

**QUAKER VALLEY BOARD OF SCHOOL DIRECTORS LEGISLATIVE MEETING MINUTES**

Tuesday, October 25, 2016

**I. CALL TO ORDER & ROLL CALL**

<b>Directors</b>	<b>Directors Not Present</b>
Ms. Marna Blackmer	Mr. Kuzma
Mr. Gianni Floro	
Ms. Daniela Helkowski	
Ms. Sarah Heres	
Mr. Jonathan Kuzma	<b>Others Present</b>
Mr. David Pusateri	Dr. Heidi Ondek, superintendent
Mr. Robert Riker	Mr. Andrew Surloff, assistant superintendent
Ms. Marianne Wagner	Mr. Scott Antoline, director of finance
Mr. Jeffrey Watters	Ms. Christine Kardong, board secretary
	Mr. Patrick J. Clair, solicitor

There being a quorum present, Ms. Heres called the meeting to order at 7:11 p.m..

Executive sessions were held on October 11 and October 18.

Ms. Heres announced that an executive session would immediately follow this meeting.

**II. Announcement**

- The Quaker Valley School Board holds regularly scheduled work sessions for the purpose of examining proposals and recommendations made by the staff, public, legal counsel and the board. These proposals and recommendations are normally accompanied by background material, presentations and/or rationale. This process assures a thorough review of all items prior to being placed on the legislative agenda. The public is encouraged to attend these work sessions. Minutes from the most recent work sessions are available at legislative meetings. Approved minutes only are available on our web site: [www.qvsd.org](http://www.qvsd.org).*

**III. RECOGNITION**

School Board Memorial Books

A. That the board approve a memorial donation to the Sewickley Public Library of the Quaker Valley School District in honor of:

Robert Niesslein, retired employee  
Paul Timcheck, retired employee  
James P. Savage, son of Cheryl Savage and brother of Alana Oros  
Catherine E. Skrabut, mother of Margie Skrabut

Motion by: Mr. Floro  
Second by: Mr. Riker  
Unanimous voice vote

**IV. APPROVAL OF MINUTES**

That the board approve the following meeting minutes: September legislative minutes and October committee minutes.

View Minutes for Sep 27, 2016 - QUAKER VALLEY BOARD OF SCHOOL DIRECTORS LEGISLATIVE MEETING

Motion by Mr. Riker  
Second by Mr. Pusateri

Unanimous voice vote

**V. OLD BUSINESS**

**VI. VISITOR PARTICIPATION AS PER: 65 PA. C.S.A., sections 710 & 710.1**

- Visitors are invited to address agenda items at the time during which they are under consideration by the board. Those wishing to speak shall raise a hand to be recognized; stating their name and residence, prior to addressing the board. No discussion dealing with any personnel shall be permitted in an open board meeting. Persons may request an appointment with the superintendent or his/her designee to review such concerns.

**VII. REPORT ON THE PARKWAY WEST CAREER & TECHNOLOGY CENTER - Ms. Wagner**

**VIII. REPORT ON THE SEWICKLEY PUBLIC LIBRARY - Mr. Floro**

**IX. REPORT FROM THE EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE - Ms. Helkowski**

A. The board approved the proposed student trip to Ecuador and the Galapagos Islands from April 6 - 13, 2017, at no cost to the district, except for substitute teachers on April 6 & 7, 2017.

Motion by Ms. Helkowski

Second by Mr. Riker

Motion carried 6-2 with Ms. Wagner and Mr. Floro voting against

Mr. Riker; Ms. Wagner; Mr. Pusateri; Ms. Blackmer; Mr. Floro, and Ms. Heres commented on the motion.

B. That the board approve the 2016-2017 Code of Conduct for the middle and high school, as presented.

Motion by Ms. Helkowski

Second by Mr. Riker

Unanimous voice vote

**X. REPORT FROM THE POLICY COMMITTEE - Mr. Floro**

No item

**XI. REPORT FROM THE COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE - Mr. Floro**

No item

**XII. REPORT FROM THE FINANCE COMMITTEE - Mr. Riker**

A. Request that the board approve the capital projects fund, grant fund, general fund and food service fund financial statements for the month ending September 30, 2016.

B. Request that the board approve the treasurer's report and payment of general fund invoices in the amount of \$2,800,924.83.

C. Request that the board approve payment of food service fund invoices in the amount of \$40,444.24.

D. That the board approve the invoices for the capital projects fund in the amount of \$4,630.00

E. Request that the board approve the invoices for the grant fund in the amount of \$15,000.

F. Request that the board approve the athletic and activity reports for the quarter ended September 30, 2016.

G. Request that the board approve the transfer of \$250,000 to the capital projects fund.

H. Request that the board confirm receipt of PlanCon Part H: Project financing as approved by PDE.

Motion: Mr. Riker

Second: Mr. Pusateri

Unanimous voice vote

**XIII. REPORT FROM THE FACILITIES & OPERATIONS COMMITTEE - Mr. Pusateri**

No item

**XIV. REPORT FROM THE PERSONNEL COMMITTEE - Ms. Wagner**

A. That the board approve Amy Neal as Access teacher at the high school, effective October 17, 2016.

B. That the board approve the job descriptions, as presented.

That the board approve items A & B.

Motion: Ms. Wagner

Second: Mr. Riker

Unanimous voice vote

C. That the board approve the 2015-2016 performance rating for the assistant superintendent. The board has determined that the assistant superintendent has met the objective performance standards for 2015-2016.

D. That the board approve the 2015-2016 performance rating and 2015-2016 performance incentive bonus for the superintendent. The board has determined that the superintendent has met the objective performance standards for 2015-2016 and that the superintendent's performance relative to three incentive goals warrants a bonus of \$5000.

That the board approve items C & D

Motion by Ms. Wagner

Second by Mr. Riker

Unanimous voice vote

Mr. Riker commented on the outstanding work being done by both Dr. Ondek and Mr. Surloff.

**XV. COMMITTEE MINUTES**

A. That the committee minutes be made a part of the minutes of this meeting.

Motion: Mr. Floro

Second: Ms. Blackmer

Unanimous voice vote

**XVI. OTHER BUSINESS**

**XVII. UPCOMING MEETINGS OF THE QUAKER VALLEY BOARD OF SCHOOL DIRECTORS - Ms. Heres**

Ms. Heres announced the changes in the November board meetings. The board will meet as follows:

November 15 - work session - all committees meet (this meeting will be held in the Edgeworth Elementary School cafeteria)

November 29 - legislative meeting

December 6 - reorganization meeting

Meetings begin at 7:00 PM and are scheduled to be held in the Edgeworth Elementary School large group instruction room, unless otherwise noted.

*The public is invited to attend all meetings. However, the Personnel Committee meets in Executive Session.*

**XVIII. VISITOR PARTICIPATION**

Ms. Vaccaro commented on high school traffic safety

Ms. Moore commented on school bus etiquette

**XIX. ADJOURNMENT - 8:40 PM**

Motion to adjourn the meeting.

Motion: Mr. Floro

Second: Mr. Pusateri

Unanimous voice vote

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Christine Kardong". The signature is written in a cursive, flowing style with a large, sweeping tail on the letter "g".

Christine Kardong  
Board Secretary