

PLEASANTON UNIFIED SCHOOL DISTRICT STANDARDS OF CONDUCT FOR CLUB ADVISORS

I, _____, acknowledge that I am accepting an assignment as an employee of the Pleasanton Unified School District. I understand and agree that the standards of conduct that are required of me as a club advisor are different from those required of students, parents and members of the general public. Specifically, I agree to the following:

1. I will follow all applicable Board Policies and Procedures.
2. I will obey all laws of the State of California.
3. I will treat students, employees and members of the public with respect and will not engage in any activities that would reflect poorly upon the Pleasanton Unified School District.
4. My interactions and relationships with students of the District shall be professional in nature. It is not appropriate for employees of the District to facilitate or encourage students to engage in delinquent or inappropriate behavior.
5. I understand that I am a mandated reporter under the Child Abuse and Neglect Reporting Act and have a legal duty to report the abuse of a minor (under the age of 18), which includes sexual relationships between minors and adults.
6. I understand that I, as the official certificated advisor of record, have the authority to approve ASB activities (fundraisers, expenditures).

I agree to uphold these standards of conduct, and understand that failure to do so may result in my release from employment with the District prior to the ending date of my assignment.

FOOTHILL HIGH SCHOOL CERTIFICATED CLUB ADVISOR AGREEMENT

In addition to the above Standards of Conduct, I agree to the following as part of my role as a certificated club advisor at Foothill High School:

1. I understand that it is my responsibility to attend and supervise all of my club's official meetings, which must be held regularly.
2. I understand that it is my responsibility to attend and supervise all of my club's events for the entire duration of the event, including, but not limited to, Falcon Fest, Spring Carnival, club-hosted fundraisers, rehearsals, and off-campus club events.
3. I understand that it is my responsibility to act as the main coordinator for all of my club's hosted events, including, but not limited to, booking facilities, signing purchase orders, communicating supervision needs to administration, supervising setup/takedown, approving playlists, and handling cash boxes.
4. I understand that it is my responsibility to communicate any off-campus event needs with the principal prior to the event.
5. I understand that if I am unable to attend any events, I must provide written consent for another staff member or for the club's approved assistant advisor to stand in my place for the event.

I agree to uphold and fulfill these expectations, and understand that failure to do so may result in the suspension of the club from future events.

Signature of Certificated Staff Member (Proposed Advisor)

Date

Signature of Principal

Date