

# POTH INDEPENDENT SCHOOL DISTRICT

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*Phillip Zwicke, Director of Student Operations*  
*Todd Deaver, High School Principal*  
*Laura Kroll, Jr. High Principal*  
*Karla Brysch, Elementary Principal*  
*Jeff Luna, Athletic Director*  
*Lori Spencer, Director of Special Education*



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Dear Poth ISD Families,

Due to changes in legislation, we are asking that all Poth ISD students, current and new, provide a new proof of residential address by August 12, 2019. Districts are now required to upload residential information for each student in membership in the district.

The proof of residential address must be verified by campus secretary or principal before schedules or homeroom assignments will be provided. Meet the Teacher night is scheduled for August 12<sup>th</sup>. Homeroom assignments and schedules will not be provided if proof of residential address has not been verified.

Campus Offices will be open from 8:00 – 4:00pm Monday – Friday.

The following will be accepted as Proof of Residential Address:

- Utility Bill
- Rental / Mortgage Contracts

For those renting or living with someone else, an affidavit of residency will need to be completed. Affidavit of Residency Forms are located in each campus office. Both parties must be present to have the form notarized. A notary is available in Central Office.

Please note, any questions or concerns of residential address, may need to be verified, in person, by an administrator with a home visit.

Thank you,

Poth ISD Administration