

**REGULAR MEETING MINUTES
BOARD OF EDUCATION
December 20, 2018
BENNETT SCHOOL DISTRICT NO. 29J**

OPENING ACTIVITIES

Call to Order: The regular meeting of the Board of Education was called to order at 6:00 pm on Thursday, December 20, 2018 by Diane Moler, President of the Board, in the Bennett High School Library located at 610 7th Street, Bennett, Colorado.

Pledge of Allegiance: The Pledge of Allegiance was said.

Roll Call: Members present were Nancy Barden, James DuBois, Kyle Meyer, Diane Moler, Robert Scoby

INPUT TO THE BOARD:

Introduction of Visitors: Attendance sheet on file. Also present were JaLee Kitzman, Anna Hogberg, Keith Yaich, Debra Matis, Robin Purdy, Cassie Salberg

VISITORS COMMENTS: Mr. Kelly Leid

Mr. Leid introduced himself to the board as the Executive Vice President of Oakwood Homes, which is a new community builder. Mr. Leid wanted the Board and School District to know their commitment to the community.

BOARD REVIEW/APPROVAL OF AGENDA AND OPPORTUNITY FOR BLANKET MOTION ON CONSENT ITEMS:

Mrs. Barden moved and Mr. Scoby seconded to approve the revised agenda with changes to the order of the Scheduled Audience/Presentations to the Board.

AYE: Nancy Barden, James DuBois, Kyle Meyer, Diane Moler, Robert Scoby

Motion carried: 5/0

Mr. DuBois moved and Mr. Meyer seconded to blanket approve A) Minutes of the Regular Board Meeting on November 15, 2018; B. Payment of checks as listed in the November 2018 Expenditure Lists C. **Personnel:** **1) Resignation(s)** – Amanda Lontine, P-T PK Aide; Petra Shelest, F-T MS Sped Paraprofessional; Tom Anderson, F-T Facilities Worker II (Maintenance); Anna Apmann, ES P-T Reading Paraprofessional; Dareth Smialek; ES P-T Reading Paraprofessional; Rani Blauw, Preschool Teacher; Golden Sherman, P-T Bus Driver; Maria Alcolea Wilson, MS F-T ELL Paraprofessional; **2) Resignation Rescinded** – Ruby Engelbrecht, District Nurse; **3) New Hires** – Paul Evans, F-T HS Sped Paraprofessional; Tomeria Baxter, ES Sped Teacher; **4) Rehire** – Tawny Gregory, P-T ES Sped Paraprofessional; **5) Change in Position** – Shiloh Gutierrez, F-T KG Teacher to P-T KG Teacher & Preschool Director; **6) Coaches** – Daryl Becker, HS Assistant Girls Basketball Coach

Scheduled Audience: John Faczak, Wrestling Coach

Mr. Faczak is the Bennett High School Head Wrestling Coach and wanted to address the Board about a concern of a potential change in facility arrangements. He had heard word of this through the community He explained the wrestling program and all of the fundraising and grants which run the program. Currently the wrestling program is not charged a facilities use. The program started 8-10 years ago and supports the school district. The Board will be reviewing the facilities policy at the January meeting. Mrs. Barden commented that in November we need community leagues on ballot 5B.

Principal Reports:

**December 2018 Board Report
Bennett Elementary**

Current Enrollment

Kindergarten	63
1 st	67
2 nd	71
3 rd	73
4 th	77
5 th	85
Off Property	4
Total	440

*Kinder teacher moving to the pre-school in the afternoons.

DIBELS Benchmark Testing

We completed Middle of the Year (MOY) Dibels benchmark testing. We had 102 students below benchmark, which is 50 students less than the beginning of the year.

	BOY	MOY
Below Benchmark	152	102
Intensive	102	86
Strategic	50	47

Of the 102 students testing at Below Benchmark for MOY, 17 are in Sped, 32 in ELD, 5 receive both Sped & ELD supports. The remaining 32 students are in general ed classes. All of these students receive an additional 45-60 minute reading intervention each day.

We are currently reworking the 2nd semester schedule to adjust for more push-in interventions with both reading coaches and a grade level teacher providing additional support. We've had the help of the Sped department, ELD, and our Literacy coach to create a more streamlined schedule.

Parent Learning Walks

On November 28th, we hosted our second Parent Learning Walk. We had 26 parents and 2 board members join in classrooms to learn about our Advocacy program.

We also had members from Generation Schools Network (GSN) participate as well. They featured Bennett Elementary in their monthly newsletter, highlighting the success we've had with getting parents engaged. The newsletter went out to recipients and networks of GSN and CO Rural Education Collaborative.

We are planning our next Parent Learning Walk on Thursday, January 24th from 7:45 -9:00. Board members are welcome to attend to learn about our program.

EASI

We are continuing our meetings/coaching with GSN under the EASI grant. This month we put more focus on creating a better system for communicating progress on IEP goals between Sped, Reading Interventions, and general ed classrooms.

We are continuing to work on data team process twice a month, focusing primarily on writing. Our final data team meeting for the semester is Wednesday, Dec. 19th where we will be breaking down Dibels and MAPS scores and regrouping students for interventions for second semester.

Journey's Coaching

We had our second session of coaching for the Journey's curriculum. Teachers were given individual and team support to work towards their own reading goals. Upper grades are focusing more on the online components and our lower grades are focusing on aligning both whole and small group instruction.

Upcoming Events

Tiger Pride Assembly
Thursday, December 20th, 8:15-9:30 (HS Auditorium)

Fun Run
Monday, January, 17th (elementary gym)

Parent Learning Walk

Thursday, January 24th, 7:45-9:00 (Meet in elementary library)

Additional Information/Comments:

- Mrs. Moler inquired as to when the elementary sent home report cards. Mrs. Hogberg said on Wednesday.

Middle School

December 2018 Board Report – JaLee Kitzman

Academics and Student Growth

Instruction and Curriculum: BMS is making its final push to finish the semester. Teachers are reminding students that we will be finishing any culminating projects, taking final tests, and wrapping up any final work on December 13th. We have a finals makeup day on the 17th and then teacher will turn in grades December 17th at 4:30pm and report cards will be sent out the last day of the semester December 20th 5pm.

The middle school staff has researched technology requirements needed to expand and fully implement the new curriculums. It was determined the highest need is for a Chromebook that has the capabilities to print, has a keyboard to type and provides on-line access to these curriculum sites. It would be possible to share a computer cart of 32 Chromebooks between two teachers. Our language arts classes currently have between 28-32 students. We have been implementing our mid-year MAPS testing November 28th – December 19th. The teachers expressed an interest in receiving the data as soon as possible to be able to utilize it quickly to guide our instruction as we begin 2nd semester. A large portion of our work day in January will include our data meetings and examining their individual growth plans in our mid-year reviews.

School Culture and Climate

Parent Committees: Our School Accountability Committee will meet in January to examine possible scheduling options for next year and MAPS Test results. Our PTO is working with our student council again to provide an end of the semester dance for students on December 20th the last hour of the day. We will celebrate our academic successes and recognize our top sellers of the butter braid fundraiser during a spirit assembly the last week of December.

Extra-Curricular Activities:

Our boys' basketball teams are rounding off their season. It is great to see our students demonstrating teamwork, support for each other and professionalism on the court. The coaches have continued to teach beginning techniques, drills, and plays to instill a quality work ethic and team work amongst the players.

Our music department has been very busy preparing and performing six different concerts during the month of December. Within the last two weeks every music class in the district has demonstrated their knowledge and musical skill level through their performances. Due to the large number of audience members and increase of student numbers in the band classes the concerts were separated to have one 6th and 7th concert a separate 8th – 12th concert. This change provided more space for the guests to attend the performances. The instrumental music program strengthened our outreach with the community by hosting the High Plains Music Ensemble in a collaborative holiday concert. This group of community members supported our young musicians and they continue to raise money, provide lessons and host music camps for our music students.

The Robotics Club members (Bennett Builders) participated in the state competition again this month. The students have been preparing for the competition by adjusting some of their codes to run their electronic robots through a display that focuses challenging tasks. Their robots have to complete specific tasks in a strategic format and time frame to qualify as a winning team. This club is very popular and will continue to meet throughout the year. Our sponsor, Mr. Goodwin is looking forward to setting up possible local competitions with surrounding schools.

Additional Information/Comments:

- *Mrs. Moler inquired if grades were due Monday what was done the rest of this week? Mrs. Kitzman said did more computers set up and teachers did follow up lessons, assignments and science labs.*

Board Report: December 2018 - Bennett High School-Cassandra Salberg-Principal

BHS Student count 12/13/18- 341

Assessment

We will be finalizing MSLs on Jan 4th with each department.

We will begin MAPS testing Jan 7th for mid-year assessments.

Instruction and Professional development

Mid-Year observations are complete. I will meet with teachers on Jan 4th to discuss goals for next semester.

Teachers are wrapping up the end of semester and prepping students for finals. Grades are due by 9am Jan 4th and report cards will be mailed January 7th.

Mrs. Schoenfeld, Mrs. Chase and Ms. Klomp worked together to create our ELL/English classes for our students who will be using the new ELL curriculum and class as their high school English.

Climate and Culture

Pizza with the Principal-

- Freshman- Love being in high school!!! Like options for electives and the various programs available to them. They also asked for a longer lunch, would like a study hall and want a class that helps them with life skills similar to a Home Economics. They also loved the idea of the APP and provided a positive response to the website with a few suggestions regarding the calendar.

I attended the second meeting with the Adams County Education Consortium (ACEC) regarding the Apprenticeship Fair. Things are moving forward and I'm happy share the list of vendors and schools that have been contacted.

I met with ACEC, Adams County, Goodwill and CDE representative from the Colorado Opportunity Scholarship Initiative to review how we award our COSI scholarship and how the schools in Adams County can be more aligned with the student requirements. We awarded two 2018 seniors \$1000 for four years. We will be able to do the same for the 2019 graduating class.

The Revised Schedule Committee has narrowed down options and we will be presenting this to our student committee and SAC in January.

Activities

- Ms. White took band students to Grand Junction for the Best of the West competition and reported they did great!
- Ms. White also had an amazing concert on Tuesday where all of the bands performed alongside the High Plains Community Band.
- FFA hosted the District Speaking Contest and our students did a great job!

Additional Information/Comments:

- *Mrs. Barden inquired if the high school is still looking at a revised schedule? Mrs. Salberg said yes, for a seven period day.*

DAC Report – None – Next Meeting January 8, 2019, BHS Career Center

Scheduled Audience Continued – Jeff Bain, Technology Director

Mr. Bain provided a technology update:

- Researching wireless devices and the number of machines which they can handle
- Would like to update the switches in the closet. Estimate HP refurbished ones at \$10-15k.
- Phones switch a concern as we are losing ports. We have purchased devices to correct but the main switch has a bad port and we need to fix it.
- Backup up system - We really did not have one and were hit by ransomware. We are now backing up daily/weekly and monthly.
- Next item new time clock system by January.
- Classroom projectors not bright or big enough. Recommend 65" touch screen TV's.
- Need Chrome books, a cart for two classrooms. The high school AG purchased some with funding. Getting pricing at \$200.00 each as laptops are very labor intensive and the technology department is two people. Chrome books are easy to manage.
- Virus software is important.

Board Members Report(s) – Nancy Barden, James DuBois, Robert Scoby & Diane Moler

- Mrs. Barden attended the BOCES meeting in Limon and their audit came back clean with all special education programs; the elementary staff meeting after the election and the girls basketball games

with Mrs. Moler. She will be attending the January 4-5 wrestling event where 22 teams are invited. Mrs. Barden also attended two Christmas programs for the 2nd and 4th grades. It was totally night and day. I was not bombarded as a Board meeting. It was nice and a great job! Our kids know the Star Spangled Banner! She volunteered at the elementary PTSA Santa Shop as they were short on help. Mrs. Barden attended the staff Christmas luncheon.

- Mr. DuBois attended the Alumni Wrestling, Great job John Faczak!
- Mrs. Moler also went to the Alumni Wrestling as her son wrestled and it was nice to see his Buddies. Really very well done!
- Mr. Scoby attended the football banquet recognition. Thank you to the staff and administration for making the curriculum items work!

Finance Report – Keith Yaich – No Report

Superintendent Report – Robin Purdy

December 20, 2018

District Facilities Master Plan

Darci was in contact with Keith this week, and they will not be presenting to the board in December. We will add them to the agenda for January. The town has painted 7th and 8th Streets. No parking signs have not been added yet but should be installed in the near future. Turning lanes are now prominent on 6th, 7th, and 8th Streets. Our buses do not have enough room to turn in the turning lane so they are using both lanes when turning onto Highway 79. We had a maintenance employee resign last week. His position will not be filled as a full time position. Transportation Director, Jerri Jackson, will be recommending a driver next week, and that driver will work for Jerri and provide a few hours help in the maintenance department. The steel building will be delivered on three trucks starting on the 20th of December. They will begin erection on the 26th of December.

Keith and I met with Arapahoe Planning Department personnel two weeks ago to discuss expectations for cash-in-lieu, our district policies, and the clarification on how we move forward to get Bennett declared suburban. They were very helpful and let us know that they and the planning commission support school districts. They stated that moving the designation from rural to suburban is a process that will take a while, but they encouraged us to ask for what we have in policy when responding to the ODPs. We did get what we had asked for in the ODP response for Dan Watt's Muegge Farms Development which is the one located out by Antelope Hills. That check should be in the district office by next week.

Miscellaneous

During our admin meeting this month, we met with our three counselors and they presented the suicide protocol that they drafted. We made a few changes and adopted it to be used in all three schools. We have trained staff members in threat assessments and now have a protocol that is consistent district wide for threats. Our team meets once a month to walk through protocol and scenarios. During the admin. meeting, we had a long lengthy discussion on scheduling, sharing resources, and new building staff. We will be discussing this again in January and will come to the board with a plan in place by February.

Bennett School District will be hosting The Colorado Rural Alliance for a human resources training on the new toolkit. This will provide valuable HR information and best practices for our administrative team. In conjunction with our BOCES, we will host an ELL professional development opportunity for our staff in June. Deputy Anderson is setting up a Stop the Bleed First Aide Training for our staff next semester. The training will teach proper tourniquet placement as well as wound care.

BOCES has changed their billing process for the high needs center in Strasburg. We will now be billed twice a year with the first bill arriving in January, which will be approximately 60% of the costs for student services. The second bill will arrive in May. In the past, we were billed once in May.

HB 18-1355 passed in the spring 2018 legislative session. It modifies Colorado's accountability law to ensure all students receive a high quality education that prepares them for college, career and life. Accountability ratings changes will occur in regards to performance indicators and the

request to reconsider process. Currently CDE is entertaining feedback on exactly how those changes will effect rural districts.

Additional Information/Comments:

Mrs. Barden asked why BOCES changed the billing. Last year BOCES was running short. Bennett and Strasburg carry the high needs program.

Colorado Legislative Council Staff December 2018 | Economic & Revenue Forecast

In FY 2018-19, the General Fund is expected to end the year with a 9.9 percent reserve, \$296.7 million above the 7.25 percent statutory reserve. Revenue subject to TABOR is expected to exceed the Referendum C cap by \$380.4 million, resulting in a TABOR refund in tax year 2019. The General Assembly is projected to have \$1.22 billion, or 9.6 percent, more to spend or save in the General Fund than what is budgeted to be spent and saved in FY 2018-19. Any changes to revenue or expenditures in FY 2018-19 will change this amount.

FY 2018-19. Lower than expected enrollment and increased expectations for local tax collections are expected to provide \$79 million more in flexibility for school finance funding than previously expected.

FY 2019-20. Based on revised inflation expectations and the 2018 K-12 enrollment forecast, total program requirements for FY 2019-20 are expected to increase by \$249 million on a year-over-year basis. The 2018 assessed valuation forecast, however, implies that the local share will increase in FY 2019-20 by \$252 million year-over-year. This means that the increase in the local share will more than offset the total program increase, resulting in a \$3 million decline in required state aid.

K-12 Enrollment Relative to last year, Colorado's public school enrollment slowed to 0.1 percent growth in the current school year (2018-19). The enrollment count totaled 838,079 FTE students across Colorado's public schools, up 530 FTE students from the prior school year. Colorado schools are expected to continue to add students through the forecast period, though at a very modest pace. Public schools are expected to add another 904 FTE students, a 0.1 percent increase, in the upcoming 2019-20 school year. Growth is expected across all regions of the state except for the metro Denver and Pueblo regions, which are expected to decline slightly relative to the current school year. In 2020-21, K-12 public school enrollment is expected to grow again by 0.1 percent from the prior year.

Building Update:

We are currently 7 days behind schedule with the end date slated for June 24th so that still puts us within our move in date of July 1st. The three trucks will begin delivering the metal building parts this week. Erection is slated for December 26th. Curb and gutter is on the schedule to begin in March with asphalt going in in April. The town is looking at paying for the cost of an entrance road from 8th street for the fire department. We have forwarded over that change order and cost associated with it to Town Administrator, Trish Styles.

We are waiting on a projected cost analysis from Spectra for the day treatment that we are looking to host here in Bennett School District.

We have received ODPs for the Bennett Ranch Development which is located in Bennett adjacent to the school district property and for Sky Ranch which is located in Watkins. I will be working on our response to both during the break.

SRO Deputy Anderson will be conducting a first aide training in February for all staff.

VII- BUSINESS ITEMS (Information/Discussion/Action)

Discussion/Motion A. CDE Assurances for Financial Accreditation

Mr. Scoby moved and Mrs. Barden seconded to approve our accreditation report with no errors and 100% compliance, CDE AFA2018 form.

AYE: Nancy Barden, James DuBois, Kyle Meyer, Diane Moler, Robert Scoby

Motion carried: 5/0

Discussion/Motion B. Policy Revisions to JF "Enrollment and Denial of Enrollment"

Mrs. Barden moved and Mr. DuBois seconded to approve the revisions to policy JF.

AYE: Nancy Barden, James DuBois, Kyle Meyer, Diane Moler, Robert Scoby

Motion carried: 5/0

Discussion/Motion C. Policy Revisions to GCBCA "Insurance Coverage"

Mr. Scoby moved and Mr. Meyer seconded to approve the revisions to policy GCBCA.

AYE: Nancy Barden, James DuBois, Kyle Meyer, Diane Moler, Robert Scoby

Motion carried: 5/0

Discussion **D. Information on Expansion and Growth**
Superintendent Robin Purdy and Keith Yaich, Finance Director reviewed the upcoming developments.

Discussion/Motion **E. Policy Revisions Blanket Consent (Previously Reviewed at November 15th Work Session):**
EF-E-2 “Civil Rights Complaint Procedure for School Nutrition Program”
GBGA “Staff Health”
GBGB “Staff Personal Security and Safety”
GBK “Staff Concerns/Complaints/Grievances”
GCE/GCF-R “Professional Staff Recruiting/Hiring”
GCQC/GCQD-R “Resignation of Instructional Staff/Administrative Staff”
GCQF-R “Discipline, Suspension and Dismissal of Professional Staff”
GDE/GDF & GDE/GDF-R “Support Staff Recruiting/Hiring”
IHBD “Equivalence of Services”
JICEA & JICEA-R “E “School-Related Student Publications
JICEC “Student Distribution of Noncurricular Materials”
JFABB & JFABB-R “Admission of Non-Immigrant Foreign Exchange Students”
Mr. DuBois moved and Mr. seconded to blanket consent approve the above policies as listed above.
AYE: Nancy Barden, James DuBois, Kyle Meyer, Diane Moler, Robert Scoby
Motion carried: 5/0

Discussion/Motion **F. Policy Revisions Blanket Consent (Reviewed at December 20th Work Session)**
GBGE “Staff Maternity/Paternity/Parental Leave”
JICEC-R “Student Distribution of Noncurricular Materials”
JJA-1 “Student Organizations”
JJA-2 “Student Organizations – Open Forum” – Tabled for January meeting.

JLCB-R “Immunization of Students”
KDB-R “Public’s Right to Know/Freedom of Information”
Mr. Scoby moved and Mrs. Barden seconded to blanket consent approve the above polices as listed above with the exception of JJA-2 moved to the January meeting.
AYE: Nancy Barden, James DuBois, Kyle Meyer, Diane Moler, Robert Scoby
Motion carried: 5/0

Discussion/Motion **G. Disposition of Preschool Property**
Mrs. Barden moved and Mr. Meyer seconded to approve the disposition of property for the preschool.
AYE: Nancy Barden, James DuBois, Kyle Meyer, Diane Moler, Robert Scoby
Motion carried: 5/0

VIII. EXECUTIVE SESSION – Personnel

Mrs. Moler moved and Mr. Scoby seconded to move into executive session at 7:24 pm and invited Superintendent Robin Purdy and Keith Yaich, Finance Director.
AYE: Nancy Barden, James DuBois, Kyle Meyer, Diane Moler, Robert Scoby
Motion carried: 5/0

Mr. DuBois moved and Mr. Meyer seconded to exit executive session at 8:07 pm.
AYE: Nancy Barden, James DuBois, Kyle Meyer, Diane Moler, Robert Scoby
Motion carried: 5/0

CLOSING ACTIVITIES

- ~~• Board Work Session on Thursday, Wednesday, January 9, 2019 at 5:00 pm in the BHS Career Center.~~ Postponed on 1/4/2019 to be rescheduled.
- Board Work Session on Thursday, January 17, 2019 at 5:30 pm followed by the Regular Meeting at 6:00 pm, BHS Library.

ADJORNMENT

Mr. Scoby moved and Mr. DuBois seconded to adjourn the regular meeting at 8:10 pm.

AYE: Nancy Barden, James DuBois, Kyle Meyer, Diane Moler, Robert Scoby

Motion carried: 5/0

Diane Moler, President

Nancy Barden, Secretary

