Invictus High School
Board Meeting Minutes
September 26, 2017

Board Members in Attendance
Antoine Williams
Curtis Orr
Deidre Cummings
Ashleigh King
Antoinette Warner
Brenda J. Dixon
Alyvia Frazier

Guests in Attendance
Dean Manke - Director
Joe Palmer - Director
Tonya Dumas - Director
Kerry Jupina - CSS
Robert Bowes
April Hart – legal counsel
Kelly Spring – legal assistant

The Invictus High School High School Board Annual Director’s Meeting began at 4:32pm with introductions and updates.

Public Comment: There was no public comment.

Agenda:
Ms. King discussed corrections to the agenda including staff contracts and an executive session as necessary.

There was a Motion and a Second by Ashleigh King and Alyvia Frazier to approve the agenda with corrections and ability to amend throughout the meeting as needed.

17-49 RESOLVED: The Board of Directors for Invictus High School approved the agenda with corrections as noted and the ability to amend the agenda throughout the meeting as needed.

Meeting Minutes:

The meeting minutes were tabled.

Legal Update: April Hart, Esq.

Ms. Hart presented the legal update. She provided an update on the status of the White Hat Management Case. She reminded the school that the career advising policy must be uploaded in the school safe account by September 30, 2017.

Ms. Hart discussed the contract for Mr. Adams.

Sponsor Report:

Ms. Jupina discussed the Sponsor Connection. Charter School Specialists is very focused on trainings this year. She encouraged all to attend leadership and academic trainings. Ms. Jupina will be holding a Webex regarding career advising and compliance.
State of the School Report:
Mr. Palmer provided highlights of the school report. Invictus met all requirements of the School Report Card. They have reached the school’s highest enrollment at 425 students.

Financial Report:
The audit is currently being completed. Next month the 5-year forecast will need to be approved.

Mr. Adams presented the August Financials by email on Sept 12, 2017.

There was a Motion and a second by Antoine Williams and Deidre Cummings respectively to approve the August financials as presented in writing subject to audit.

17 – 50 RESOLVED: The Board of Directors for Invictus High School approves the August financial report as presented, subject to financial audit.

Executive Session:
There was discussion that personnel and legal matters needed to be discussed in an executive session. Pursuant to the Ohio Revised Code 121.22, there was a Motion and a second by Antoinette Warner and Ashleigh King respectively to enter into an executive session. The board completed a roll call and went into executive session at 4:45pm.

17-51 RESOLVED: The Board of Directors for Invictus High School High School approves an executive session to discuss legal matters and personnel issues.

The board returned from executive session at 7:05pm and resumed the meeting. During executive session the board members discussed personnel and legal issues.

Annual Business:
The Board reviewed and discussed the policies for the 2017-2018 school year. There was a Motion and a second by Ashleigh King and Antoinette Warner respectively to adopt the collection of policies listed below and the policy handbook as a whole as presented for the 2017-2018 school year.

1. Board Policies
   a. Code of Ethics and Conflict of Interest Policy-in manual
   b. Wellness Policy-in manual
   c. Child Find Policy-in manual
   d. Special Education Model Policies and Procedures-in manual
   e. 2017-2018 Annual Policy Review
      1) Child Abuse Policy
      2) Plan and Procedure for Administering Diagnostic Tests
      3) Food and Beverage Policy
      4) Maintenance of Records Policy
      5) Parental Involvement Plan
      6) Grade Promotion and Retention Policy
      7) School Medication Policy
      8) Policy on Positive Behavior Interventions and Support, and Restraint and Seclusion
      9) Missing Children Policy
      10) Wellness Policy
11) Career Advising Policy

17 – 52 RESOLVED: The Board of Directors for Invictus High School approves the collection of listed policies and the policy handbook as a whole as presented for the 2017-2018 school year.

2. **Board Member Terms and Officers:**
   Tabled until October meeting

3. **Committees:** All committee terms end at the Annual Meeting 2017
   Tabled until October meeting

   (Update Appendices: Habitual Truancy and Chronic Absence; Updated Safe School Policy; Diabetes Policy).

There was a Motion and a second by Ashleigh King and Antoinette Warner respectively to approve the Parent Student Handbook as presented pending legal review.

17 - 53 RESOLVED: The Board of Directors for Invictus High School High School approves the Parent Student Handbook as presented.

4. **2017-2018 – Board Meeting Calendar**
There was a Motion and a second by Ashleigh King and Deidre Cummings respectively to adopt the Board Meeting schedule as typically the 4th Tuesday of the month at 4:30pm at Invictus High School.

17 - 54 RESOLVED: The Board of Directors for Invictus High School High School adopts the Board Meeting Calendar as presented for the 2017-2018 School Year.

**Old Business:**

   Brian Adams – Treasurer Contract

There was a Motion and Second by Ashleigh King and Deidre Cummings respectively to approve the OCSC amended contract as presented for the 2017-2018 school year in the amount of $3,800.00

17 – 55 RESOLVED: The Board of Directors for Invictus High School adopts the OCSC amended contract as presented for the 2017-2018 school year in the amount of $3,800.00

**New Business:**

   1. Carl Harris – Part Time Admin Asst. – East Campus

There was a Motion and a Second to approve the one year contract of Carl Harris as the part time administrative assistant for the East Campus.

17 – 56 RESOLVED: The Board of Directors for Invictus High School adopt the one year contract of Carl Harris as the part time administrative assistant for the East Campus.

   2. Michael Woods – Vocational Specialist – West Campus
There was a Motion and a Second to approve the one year contract of Michael Woods as the vocational specialist for the West Campus.

17 – 57 RESOLVED: The Board of Directors for Invictus High School adopt the one year contract of Michael Woods as the vocational specialist for the West Campus.


There was a Motion and a Second to approve the one year contract of Ryan Manner for the all campuses.

17 – 58 RESOLVED: The Board of Directors for Invictus High School adopt the one year contract of Ryan Manner for the all campuses.

**Next Meeting Date**: October 24, 2017 at 4:30pm at Invictus High School

**Motion to Adjourn**: There was a motion by Ashleigh King and seconded by Deidre Cummings to adjourn the meeting at 7:29pm.

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Board Secretary

[Signature]

Invictus High School