

**MINUTES OF SCHOOL SITE COUNCIL MEETING
EMERY PARK
THURSDAY - AUGUST 22, 2019**

IN ATTENDANCE: Shelley Gee-Ryan (Assistant Principal), Linh Ly (Instructional Specialist), Gloria Montes (Home School Coordinator), Christine Carter-Duong (Teacher), Joycelyn Groseth (Teacher), Amy Keller (Parent), Thomas Quintana (Parent) and Jane Fung (Parent) - Quorum met

ABSENT: Jeremy Infranca(Principal), Paola Sanchez(Parent), Gloria Fernandez (Teacher)

CALL TO ORDER: Ly called the meeting to order at 5:00 PM. The group reviewed the minutes from the previous meeting on 5/2/19.

Approval of Previous Minutes: Christine Carter-Duong motioned and Amy Keller seconded.

NEW BUSINESS:

PRINCIPALS REPORT - Shelley Gee-Ryan (Assistant Principal)

Mrs. Ryan Introduced herself and said Mr. Infranca could not attend due to a previous engagement. Thanked all parents for being on the SSC committee, parents play a big in the school community and environment by participating in SSC and liked the great turn-out tonight.

Bylaws and School Vision:

Mrs. Ryan went over the details about the bylaws and school vision.

Ryan: *We're not chasing data, tonight we're just looking at the overview.*

Parent Involvement Policies/Parent Education Opportunities:

Ryan: Talked about the different committees and ways parents can participate in their child's education and school involvement.

Mrs. Ly will talk more about parent education opportunities later in the meeting.

Williams Act:

Ryan explained what the Williams Act is all about and this is something that the school sends out to everyone yearly.

Uniform Complaint Procedures:

Ryan went over the Uniform Complaint Procedures with everyone and mentioned that this something we send out every year.

Enrollment Update:

Ryan: *Our enrollment went up to 451 students that has required us to hire another teacher. We dissolved the K/1 combo and made two straight classes, one straight kindergarten and one straight 1st grade. We were the only school in the district that had enrollment gains and required out site to open up more classes.*

Fung: *How many combos do we have now?*

Ly: *Currently we have one ½, one ¼ and one ⅓ combos*

SBAC Data Overview from 18-19:

Mrs. Ly went over SBAC data for 18-19 school year on a Powerpoint. She went over the overall ELA and Math performance summary and the 3 Year Performance Summary.

Keller: *Can you explain the acronyms mean for the new parents?*

Ly: *ELA stands for English Language Arts.*

Ly: *As a site, we made gains in 18-19 in ELA and Math overall performance.*

Ryan: *We're not chasing data, just wanted to see our gains...where students are making improvements. Teachers are working hard and parents are participating in meetings and school events. This seems to be helping our students.*

Ly: *Overall performance summary does not show our subgroups, but at our next SSC meeting we will take a closer look at the subgroups performance. Today, we are just looking at the data overview.*

Keller: *Did we have any targets/goals last year?*

Ly: *Yes, we had two ELA goals last year - increase overall performance in Writing by 2% and the other is to increase overall performance in Reading/Listening by 2%. The 3 Yr ELA comparison slide shows 55% met/exceeded standards in 2017-2018 and our overall performance for 2018-2019 shows 57% met/exceeded standards.*

Keller: *Are we looking at the data to try to make more improvement?*

Ly: *For this year's goals, we will be looking closely at the data to see how we can make more gains. We had a 6% gain in math last year, but there is still room for improvement. We will go to the teachers to get their input because they have not seen this data closely. They will get together and collaborate over the data at our next staff meeting. They will look closely at the data and discuss this year's goals.*

Ryan: *This is something to be celebrated because we had gains that were significant.*

Mrs. Ryan presented the overall performance results for ELs, Asian and Hispanic in ELA and Math.

Quintana: *Is there testing going on to see where are they because of the new enrollment?*

Ly: *Everyone is being tested on the Reading Inventory and math Inventory. Teachers will get the results soon.*

Preliminary Goals for 19-20:

Ly: *Our preliminary goals are still math and reading. We will discuss more about the reading support from Powerful Choices and math collaboration time when we get to the budget.*

PBIS Year #2:

Ryan: *Explained what PBIS is and that this is a districtwide initiative.*

Looking at student behaviors and see why they are behaving this way. Looking at the whole child and that it could social needs, family situation, school situation...We need to help the child with the problem by finding why the child is acting up...teachers, counselors and staff. It is now up to all of us to find out why this child is acting out and together help and support the child. There are different services that we can do to help the child.

Ryan: *I'm very passionate about the program and will go all out to help.*

Ly: *This is the second year we're doing PBIS. We have three more PD days at the district. The PBIS team will share what they learn with the staff. The direction this is leading up to is to help the whole child.*

Carter-Duong: *At the last staff meeting, we talked about positive interactions with the students...starting the day with a fist pump or a high five...the ratio of 5:1, it takes 5 positive interactions with a student for every one negative interaction with a student. The idea is to find good intentions in each student. It could work for 85% of our students and the 15% that is left, we need to find ways to help and support them. PBIS will help school wide with test scores and the culture of the school.*

Development/Review/Approval of Preliminary Budget Allocations:

Mrs. Ly showed the Title I budget allocation. Explained the allocation of salaries for IS and Project Assistant. Split project assistant with Garfield School. The site discretionary amount for this year. Parent involvement amount this year is \$1237.

- **Scholastics Subscriptions Renewal**

Ly: *Title I had about \$34,000 site discretionary last year, but this year we only have \$31,000.*

Ly: *We spent Title I on Scholastic Subscriptions last year ...about \$5,500...we may need to spend a little more this year due to higher enrollment. We decided at the last SSC meeting to renew the subscription.*

- **Powerful Choices**

Ly: *Another expenditure we would like to keep is Powerful Choices which is a professional development for teachers. Last year we focused on Writing, but this year we will focus on Reading. There will 3 lab demonstrations about \$2100 and 3 guided planning training at about \$2100 as well.*

Keller: *After paying all the above, we will have about \$20,000 left?*

Ly: *Yes that is correct. With the extra money, we can have more teachers teach math enrichment after school and continue to give teachers math collaboration time. We had many teachers in new grade levels last year and giving them math collaboration time was very valuable. We want to continue with that this year.*

Keller: *Can we say this has helped with the math gains?*

Ly: *Yes, teachers have shared that the collaboration time was very helpful.*

Fung: *How many students were serviced in the math enrichment?*

Ly: *We had about 36 students with 3 teachers teaching groups of about 12 students.*

Fung: *How were they selected?*

Ly: *Teachers handed selected struggling students and gave them an invitation to math enrichment. Some students did not/could not attend so teachers opened it up to other students... so it was whoever wanted to attend, joined the math enrichment.*

- **Technology Update**

Ly: *Originally, I thought we would need to buy more chrome carts this year, but we just received two chrome carts of 36 chromebooks yesterday. This will help us get closer to the 1:1. Currently we are at a 1:2. If we have any extra money at the end of the year, we will put it toward purchasing more chromebooks.*

Ryan: *Does anyone have any questions at this point?*

Parent Involvement Academy Conference:

Ly: *We have some money for parent involvement. There is a Parent Involvement Academy conference on February 28, 2020 if anyone is interested in attending. Here is some information. We have title I money to send parents to the conference.*

Keller: *I went 4 years ago and loved the classes I took and recommends parents to go.*

Ryan: *If there are more parents who want to go, we can ask PTA to pay for those parents to go.*

Fung: *Is there translation at these classes?*

Montes: *I know there are classes in Spanish but I did not see any classes in Chinese.*

SSC Meeting Dates revised with new dates for 19-20:

Ly: *We have an opening on SSC because Mrs. Julia Padilla moved. Appointment of a new member to fill the remainder of Mrs. Padilla's term which ends in November 2020 is acceptable.*

Montes: *I would like to nominate Mr. Magallon.*

Carter-Duong: *I second the nomination.*

No one objected.

Discussion about when the meetings could be held. Mr. Infranca has a conflict with having the meeting on Thursday.

Ly: *So I didn't want to change the first meeting date, because we had already put the banner outside the school for a few weeks and parents we notified. However the new dates will be on Tuesdays at the time, 5-6 PM. Mr. Infranca would like to have the SSC meetings on Tuesdays which is the same day as the 8th grade committee meetings.*

Santiago: *Well PTA has their meetings on Thursdays so can he go to SSC and then PTA? Will that work for him?*

Fung: *I had already put these Thursdays in my calendar so can we alternate the meeting dates....some Tuesdays and Thursdays..*

Ryan: *Parents will get confused with the days if they are different. If parents miss one meeting and they can't make it to the next meeting as well, they will not be able to follow what is going.*

Ly: *Let me talk to Mr. Infranca and we'll have this conversation again in September, but our next meeting will be September 10th. I will send out reminders.*

PUBLIC COMMENT:

None.

ADJOURNMENT:

Linh Ly adjourned the meeting at 5:51 PM.