

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - January 16, 2019

A. CALL TO ORDER

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:15 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 16, 2019 through January 2, 2020 was conveyed to the *Burlington County Times* and the *Trenton Times* on January 3, 2019.

The change in time for this meeting was conveyed to the *Burlington County Times* and the *Trenton Times* on January 8, 2019.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Augustyn, Mr. Heberling, Mr. James, Ms. Nielsen, Mr. Schiano, Ms. Scozzari and Ms. Francisco-Cabus.

ABSENT: Mr. Barman (Arrived 6:25) and Ms. Miller (Arrived 6:21).

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator, Mr. Cameron Morgan, Board Solicitor.

Staff attending: Melanie Stokes, Christina Kittel, Doug Corbin, Lisa Swanson, Bryan Mitchell, Tom Ridolfi, Dorothy Romano, Ray Snook, Valerie Scott, Andrea Minster, Michael Brennan, Paula Roth, Michael Oliver, Lori Boberg, And Stephen Koch.

Visitors attending: Jaspreet Singh, Bill Hartz, Hillary Moore, Victoria James, and Brian Flynn.

D. EXECUTIVE SESSION RESOLUTION

Mr. Richardson read the following resolution, accompanied by a motion by Ms. Augustyn seconded by, Mr. Heberling and unanimously approved at 6:20pm:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

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____ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy (_____);

____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

X ____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: Professional Contract) (If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Superintendent ;

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/2/2019.

The Board returned to open session at 7:00pm.

E. RECOGNITION/PRESENTATION

1. Community Presentation by Bordentown Rotary Club
2. +Ms. Jodie Glenn, CDA Budget Presentation for FY 2019-20

F. STUDENT REPRESENTATIVES

Jaspreet Singh, Student Council President shared the following:

- The National Honor Society conducted tours for the 8th grade Orientation on January 10th.
- Student Council Mr. Bordentown Beauty Pageant was January 11th; raised over \$2000 for One Simple Wish.
- The Annual Wing Bowl is January 31st.
- Student Council Volleyball Tournament is February 11th.

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G. PUBLIC FORUM - FOR AGENDA ITEMS

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution. Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

- Mr. Chris O'Leary acknowledged the retirement of Pam Poole, BRMS.

H. Unfinished Business

Update on past items:

1. NJSBA New Board Member Orientation 3 day course attended by Mr. James, very informative.
2. Safety procedures: Board received info from an anonymous public member, administrators are working on standardizing entry protocols for all buildings.

I. Consent Agenda Approval

A motion was made by Mr. Schiano, seconded by Mr. Heberling to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes, December 12, 2018
3. +Motion to approve Bill List, December 2018
4. +Motion to approve Board Secretary/Treasurer Report, December 2018
5. +Motion to approve Substitute List
6. +Motion to approve Student Teachers and Practicums
7. +Motion to approve Special Education Student Placement
8. +Motion to accept Director of Special Services Report
9. +Motion to accept District Support Staff Report
10. +Motion to accept Enrollment & Principal Reports:

BRHS	770
BRMS	588
MIS	293
CBS	238
PMS	572
	2,461

ON A ROLL CALL VOTE (Items 1-10):

AYES: Ms. Augustyn, Mr. Barman, Mr. Heberling, Mr. James, Ms. Miller, Ms. Nielsen, Mr. Schiano, Ms. Scozzari and Ms. Francisco-Cabus. NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion approved by majority

J. COMMITTEE REPORTS

1. +2019 Board Committee List
2. Mr. Heberling reported that a sub-group of the BREA's and the Board Member's Negotiations Committee members will meet on 2/25/19.

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Heberling, seconded by Ms. Scozzari to approve the following:

1. +Motion to accept Bi-Annual HIB Report

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2. No HIB incidents to report at this time.

INFORMATION:

3. QSAC Update—County met with district to review all areas, except Finance which will occur later

ON A ROLL CALL VOTE (Items 1-2):

AYES: Ms. Augustyn, Mr. Barman, Mr. Heberling, Mr. James, Ms. Miller, Ms. Nielsen, Mr. Schiano, Ms. Scozzari and Ms. Francisco-Cabus. NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion approved by majority

L. CURRICULUM REPORTS

A motion was made by Ms. Scozzari, seconded by Mr. Schiano to approve the following:

1. +Motion to approve sponsorship of one (1) student to attend the American Legions' Girls State Program for 2019 at a cost of \$230.
2. +Motion to approve sponsorship of one (1) student to attend the American Legions' Boys State Program for 2019 at a cost of \$250.
3. Motion to approve Mr. George Scott to present to the district staff for our mandatory suicide training on January 18, 2019. Mr. Scott works for the Center for Counseling Services, LLC. His cost is \$800 for a 2-hour presentation.

4. Motion to approve updated BRSD Secondary Dance Curriculum.

ON A ROLL CALL VOTE (Items 1-4):

AYES: Ms. Augustyn, Mr. Barman, Mr. Heberling, Mr. James, Ms. Miller, Ms. Nielsen, Mr. Schiano, Ms. Scozzari and Ms. Francisco-Cabus. NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion approved by majority

M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2017-2018 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

A motion was made by Mr. Schiano, seconded by Mr. Heberling to approve the following Items 1-6:

1. Motion to accept resignation due to retirement from Ms. Pamela Poole from the position of English Teacher at BRMS, effective June 21, 2019.
2. Motion to accept resignation from Ms. Cynthia Mansour from the position of full-time Instructional Aide at BRHS, effective January 4, 2019.
3. +Motion to approve Ms. Christine Chang as a full-time Science Teacher at BRMS, BA, Step 1, with a pro-rated salary of \$51,650, effective January 28, 2019 or as soon as released from current position. This replaces an open position.
4. +Motion to approve Mr. Ryan Kent as a long-term leave replacement at CBS, effective January 10, 2019 through March 13, 2019. Mr. Kent will be compensated according to the long-term leave pay scale.

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5. + Motion to approve Mr. Robert DiPierro as a long-term leave replacement at BRMS, effective January 30, 2019 through June 20, 2019. Mr. DiPierro will be compensated according to the long-term leave pay scale.
6. Motion to approve the following teachers to work in the After School Program -Special Education Grade 3-8. The program runs from 1/15/19 through 4/11/2019 and will be held every Tues/Wed/Thursday. Each teacher will be paid a stipend of \$1,700 at the conclusion of the program. The coordinator is paid a stipend of \$450.
 - a. Paula Roth (PMS)
 - b. Joanne Hanna (PMS)
 - c. Kelly Schlupp (Middle School)
 - d. Carla Lippincott (Middle School)
 - e. Christin Takacs (MIS)
 - f. Kaitlynn Catanzaro (MIS)
 - g. Leona Stanton - teacher and coordinator (MIS)

ON A ROLL CALL VOTE (Items 1-6):

AYES: Ms. Augustyn, Mr. Barman, Mr. Heberling, Mr. James, Ms. Miller, Ms. Nielsen, Mr. Schiano, Ms. Scozzari and Ms. Francisco-Cabus. NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion approved by majority

A motion was made by Ms. Scozzari, seconded by Mr. Heberling to approve the following Items 7-12:

7. Motion to approve Mr. Michael Montalto to teach an additional class, Music Theory, for semester 2 at a compensation of \$4,905.63, at BRHS.
8. Motion to approve Ms. Amy Rabenda as the 2018-19 BRHS Assistant Bowling Coach, step 1, with a stipend of \$1,661. Ms. Rabenda will finish out the school year due to a leave of absence.
9. Motion to approve Ms. Lydia Braasch as a CDA PAC Usher with an hourly wage of \$9/hr. for hours worked. Ms. Braasch is a BRHS student.
10. Motion to approve Ms. Carleen Elliott as a CDA Childcare Associate with an hourly wage of \$12/hr. for hours worked.
11. Motion to approve intermittent leave for the 2018-19 SY requested by employee # 4766. Leave will run concurrent with FMLA and available paid sick days. If sick days are exhausted, leave will be unpaid FMLA.
12. Motion to approve Mr. Bo Adams as a volunteer at BRMS, in the Mentoring for Young Men Program.

INFORMATION

13. +JOB POSTINGS: Family Learning Series: Family Math Night (multiple positions available) - BRHS Library Media Specialist Leave Replacement - CBS Health and PE Leave Replacement - CDA BS/AS Childcare Associates - BRHS Head Football Coach - BRHS Assistant Football Coach

ON A ROLL CALL VOTE (Items 7-11):

AYES: Ms. Augustyn, Mr. Barman, Mr. Heberling, Mr. James, Ms. Miller, Ms. Nielsen, Mr. Schiano, Ms. Scozzari and Ms. Francisco-Cabus. NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion approved by majority

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ON A ROLL CALL VOTE (Item 12):

AYES: Ms. Augustyn, Mr. Heberling, Mr. James, Ms. Miller, Ms. Nielsen, Mr. Schiano, Ms. Scozzari and Ms. Francisco-Cabus. NOES: None. ABSTENTIONS: Mr. Barman. ABSENT: None.
Motion approved by majority

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Schiano, seconded by Ms. Augustyn to approve the following Items 1-4:

1. Motion to appoint Providers of Professional Services:
 - a. +Treasurer: Thomas Haje, for one year, from January 2, 2019 or until a successor is selected at the 2020 Reorganization meeting of the Board, at a fee of \$795.60 per month, not to exceed \$9,547.20/year.
[Current fee: \$9,360/year]
 - b. +Board Solicitor: Capehart Scatchard, P.A., for one year, from January 2, 2019 or until a successor is selected at the 2020 Reorganization meeting of the Board, at a rate not to exceed \$170 per hour with an annual maximum not to exceed \$60,000 for general legal services. [Maximum hourly rates for 2017 and 2018: \$170.00 each year].
2. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status as of December 31, 2018.
3. +Motion to approve Transfer of Funds.
4. Motion to approve CDA's operational/fiscal budget for FY 2019-2020. (attachments from presentation)

ON A ROLL CALL VOTE (Item 1.a):

AYES: Ms. Augustyn, Mr. Heberling, Mr. James, Ms. Miller, Ms. Nielsen, Mr. Schiano, Ms. Scozzari and Ms. Francisco-Cabus. NOES: Mr. Barman. ABSTENTIONS: None. ABSENT: None.
Motion approved by majority

ON A ROLL CALL VOTE (Items 1.b-4):

AYES: Ms. Augustyn, Mr. Barman, Mr. Heberling, Mr. James, Ms. Miller, Ms. Nielsen, Mr. Schiano, Ms. Scozzari and Ms. Francisco-Cabus. NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion approved by majority

A motion was made by Mr. Heberling, seconded by Ms. Nielsen to approve the following Items 5-7:

5. Motion to approve three (3) out of district 1:1 Teacher Assistants to BCSSSD, effective 9/5/18 through 6/19/19 at a tuition of \$38,660 each (total \$115,980).
6. Motion to approve one (1) out of district student to Burlington County Alternative High School, effective 11/5/18 through 6/19/19 at a tuition of \$24,500.
7. Motion to approve the Hanover Golf Club (Matrix Hanover) for use by the High School golf team for the 2018-19 school year for practices and matches. The cost will be \$800 for the golf season.

ON A ROLL CALL VOTE (Items 5-7):

AYES: Ms. Augustyn, Mr. Barman, Mr. Heberling, Mr. James, Ms. Miller, Ms. Nielsen, Mr. Schiano, Ms. Scozzari and Ms. Francisco-Cabus. NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion approved by majority

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O. POLICY - None

P. PUBLIC FORUM - None

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Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

P.1 Public Suggestions for the 2019/2020 Budget - None

Q. BOARD COMMENTS

- Mr. Barman: Expressed the FY20 budget should include Supervisor of Math/LA and that the Board should have greater input on the budget development.
- Mr. Schiano commented on block scheduling and suggested the Curriculum Committee to review this matter.
- Ms. Augustyn expressed compliment on student services to her child
- Mr. Heberling congratulated Ms. Poole on her retirement; also commented on what he categorized as a "Fractured Board".
- Mr. James inquired about adding safety as a topic for upcoming the Building & Grounds Committee meeting

R. ADJOURNMENT

A motion was made by Ms. Scozzari, seconded by Mr. Heberling to adjourn the meeting at 8:38 p.m.

Motion approved by majority.

Respectfully submitted,


Eileen Francisco-Cabus
President


Eloi Richardson
Board Secretary

