

**ORANGEBURG COUNTY CONSOLIDATED SCHOOL DISTRICT THREE**  
**Regular Board of Trustees Meeting, 6:30 PM**  
**November 13, 2018**  
**District Office Board Room**  
**1654 Camden Road, Holly Hill, SC 29059**

**AGENDA**

- I. CALL TO ORDER/PRAAYER FOR BOARD TRUSTEES**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES – October 9, 2018 and October 22, 2018**
- IV. PUBLIC COMMENTS**
- V. REPORTS (5 Minutes)**
  - A. Superintendent’s Report and Update Requested by Board – Dr. J. Gibbs-Brown**
  - B. FOR INFORMATION**
    - 1. Curriculum & Instruction
      - a. Accountability and Assessment – Loretta G. Washington & Michelle Myers
      - b. Federal Program – Janice Rivers
      - c. Special Services – Liana Calloway
    - 2. Budget Update – Gail Sanders
    - 3. Operations & Athletics Updates – Gerald Wright
    - 4. Sick Leave Bank/Donation – Lonnesse Williams, White & Story Law Firm
  - C. FOR APPROVAL**
    - 1. 2018-19 Make-up Day(s) – Dr. J. Gibbs-Brown
    - 2. Second Reading of Policy IKC – Class Ranking – Lonnesse Williams, White & Story Law Firm
- VI. EXECUTIVE SESSION**
  - A. STUDENT DISCIPLINE APPEAL(S)**
  - B. CONTRACT**
    - 1. Architect
  - C. LEGAL ADVICE**
    - 1. Potential Claims
  - D. EMBARGOED REPORT CARD**
  - E. PERSONNEL**
    - 1. Vacancies and Recommendations
- VII. OPEN SESSION**
  - A. ACTION AS REQUIRED FROM EXECUTIVE SESSION**
- VIII. ADJOURNMENT**

**ORANGEBURG COUNTY CONSOLIDATED SCHOOL DISTRICT THREE**  
**Regular Board of Trustees Meeting,**  
**1654 Camden Road**  
**Holly Hill, SC 29059**  
**November 13 2018**  
**6:30 P.M.**

The Board of Trustees of Orangeburg County Consolidated School District Three met on Tuesday, November 13, 2018 at 6:30 P.M. The following individuals were present: Vice Chair Dennis White, Parliamentarian Kenneth Hilliard, Secretary Catherine Shuler, Board Member Barbara Butler, Board Member Betty Pelzer, Board Member Alice Pickney, Superintendent Jesulon Gibbs-Brown, Associate Superintendent Gerald Wright, Federal Programs Director Janice Rivers, Accountability and Assessment Director Loretta Washington, Business Manager Gail Sanders, Board Recording Secretary Gloria Middleton, Director of Special Services Liana Calloway, Consultant Michelle Myers, District Attorney Lonnesse Williams of White & Story Law Office, representative from Holly Hill Observer newspaper, District staff and community members.

In accordance with the SC Code of Law, 1976, Sections 90-4-9 (d) as amended, notices were given to the Times & Democrat and Holly Hill Observer/The Striper newspapers of the time, date and place of the meeting.

**CALL TO ORDER/PRAYER FOR BOARD TRUSTEES**

Vice Chair Dennis White called the meeting to order and Barbara Butler prayed for Board Trustees.

**APPROVAL OF AGENDA**

Catherine Shuler made a motion to approve the agenda. Barbara Butler seconded the motion and the vote was in favor.

**APPROVAL OF MINUTES**

Barbara Butler made a motion to approve the minutes for October 9, 2018 and October 22, 2018. Catherine Shuler seconded the motion and the vote was in favor.

**PUBLIC COMMENTS**

Tonya Johnson asked if employees would be receiving a bonus this school year. She was told that the Board would take her request in consideration.

**SUPERINTENDENT'S REPORT AND UPDATE REQUESTED BY BOARD – J. Gibbs-Brown**  
Dr. Gibbs-Brown recognized Mrs. Vernell Goodwin and Mrs. Betty Pelzer for being selected as Board Members for the Orangeburg County School Board of Trustees and presented them with floral arrangements.

She also gave an update on the Consolidation Transition Committee. Their first meeting will be held after the Thanksgiving holiday and the Transition Committee will present recommendations they have been working on for the past seven months.

She shared the guide for the 2018 School Report Cards with the Board Members.

She informed the Board that they met with the architect and were ready to begin working on the roof at Holly Hill-Roberts Middle School.

Dr. Gibbs-Brown thanked everyone for supporting and making Mike Williams Day a success.

She also informed the Board that the 21<sup>st</sup> Century Grant through the Save the Children Program collaborated with the State Department of Education to provide afterschool programs. Save the Children is the fiscal agent. The afterschool program runs Monday through Thursday, 3:30 p.m. – 5:30 p.m. Save the Children runs an extra-curricular component for grades K-5<sup>th</sup> for 50 students who fall in a certain percentile at each school.

Other highlights regarding Dr. Gibbs-Brown participation in school and community events for the period of October 15, 2018 – November 13, 2018 include (a copy is included in these minutes):

- Orangeburg County School District Transition Committee – Community Forum – District Four
- McCord Center Planning Meeting – Infinity
- Planning Meeting with HR Director
- Planning Meeting with Business Manager – SJG
- Consolidation Meeting w/3 Directors of Technology
- Consolidation Meeting w/3 Curriculum Departments
- Orangeburg County School District Transition Committee – Community Forum – District Five
- ASCD Whole Child Conference w/Manny Scott
- Special Called Board Meeting
- Share the Future Community Project – Charleston School District
- Midlands Superintendent's Meeting – Lexington 2
- Orangeburg County District Transition Committee Work Session
- Mike Williams Jersey Retirement Dinner and Ceremony
- Orangeburg County School District Transition Committee – Finance Subcommittee
- SCDE Report Card & Accountability
- Lanning Meeting w/Architect – HH-RM Roof Project
- Principals' Meeting
- SCASA Superintendents' Roundtable
- Orangeburg County Transition Committee
- AdvancED Conference Presenter
- Crescent Society Lunch Meeting
- Concern Citizens Meeting
- Save the Children Planning Meeting w/Coordinators
- District Leadership Meeting
- SCDE Desk Audit Planning Meeting
- Memorial Service – Gaddis
- Science Night
- USC College of Education Advisory Committee Meeting
- Emergency Preparedness Call

**FOR INFORMATION****CURRICULUM & INSTRUCTION****Accountability & Assessment – Loretta G. Washington & Michelle Myers**

Loretta Washington introduced Michelle Myers. She is a consultant working with the Principals. Mrs. Washington stated that Report Cards are still embargoed and will not be available to the public until November 29, 2018. She also told the Board that she included a guide they could use to understand the embargoed ratings they will be discussing in Executive Session (a copy is included in these minutes).

Michelle Myers said she has a walk through protocol she made into an electronic program that she uses with the Principals to see what is going on in a classroom. They observe patterns and come up with strategies. She discusses the process while working with Principals.

Mrs. Myers' walk-through provides more support for the teachers and is similar to the TAP rubric.

**Federal Program – Janice Rivers**

Mrs. Rivers told the Board that the other two Districts are currently using Level Literacy Intervention (LLI). She also said that a Direct Student Services Grant to fund Reading Interventionists for elementary Schools has been approved.

**Special Services – Liana Calloway**

Liana Calloway explained information regarding programs used in Special Services to include monthly Professional Learning Opportunities (PLO) used during this period of the school year (a copy is included in these minutes).

**Budget Update – Gail Sanders**

Gail Sanders gave the budget report for October 1, 2018 through October 31, 2018. Total revenues were \$1,411,366.58 and expenditures were \$2,324,020.21 (a copy is included in these minutes). The 2017-18 audit is ongoing and the auditor confirmed that we will meet the December 3, 2018 deadline. We will use funds from the Tax Anticipation Note (TAN) until we receive tax revenues from the county.

**Operations and Athletics – Gerald Wright**

- Bidders will be able to go to the Holly Hill-Roberts Middle School on Thursday to view the site before making bids.
- Demolition project has been completed.
- Security camera installations at Vance-Providence and Ellore Elementary. Installation at St. James-Gaillard is ongoing. Holly Hill-Roberts is the last school to receive camera installation.
- Roofing project is ready to proceed. Contractual matter will be discussed in Executive Session.
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- An Active Shooter Drill is scheduled for the month of December before the Winter Break.
- In Athletics, the football season is completed and the State play-off will begin November 9, 2018.
- Basketball Pre-season Jamboree is scheduled on November 19, 2018 at Bowman High School at 6:00 p.m.
- Mr. Wright distributed copies of the Duties and Responsibilities for Bus Accidents from Mr. Addison.

#### Sick Leave Bank/Donation - Lonnese Williams of White and Story Law Office

Attorney Williams reiterated how Sick Leave Bank and Sick Leave Donation work. In order to get days from a Sick Leave Bank, you have to apply. Sick Leave Donation is voluntary. Individuals receiving income from the banks will be taxed.

#### FOR APPROVAL

#### 2018-19 Make-up days(s) – Dr. J. Gibbs-Brown

Barbara made a motion to approve November 20, 2018 as early dismissal, March 26, 2019 as early dismissal and April 12, 2019 as a regular school day. Catherine Shuler seconded the motion and the vote was in favor.

Second Reading of Policy IKC–Class Raking - Lonnese Williams of White & Story Law Firm  
Barbara Butler made a motion to approve the second reading of Policy IKC-Class Ranking with no changes. Catherine Shuler seconded the motion and the vote was in favor.

Catherine Shuler made a motion to go into Executive Session. Kenneth Hilliard seconded the motion and the vote was in favor.

#### EXECUTIVE SESSION

Kenneth Hilliard made a motion to reconvene in Open Session. Catherine Shuler seconded the motion and the vote was in favor.

#### ACTION AS REQUIRED FROM EXECUTIVE SESSION

Vice Chair Dennis White asked for a moment of Silence for Mr. Paul Gaddis, a Lake Marion High School teacher who passed away on November 1, 2018.

Vice Chair Dennis White asked Board Secretary Catherine Shuler to read two letters of resignation from Chair Vernell Goodwin and Board Member Betty Pelzer.

Secretary Catherine Shuler read Chair Vernell Goodwin's letter of resignation from Orangeburg Con. School District Three Board of Trustees, effective November 12, 2018. She also read Betty Pelzer's letter of resignation from Orangeburg Con. School District Three Board of Trustees, effective after the November 13, 2018 meeting.

On behalf of the Board of Trustees, Vice-Chair Dennis White accepted the resignations of Chair Vernell Goodwin and Betty Pelzer. He thanked them for the time they served on the

Board, and acknowledged that they have enjoyed working with them and wished them well on the new Orangeburg County School Board.

Barbara Butler made a motion to accept the recommendation to allow student A to attend Infinity. Catherine Shuler seconded the motion and the vote was in favor.

Barbara Butler made a motion to accept the recommendation to hire a teacher as Curriculum Facilitator for Vance-Providence. Catherine Shuler seconded the motion and the vote was in favor.

Kenneth Hilliard made a motion to accept the recommendation to hire an applicant for the Girls' JV Basketball Coach. Betty Pelzer seconded the motion and the vote was in favor.

Betty Pelzer made a motion to accept the recommendation of Applicant A as Girls' B-Team Basketball Coach. Barbara Butler seconded the motion and the vote was in favor.

Catherine Shuler made a motion to accept the recommendation to hire a teacher for Special Services from Soliant Health pending a review of the contract. Kenneth Hilliard seconded the motion and the vote was in favor.

Betty Pelzer made a motion to approve the repairs to be made at Holly Hill-Roberts Middle School and gave Superintendent Gibbs-Brown authority to sign the contract. Catherine Shuler seconded the motion and the vote was in favor.

Kenneth Hilliard made a motion for the meeting to adjourn. Barbara Butler seconded the motion and the vote was in favor.

The next regular Board Meeting will be held on Tuesday, December 11, 2018, 6:30 p.m.

Respectfully submitted,



Gloria Middleton, Recording Secretary



Catherine Shuler, Board Secretary