

# **JAMES WARD SCHOOL**

## **CPS Volunteers**

Parents, please make sure that you complete the volunteer application. Parents will need to be a LEVEL II volunteer if they would like to participate in any parent workshops throughout the year.

[https://cpsparentu.org/apps/pages/index.jsp?uREC\\_ID=319488&type=d&termREC\\_ID=&pREC\\_ID=602469](https://cpsparentu.org/apps/pages/index.jsp?uREC_ID=319488&type=d&termREC_ID=&pREC_ID=602469)

### **Types of Volunteers**

#### **Examples of Level I Volunteers:**

Overnight-Field Trip Chaperones

Mentors

Tutors

Coaches

Non-supervised classroom assistants

#### **Examples of Level II Volunteers:**

Day-Field Trip chaperones

Assistants in schools with administrative duties

Other volunteer activities in contact with students while supervised

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### **I. Volunteer Categories:**

#### **A. Level I Volunteer. A Level I Volunteer is:**

1. A parent providing volunteer service in their child's school or classroom for 10 or more hours/week;
2. An individual providing volunteer service for 5 or more hours/week at a school where s/he does not have a child enrolled;

3. Any individual chaperoning an overnight school-sponsored trip, regardless of the hours/week that the volunteer serves (See also the Student Travel Policy);
4. Any individual serving in a coaching capacity, regardless of the hours/week that the volunteer serves;
5. Any individual serving as a student teacher, pre-service teacher, pre-service clinician, or other preservice practicum assignment regardless of the hours/week that the volunteerserves;
6. Any individual serving as a One-on-One tutor or mentor, regardless of the hours/week that the volunteer serves and regardless of the setting, whether online or inperson;
7. Any individual providing volunteer service with students when such service may occur in an unsupervised setting, regardless of the hours/week that the volunteer serves;
8. Any individual providing volunteer service for a program where the program's funding agency requires criminal record clearance, regardless of the hours/week that the volunteerserves; or
9. Any individual providing services to a school through an organization that is not charging the school for such services, and who is not otherwise subject to a criminal background check requirement found in a Board contract with said organization, except as specified in section I.B.3 below.

**B. Level II Volunteer. A Level II Volunteer is:**

1. A parent providing supervised volunteer service in their child's school or classroom for less than 10 hours/week.
2. Any individual providing volunteer service for less than 5 hours/week at a school where s/he does not have a child enrolled;
3. An individual providing one-day volunteer service with no ongoing individualized interaction with a student(s) including those who speak at a class/assembly, judge academic competitions, give musical performance, participate in the "Principal for a Day" program, job-shadowing event, corporate philanthropic event, organized community service event or other one-time event provided there is direct supervision of the activity/event by regular school employees;
4. A parent accompanying his/her child's class on a one-day field trip or another type of extracurricular activity that does not involve an overnight stay; or

5. An individual providing volunteer service on projects/activities involving no or nominal contact with children (home-based volunteer activities, volunteers serving at Central or Network office).