapscott	Yearbook, Ass't 1	\$1368
Don Rossi	Yearbook, Ass't 2	\$1368
Jon Pragle	Outdoor Adventure Club	\$894 (.33)
Kiki Seago	Outdoor Adventure Club	\$894 (.33)
Aaron Mumby	Outdoor Adventure Club	\$894 (.33)
Gretchen Jensen	Culinary Club	\$894
Nathan Kraemer	Science Olympiad Club	\$1639 (.5)
Ann Paige	Science Olympiad Club	\$1639 (.5)
Patti Harling	Future Teachers of America	\$543

Fall & Winter Coaching Appointments

<u>Name</u>	<u>Position</u>	<u>Block</u>	<u>Yrs. Exp.</u>
Tim McBride	Head Varsity Football	A	13
David Tese	Assistant Varsity Football	B	3
Jon Pragle	Head JV Football	B	5
Steve Bouchard	Head Modified Football	D	1
Salvatore Sciallo	Assistant Modified Football	E	1

Hannah Morris	Head Fall Cheerleading	C	3
Chris Peck-Ross	JV Fall Cheerleading	E	5
Dan Doyle	Head Boys Golf	C	14
Travis Worth	JV Boys Golf	E	2
Kyle Nelson	Head Varsity Girls Soccer	A	7
Brent Johnson	JV Girls Soccer	D	4
Kiki Seago	Modified Girls Soccer	E	6
Jason Hassos	Head Varsity Boys Soccer	A	13
Dan Miller	Assistant Varsity Boys Soccer	Unpaid Coach	
Erin Mattison	JV Boys Soccer	D	11
Patrick Newby	JV Boys Soccer	Unpaid Coach	
Rick Smith	Head B & G Cross Country	A	5
Kati VanEtten	Modified B & G Cross Country	E	1
Nate Kraemer	Head Varsity Girls Tennis	C	13
Bryan Hill	Modified Girls Tennis	F	3
Eileen Wunder	Head Varsity Volleyball	A	8
Bryan Bobo	Assistant Varsity Volleyball	Unpaid Coach	
Melissa Armsden	JV Volleyball	D	6
Scott Sheridan	Assistant JV Volleyball Coach	Unpaid Coach	
Kendra Reed	Modified Volleyball	E	11
Marty Gibson	Head Varsity Boys Basketball	A	26
Rob Grattan	Assistant Varsity Boys Basketball	Unpaid Coach	
Gerard Conyers	Assistant Varsity Boys Basketball	Unpaid Coach	
Dan Doyle	JV Boys Basketball	D	11
Steve Griffin	Assistant JV Boys Basketball	Unpaid Coach	
Garrick Conyers	Modified Boys Basketball	E	2
Steve Willson	Modified Boys Basketball	E	6
Katrina Davenport	Head Varsity Girls Basketball	A	8
Mark Storm	Assistant Girls Basketball	Unpaid Coach	
Kurt Soppe	JV Girls Basketball	D	4
Karl Comfort	Assistant JV Girls Basketball	Unpaid Coach	
Kiki Seago	Modified Girls Basketball	E	11
Marietta Hollister	Assistant Modified Girls Basketball	Unpaid Coach	
Melinda Johnson	Head Boys/Girls Bowling	E	18
Brent Johnson	Assistant Boys/Girls Bowling	F	3
Hannah Morris	Head Winter Cheerleading	B	3
Chris Peck-Ross	JV Winter Cheerleading	D	5
Theron Chinn	Head Varsity Wrestling	A	6
Jason Elliott	JV Wrestling	D	8
Miles Snyder	Modified Wrestling	E	2
Chris Redington	Strength & Conditioning (M/W/F)	D	5 (Fall)
Chris Redington	Strength & Conditioning (T/Th)	F	5 (Fall)
Tim McBride	Strength & Conditioning (M//W/F)	D	1 (Winter .33)
Tim McBride	Strength & Conditioning (T/Th/)	F	1 (Winter .33)
Dave Tese	Strength & Conditioning (M//W/F)	D	1 (Winter .33)

Dave Tese	Strength & Conditioning (T/Th/)	F	1 (Winter .33)
Jon Pragle	Strength & Conditioning (M//W/F)	D	1 (Winter .33)
Jon Pragle	Strength & Conditioning (T/Th/)	F	1 (Winter .33)

* Fall Assignment Effective 9/10/18-2/15/19 (21 weeks/96 days)
 * Winter Assignment Effective 2/25/19-6/14/19 (15 weeks/71 days)

- B. Approval of Additions to Substitute Lists (FY-2019-28)
- C. Approval of Revision to the Appointment of Betsy Oster as 2018-19 Mathematics Department Chair from .5 to 1.0 (due to the resignation of Minnie Groom) and authorization to amend the minutes of June 13, 2018 regarding same
- D. Approval of Revision to the Appointment of Deb Podsiadlo as PYMS Building Substitute from \$105/day to \$110/day and authorization to amend the minutes of July 11, 2018 regarding same

Motion carried, 7-0-2 with Mr. Willson and Mrs. Johnson abstaining.

A motion was made by Mrs. Johnson and seconded by Mr. Morehouse to Call for Executive Session at 7:16 p.m. for the discussion of the employment history of a particular person and appointment of Kathy Guenther as Clerk Pro-Tem for the remainder of the meeting. Motion carried, 9-0.

The Board returned to Open Session at 8:20 p.m. on a motion made by Mrs. Johnson and seconded by Mrs. Yonts. All present voted yes. Motion carried, 9-0.

The meeting was adjourned at 8:21 p.m. on a motion made by Mr. Morehouse and seconded by Mrs. Johnson. All present voted yes. Motion carried, 9-0.

Respectfully submitted,

Kathleen M. Dean
 District Clerk

Kathy Guenther
 Clerk Pro-Tem