

MINUTES

Prospect Ridge Academy

2555 Preble Creek Parkway, Broomfield, CO 80023

April 5, 2018 15:30 p.m.

In Attendance

Board Members: Adam DiGiacomo, Bret Fund, Julia Guynn, Susan January, Kevin Jenkins, Lena Lucas, Cameron Mascoll, Steve Perruzza, Todd Stockard, April Wilkin

Board Members Not Present: None.

Quorum Present? Yes.

Others Present: Thomas Dilts, Steve Thygesen, Anna Levy, Sarah Shoemaker, Nikki Thygesen

Call to Order

Call to Order at 5:30 pm.

Approval of Agenda

MOTION to approve Agenda as written.

- Approved unanimously.

Public Comment

None.

Consent Agenda

1. Minutes from March 1, 2018 and March 8, 2018.

MOTION to approve Consent Agenda.

- Approved unanimously.

Policy/Bylaw Report

S. January. Policy/Bylaw Report. Review of 3.10 (C) BOD Policy Manual for training of new members of the board. Discussion of how to get the new board members oriented. Suggestion to review Board history at our next meeting.

Science and Technology Reports (Shoemaker, Levy, Thygesen)

Elementary Science:

Review of Core Knowledge Units – K, 1, 2, 3, 4, 5; every year they use microscopes; curriculum spirals so that they follow in more depth as they get older.

Telescope Night, May 10th – combined with Science Night.

Streamlining assessments and grading practices throughout teams.

S. Shoemaker will be overseeing Core Knowledge next year (science and social studies).

Secondary Science:

New Faculty – Eileen Miller.

Eclipse Day.

Modified Middle School Applied Science Sequence for this year.

6th Grade: Engineering/Design.

7th Grade: Scientific Investigation/Science Fair.

8th Grade: Natural Resources.

New Math and Science Support Class – covers Math Focus and Science Application.

1st semester – 18 students enrolled (25 originally recommended, 5 left PRA, 2 were opted out); 8 kids graduated at semester, 10 kids on pace, 9 kids continued from first semester (7 new to PRA, 1 had originally opted out).

New Course: Environmental Science - field trip coming up to NREL, AP Chemistry, AP Physics.

AP Biology – over 80% of students scored 3 or above.

Science Olympiad, Ocean Bowl, Environmental Club – Bike or Carpool to School Day.

Common Writing Rubrics – “CL.EVE.R” (Claim, Evidence, Reasoning), collaborate with social studies.

No new courses for next year. Considering in future: Medical Science, Earth & Space.

Disparity between standard & honors – how to remain true to our vision vs make courses accessible to students.

Technology:

Kinder-2nd Grade – mouse skills and keyboarding.

3rd-5th Grade – practical uses (google docs, google slides).

MS Tech: Unit 1 – Scratch, Code Avengers – HTML an CSS, JavaScript.

HS Tech1, HS Tech2, HS Tech3: Java Robotics.

AP Computer Science A (Java).

Principal's Report (Wilkin/DiGiacomo)

Kudos:

- Hiring Committee for work on new staff.
- Dan Gotz, CMAS testing.
- Chaperones on MS – 8th Grade Trip to Washington DC. Ms. Anderson and Mr. Thygesen for planning and organizing trip. Students conducted themselves very appropriately.

New Business:

- CMAS testing. Including snacks and messages this year.
- Staff will receive next week their offer letters and reviews.
- ES - Technology Focus and Math Curriculum this year. Data Driven Instruction focus for next year.
- ES Master Schedule Review. Surveyed parents in 3rd and 4th Grade and will be reviewing that information and planning updated lunch times to put together schedules for next year.
- Positive vibe around state testing.

- Panel from Broomfield Department of Health, Broomfield Police Drug Task Force. Vaping, Consent – will continue in the future. 30 parents attended. Would like to have around 200 attend.
- State Testing – April 10th.
- MS and HS NJHS Induction Night, Academic Awards Night, Prom, Capstone Symposium Night.

Business Manager Update (Mascoll)

Kudos:

- Finance Team for assisting in collection of fees, from over \$100,000 outstanding down to \$72,000 with \$55,000 current students.

New Business:

- SDS Training hosting at PRA.
- Review of Reforecast of 2017-2018 Budget.
- Preliminary Review of 2018-19 Budget.
 - PPR – Anticipated increase of 5.4%.
 - Predicting 8% increase of Total Revenue.
 - No new FTE positions for next year.
 - Pera could increase, watching SB18-200.

Next Meeting – Will Review both budgets.

(Sub)Committee Reports

Athletic Subcommittee (Perruzza):

- HS Survey data – waiting to review with Ellie.
- Refocus of systems

Community Outreach Subcommittee (Lucas):

- March had a successful Skate City Night and Staff Luncheon.
- Mother Son Night at the Rockies game coming up on April 7th.
- Final Staff Luncheon on April 18th.
- Sunflower Farms Volunteer Event on April 20th.

Curriculum Subcommittee (DiGiacomo):

- No meeting last month. Courses and text books look good. May make some minor tweaks to our wheel classes. Also will be updating MS Social Studies Curriculum.
- Senior Awards Night coming up.

Facilities Subcommittee (Jenkins):

- Team working hard to bring back in parts of the project that were removed due to budget constraints. Team effort OAC Meeting (April, Adam, Cameron, Tony, Lynn) followed by a budget meeting.

Finance Committee (Stockard):

- Have not met but will be meeting this month.

Fundraising Subcommittee (January):

- Annual Give currently @ \$89,500 (Goal is \$112k).
- King Soopers – exceeding goal.
- In April did not have a meeting. For May meeting, they will address strategy for engagement, participation and attendance and long term planning.

Governance Committee (Guynn):

- Met and reviewed policy document for MESA. Kera and Karina had some additional modifications to present back to the committee.
- Board voting will close on Monday. New board members will be announced at the annual meeting and their term will start June 1.

Hiring Subcommittee (Wilkin):

- At 3 job fairs including UNC and Peak to Peak. Classified positions have been hired: Community Engagement Assistant, Nutrition Services.
- Current job postings online.

School Accountability Committee (Fund):

- Student Survey Review Updates – Elementary, MS and HS. Focus on making surveys usable for staff for their personal use and improvement.

Old Business

1. None.

New Business

1. 2018/19 Preliminary Budget Review. Discussed in Business Manager Report.
2. SAC Results - Fund.
 - a. Review of Survey Results.
 - b. Committee wants to show improvement in culture and discipline to present at our Annual Meeting.
 - c. Focus – we are a community, not just a school.
3. School Safety and Security – DiGiacomo & Wilkin.
 - a. SRO, Broomfield Police, here every week.
 - b. Monthly Safety Drills, SCRT meetings, designated FEMA roles.
 - c. Locked entries & RAPTOR.
 - d. School Safe Radios, coordinated with district com center.
 - e. Safe 2 Tell, Security cameras, silent panic buttons.
 - f. Additional Considerations
 - i. Items are budget dependent: screening material on playground, fencing between buildings (part of construction plan), additional SRO presence or security guard, additional security cameras, push button entry, additional mechanisms to secure classroom doors during lockdown.
 - g. Board Presentation - April 19, Annual Meeting.

EXECUTIVE SESSION.

MOTION to enter into Executive Session to discuss matters related to *personnel* pursuant to C.R.S. 24-6-402(4)(f)(I&II). Approved unanimously.

Entered Executive Session – 8:50 pm.

Executive Session Recorded.

Exited Executive Session – 9:20 pm.

MOTION to approve the hiring of the following individuals as recommended by the Hiring Subcommittee and Administration and discussed in Executive Session:

Personnel:	Position:
J. Paulsen	3 rd Grade Teacher
S. Kraus	Elementary Learning Specialist
N. Hayes	Elementary Teacher
D. Chase	K-12 Music Teacher

Approved Unanimously.

EXECUTIVE SESSION.

MOTION to enter into Executive Session to discuss matters related to *a particular student* pursuant to C.R.S. 24-6-402(4)(h). Approved unanimously.

Entered Executive Session – 9:21 pm.

Executive Session Recorded.

Exited Executive Session – 9:35 pm.

Adjourned

MOTION to adjourn meeting. Approved unanimously.

Meeting adjourned at 9:36 pm.