

AN EQUAL OPPORTUNITY EMPLOYER

Mapleton Public Schools, Adams County District #1 does not unlawfully discriminate on the basis of race, color, creed, sex, sexual orientation, religion, national origin, ancestry, age, genetic information, marital status, or disability in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries may be referred to the Executive Director of Human Resources, 591 East 80th Avenue, Denver, CO 80229. (303) 853-1000, or the US Dept. of Education, Office for Civil Rights, 1961 Stout Street, Denver, CO 80204.

POSITION: Spanish Advisor (Teacher)

METHOD OF APPLICATION:

Out of District applicants must fill out a District application at: www.mapleton.us. Current employees may e-mail a letter of interest and resume to Erica Branscum, Executive Director, Talent Recruitment and Development at HR@mapleton.us.

Requirements:

- Colorado teaching license with an appropriate content area endorsement required.
- Additional endorsement in Culturally and Linguistically Diverse Education preferred (or willingness to pursue endorsement or equivalent coursework).

Advisor Goals:

To help students in their academic and social development, and to help them become mature, able, knowledgeable and responsible individuals who have the skills and passions to be successful life-long learners.

Advisor Function:

Under the general guidance of the school director, and in conjunction with the staff, an advisor helps students learn to lead successful lives. Advisors create and support individualized learning plans that encompass students' interests and passions and stand as educationally sound documents aligned to state and local standards.

In addition to their advising duties, advisors teach classes in their content area to a diverse group of students using research-based best-practice and incorporating the explicit instruction and application of college readiness skills and practices.

Finally, the advisor's job is to create a safe, trusting space in which students can contribute positively to the school community and to grow and work daily.

Advisor Distinguishing Characteristics:

Each advisor is responsible for 18-20 students within his or her advisory. Advisors meet with their advisory daily to build community and develop and support academic and personal goals. Advisors are responsible for the facilitation of parent, student and mentor meetings, and for measuring the progress of each student - regarding personal goals and educational standards - as each student progresses through the year. The advisor is also responsible for internship

placement and internship support for each student in his/her advisory (students at BPCCA attend interest-based internships once per week). Because strong student-advisor relationships are at the heart of the position, each advisor loops with their advisory over a two-year period.

In addition to their advising duties, advisors also teach classes to a diverse group of students in their content area, using research-based best-practice and incorporating the explicit instruction and application of college readiness skills and practices. Advisors collaborate extensively with their grade-level teams and with BPCCA's Internship Coordinator, Instructional Guide, and Director in each area of responsibility.

Advisor Professional Responsibilities:

- Knows his/her students well.
- Develops meaningful, appropriate relationships with each student and his/her parent/guardian.
- Celebrates student accomplishment.
- Is available to students and parents for education-related purposes outside the traditional proscribed times and days when required or requested to do so (within reason).
- Actively enrolls parents and family members in the life and learning of the child.
- Teaches classes/rotations in his/her content area/academic subject, employing best practice to ensure success and learning of all students.
- Plans a program of instruction that is both challenging and meets the individual needs, interests, and abilities of each student.
- Teaches students how to learn and gather and filter information through personal interaction, print, and web-based sources.
- Guides students into learning experiences and activities that focus on the mastery of specific content area as it relates to state standards.
- Plans and implements multi-disciplinary curriculum in partnership with grade-level team members.
- Implements embedded ELA curriculum as part of the advisory and internship components.
- Supports all students in his/her advisory in their learning in all content areas as well as in their personal qualities/character growth and goals.
- Supports school culture of community and personal accountability, including Restorative Practices and Restorative Justice.
- Creates learning plans with students and their parents that encompass the individual student's personal interests and development needs. Assists students in updating and modifying students' learning plans two (2) – three (3) times per semester.
- Facilitates two (2) – three (3) learning plan meetings with each family or guardian per year.
- Facilitates two (2) – three (3) student exhibitions for each student per year.
- Explicitly states each student's progress, educationally and socially, through semester narratives, regular phone-calls to parents, weekly student meetings, and use of school's designated online system.
- Runs at least one advisory meeting per day.
- Strives to implement, by instruction and action, BPCCA's unique hybrid of the Big Picture Learning philosophy of education and an Early College program and curriculum.

- Knows and understand the Big Picture Learning Goals and how they align to Colorado/Mapleton Public Schools content area standards.
- Holds students accountable to standards of specific grade, advisory, campus and school behavioral standards.
- Advocates for, and on behalf of, students and families.
- Forecast educational needs of each student.
- Ensures that each student has an internship and that student internships are meaningful educational opportunities.
- Facilitates internship searches using phone calls, shadow days, informational interviews and other available means
- Monitors student internships through site-visits (weekly), phone calls weekly, and monthly mentor meetings.
- Works collaboratively with the Internship Coordinator to ensure each student has an internship by facilitating searches using phone calls, shadow days, and other available means.
- Attends weekly staff meetings, initial rookie training session, weekly grade-level meetings, and bi-weekly professional development. Attend advisor and peer meetings to plan and work collaboratively to share best practices and critique each other's work, and to own the success and failure of every student in the school as their own.
- Collaborates effectively with colleagues, parents, and internship mentors.
- Facilitates additional educational/health services for each advisee as needed.
- Mediates student conflict to the best of advisor's ability.
- Maintains accurate, complete, and factual records (transcripts) on each student as required by the school and law.
- Documents and shares students' educational and social progress through semester narratives, biweekly phone calls or e-mails to parents, and biweekly one-on-one student meetings
- Employs a variety of educational techniques in pursuit of educative goals and establish clear objectives for each student.
- Works with school team on strategies for grade level, campus and team-level improvements.
- Attends meetings to share responsibilities for school-wide events, such as Pick-Me-Ups, trips, lunch duty, and school-wide initiatives such as book groups and school ceremonies.
- Actively leads and/or participates in teacher/staff professional development activities.
- Provides supplemental and educational resources to support student growth.
- Facilitates student learning outside of the school building via camping, museum trips, outdoor leadership excursions and other experiences.
- Identifies learning opportunities and internships for students.
- Ensures that each student employs materials prescribed by the school (individual learning plans, weekly check-in sheets, journals).
- Assists students in applying to at least five (5) colleges and completing scholarship applications as well as college courses is student is eligible.
- Creates a safe and healthy learning environment and responds to emergencies in accordance with established safety and emergency policies and guidelines.
- Shares the leadership role with other staff members in organizing and conducting new student and new staff orientations.
- Strives to improve professional competence.

Advisor Knowledge and Abilities:

- Basic knowledge of all teaching subjects and a specialty in one (or more) areas of teaching areas of endorsement
- Basic knowledge of pedagogical theories, perspectives and developments
- Basic classroom management skills
- Good oral and verbal communication skills
- Ability to improvise and work through uncertainties

Advisor Education and Experiential Requirements:

- Bachelor of Science or Bachelor of Arts Degree
- Appropriate State or Colorado Teaching Certificate(s)
- Life experience
- Excellent problem-solving skills

Advisor Working Environment:

- School
- Community
- Internship Sites
- Retreat Sites
- Other environments as deemed necessary/appropriate

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POSITION: Humanities Advisor (Teacher)

METHOD OF APPLICATION:

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Requirements:

- Colorado teaching license with an appropriate content area endorsement required.
- Additional endorsement in Culturally and Linguistically Diverse Education preferred (or willingness to pursue endorsement or equivalent coursework).
- Dual-endorsement social studies and English (or other dual-endorsement) preferred, but not required.

Advisor Goals:

To help students in their academic and social development, and to help them become mature, able, knowledgeable and responsible individuals who have the skills and passions to be successful life-long learners.

Advisor Function:

Under the general guidance of the school director, and in conjunction with the staff, an advisor helps students learn to lead successful lives. Advisors create and support individualized learning plans that encompass students' interests and passions and stand as educationally sound documents aligned to state and local standards.

In addition to their advising duties, advisors teach classes in their content area to a diverse group of students using research-based best-practice and incorporating the explicit instruction and application of college readiness skills and practices.

Finally, the advisor's job is to create a safe, trusting space in which students can contribute positively to the school community and to grow and work daily.

Advisor Distinguishing Characteristics:

Each advisor is responsible for 18-20 students within his or her advisory. Advisors meet with their advisory daily to build community and develop and support academic and personal goals. Advisors are responsible for the facilitation of parent, student and mentor meetings, and for measuring the progress of each student - regarding personal goals and educational standards - as each student progresses through the year. The advisor is also responsible for internship placement and internship support for each student in his/her advisory (students at BPCCA attend interest-based internships once per week). Because strong student-advisor relationships are at the heart of the position, each advisor loops with their advisory over a two-year period.

In addition to their advising duties, advisors also teach classes to a diverse group of students in their content area, using research-based best-practice and incorporating the explicit instruction and application of college readiness skills and practices. Advisors collaborate extensively with their grade-level teams and with BPCCA's Internship Coordinator, Instructional Guide, and Director in each area of responsibility.

Advisor Professional Responsibilities:

- Knows his/her students well.
- Develops meaningful, appropriate relationships with each student and his/her parent/guardian.
- Celebrates student accomplishment.
- Is available to students and parents for education-related purposes outside the traditional proscribed times and days when required or requested to do so (within reason).
- Actively enrolls parents and family members in the life and learning of the child.
- Teaches classes/rotations in his/her content area/academic subject, employing best practice to ensure success and learning of all students.
- Plans a program of instruction that is both challenging and meets the individual needs, interests, and abilities of each student.
- Teaches students how to learn and gather and filter information through personal interaction, print, and web-based sources.
- Guides students into learning experiences and activities that focus on the mastery of specific content area as it relates to state standards.
- Plans and implements multi-disciplinary curriculum in partnership with grade-level team members.
- Implements embedded ELA curriculum as part of the advisory and internship components.
- Supports all students in his/her advisory in their learning in all content areas as well as in their personal qualities/character growth and goals.
- Supports school culture of community and personal accountability, including Restorative Practices and Restorative Justice.
- Creates learning plans with students and their parents that encompass the individual student's personal interests and development needs. Assists students in updating and modifying students' learning plans two (2) – three (3) times per semester.
- Facilitates two (2) – three (3) learning plan meetings with each family or guardian per year.
- Facilitates two (2) – three (3) student exhibitions for each student per year.

- Explicitly states each student's progress, educationally and socially, through semester narratives, regular phone-calls to parents, weekly student meetings, and use of school's designated online system.
- Runs at least one advisory meeting per day.
- Strives to implement, by instruction and action, BPCCA's unique hybrid of the Big Picture Learning philosophy of education and an Early College program and curriculum.
- Knows and understand the Big Picture Learning Goals and how they align to Colorado/Mapleton Public Schools content area standards.
- Holds students accountable to standards of specific grade, advisory, campus and school behavioral standards.
- Advocates for, and on behalf of, students and families.
- Forecast educational needs of each student.
- Ensures that each student has an internship and that student internships are meaningful educational opportunities.
- Facilitates internship searches using phone calls, shadow days, informational interviews and other available means
- Monitors student internships through site-visits (weekly), phone calls weekly, and monthly mentor meetings.
- Works collaboratively with the Internship Coordinator to ensure each student has an internship by facilitating searches using phone calls, shadow days, and other available means.
- Attends weekly staff meetings, initial rookie training session, weekly grade-level meetings, and bi-weekly professional development. Attend advisor and peer meetings to plan and work collaboratively to share best practices and critique each other's work, and to own the success and failure of every student in the school as their own.
- Collaborates effectively with colleagues, parents, and internship mentors.
- Facilitates additional educational/health services for each advisee as needed.
- Mediates student conflict to the best of advisor's ability.
- Maintains accurate, complete, and factual records (transcripts) on each student as required by the school and law.
- Documents and shares students' educational and social progress through semester narratives, biweekly phone calls or e-mails to parents, and biweekly one-on-one student meetings
- Employs a variety of educational techniques in pursuit of educative goals and establish clear objectives for each student.
- Works with school team on strategies for grade level, campus and team-level improvements.
- Attends meetings to share responsibilities for school-wide events, such as Pick-Me-Ups, trips, lunch duty, and school-wide initiatives such as book groups and school ceremonies.
- Actively leads and/or participates in teacher/staff professional development activities.
- Provides supplemental and educational resources to support student growth.
- Facilitates student learning outside of the school building via camping, museum trips, outdoor leadership excursions and other experiences.
- Identifies learning opportunities and internships for students.
- Ensures that each student employs materials prescribed by the school (individual learning plans, weekly check-in sheets, journals).
- Assists students in applying to at least five (5) colleges and completing scholarship applications as well as college courses is student is eligible.

- Creates a safe and healthy learning environment and responds to emergencies in accordance with established safety and emergency policies and guidelines.
- Shares the leadership role with other staff members in organizing and conducting new student and new staff orientations.
- Strives to improve professional competence.

Advisor Knowledge and Abilities:

- Basic knowledge of all teaching subjects and a specialty in one (or more) areas of teaching areas of endorsement
- Basic knowledge of pedagogical theories, perspectives and developments
- Basic classroom management skills
- Good oral and verbal communication skills
- Ability to improvise and work through uncertainties

Advisor Education and Experiential Requirements:

- Bachelor of Science or Bachelor of Arts Degree
- Appropriate State or Colorado Teaching Certificate(s)
- Life experience
- Excellent problem-solving skills

Advisor Working Environment:

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POSITION: Math Advisor (Teacher)

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Requirements:

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- Additional endorsement in Culturally and Linguistically Diverse Education preferred (or willingness to pursue endorsement or equivalent coursework).
- Dual-endorsement science and mathematics (or other dual-endorsement) preferred.

Advisor Goals:

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Advisor Function:

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