

**IVY ACADEMIA CHARTER SCHOOL  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
IVY ACADEMIA CHARTER SCHOOL**



**Thursday, October 24, 2019  
6:00 PM Open Session  
Heytow Chapel  
7353 Valley Circle Blvd.  
West Hills, CA 91304**

**WELCOME**

**Addressing the Board** – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

**Persons with Disabilities** – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

1.	<b><u>CALL TO ORDER AND RECOGNITION OF A QUORUM</u></b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>
	Time: _____		
	Allison Geld, Chairperson	_____	_____
	Leslie Vanderpool, Vice Chairperson	_____	_____
	Janay Bailey	_____	_____
	Janet Danaher	_____	_____
	Kevin Delson	_____	_____
	Diane Krehbiel	_____	_____
	Farbood Majd	_____	_____

2. **PLEDGE OF ALLEGIANCE**

3. **REORDERING AND APPROVAL OF THE AGENDA**

ACTION:

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

4. **APPROVAL OF MINUTES**

It is recommended that the Board approve the minutes of the September 26, 2019 Regular Meeting.

ACTION:

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

5. **PUBLIC COMMENT**

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

6. **REPORT FROM THE EXECUTIVE DIRECTOR**

- a. Management and Office Staff Professional Development Summary: Focus on Social Emotional Leadership and Learning
- b. October 14-15, 2019 Professional Development Summary: Focus on Literacy
- c. Ivy Update:
  - Shoup Project Update
  - Declining Enrollment and Impact on 2019-2020 Budget
  - Recognition of Victoria Morrow
  - Classroom Observations and Grade Level Teaming
  - Labor Relations

7. **REPORT FROM THE DIRECTOR OF CURRICULUM AND INSTRUCTION**

- a. Presentation: California School Dashboard Local Indicators

8. **REPORT FROM THE DIRECTOR OF BUSINESS AND OPERATIONS**

- a. Fiscal Update: Ivy Academia’s response to declining enrollment and adherence to educational program

9. **BOARD TRAINING**

- a. Brown Act and Conflict of Interests by Ena LaVan, Charter School Management Corporation
- b. Board Member Roles and Responsibilities by Ena LaVan, Charter School Management Corporation

10. **BOARD ITEMS FOR ACTION DISCUSSION**

- a. It is recommended the Board approve revisions to Ivy Academia’s Fiscal Policies Manual. A copy of the proposed Fiscal Policies Manual shall be available for review in the Business Office.

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

11. **CONSENT-ACTION:**

Items proposed for the consent calendar are noted on the posted agenda and are considered by the Executive Director to be of routine nature. Any item may be removed from the consent calendar at the request of any board member and placed under the appropriate action category. A roll call vote will be taken for the consent calendar so that any items requiring a roll call vote can be properly addressed. It is recommended that all consent items be approved.

	<b><u>AYES</u></b>	<b><u>NOES</u></b>
<b>ACTION:</b>	AG _____	_____
	LV _____	_____
	JB _____	_____
M _____ S _____	JD _____	_____
	KD _____	_____
	DK _____	_____
	FM _____	_____

12. It is recommended that the Board approve all September 2019 Financial Statements prepared by Susan Lefkowitz, CSMC School Business Manager, which is available for review in the Business office. The referenced staff report provides additional details regarding this item.
13. Approval of Compliance Monitoring and Certification of Board Compliance Review: The Board heard a first reading of the compliance review during the September 26, 2019 Regular Board Meeting. As Ivy continues to share the LAUSD Charter School Division focus on ensuring that the well-being of students remains first and foremost, by October 7, 2019, the school site administrator must submit the certification confirming the school’s implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff and the public. Certification of Board Compliance Review shall be submitted by January 13, 2020 following Board approval.
14. It is recommended that the Board approve 5<sup>th</sup> Grade Overnight Field Trip to Simi Valley for Outdoor Education Program from March 18 to March 20, 2020.
15. It is recommended that the Board approve revisions of the 2019-2020 LCAP Federal Addendum to be submitted to the California Department of Education Friday October 25, 2019. The Board approved the original submission of the LCAP Federal Addendum at a regular Board Meeting on June 27, 2019. The document is available for review in the Business office.

16. Ivy Academia's 2018-2019 California School Dashboard Local Indicators must be presented to the Board at a public meeting. The referenced staff report summarizes the details regarding Ivy Academia's Local Indicators. This information is for public reporting purposes only; no Board action is required.

17. **PENDING AGENDA ITEMS**

**DATE AND TIME OF NEXT REGULAR MEETING**

The next Regular Meeting of the Board of Directors of Ivy Academia will be held **Thursday, November 21, 2019** at 6:00 PM in the Heytow Chapel, 7353 Valley Circle Blvd., West Hills, California.

**ADJOURNMENT**

Time: \_\_\_\_\_