

CRANBURY TOWNSHIP SCHOOL DISTRICT
Cranbury School
A 2009 Blue Ribbon School
23 NORTH MAIN STREET • CRANBURY, NJ 08512
MAIN OFFICE: 609/395-1700 FAX: 609/860-9655
Website: www.cranburyschool.org

Dismissal/Early Dismissal Procedure Form

As of June 2007, the Supreme Court of New Jersey has required that schools formalize dismissal procedures to ensure the safety of each child. Early dismissal dates are posted on the school calendar/Web site. Also, emergency situations (such as inclement weather) may result in emergency school closings. Please indicate your child's regular and early dismissal procedure in the two columns below. Families who have more than one child must complete one form PER child.

Miss/Mrs./Mr. _____
Parent / Guardian Name (Please Print)

Child's Name _____

Grade Level: Pre-K K 1 2 3 4 5 6 7 8
(Circle One)

Homeroom Teacher _____

On a **regular basis**, my child will:

- _____ walk home unescorted.
- _____ walk home escorted by _____
(name & relationship to student – e.g., John Doe, brother)
- _____ be picked up at Cranbury School transported by his/her parents or guardians.
- _____ be picked up by an emergency contact person listed in the school directory.
- _____ take the school bus (Bus No. _____).
- _____ go to BASC.

On an **early dismissal** (12:30 p.m.) day, my child will:

- _____ walk home unescorted.
- _____ walk home escorted by _____
(name & relationship to student – e.g., John Doe, brother)
- _____ be picked up at Cranbury School transported by his/her parents or guardians.
- _____ be picked up by an emergency contact person listed in the school directory.
- _____ take the school bus (Bus No. _____).
- _____ go to BASC.

*Should your regular plans for dismissal change for any reason, send a written note into school with your child to notify his/her homeroom teacher. In cases of emergency and/or when it is not possible to send a written note, parents/guardians must call the school office as early as possible at 609-395-1700 ext. 245.

* Please call the Cranbury School office if you will be late so we can let your child know that you are on your way. If we do not hear from you after 15 minutes, we will try to contact you or your emergency contact.

Please return this form to your child's homeroom teacher by Friday, September 13.

HOMEROOM TEACHERS: Please return complete class set to Main Office, including class list.