

LOCAL SCHOOL GOVERNANCE TEAM

Meeting Minutes

Omega Elementary School
150 College Ave.
Omega, Ga., 31775
229-387-2418

October 23, 2018

Call to Order

- Mr. Byers called to order the first meeting of the Omega School Governance Team at 3:30 pm, October 23, 2018 in Room 106 at Omega Elementary School.
- Member sign in included Mr. Jim Byers, Mr. Jaime Patrick, Mrs. Tammy Hornbuckle, Ms. Melissa Gammage, Mr. Adam Cargle, Mr. Matthew Palmer and Mrs. Peggy Hawkins. Mrs. Kristy Stone was not present. Mrs. Amanda Lee attended as a visitor.
- Pledge of Allegiance
- Mr. Byers introduced newly elected parent members, Mr. Matthew Palmer and Mr. Adam Cargle.
- Mr. Byers discussed the principal being a non voting member. The principal also has the position as Chairman of the team. Other team positions will be voted on at the next meeting.

Unfinished Business

- Two classroom microphones (Q-balls) were purchased with school funds to test before more are purchased by the SGT. Mrs. Cargle, media specialist and Mrs. Hornbuckle have placed these in two classrooms. They will get feedback from the teachers and determine if we need to purchase more. These were purchased to help students be more vocal as they share with the class so that all students can hear during activity time. They can also be utilized during Reader's Theater.
- Playground equipment - At the last meeting we discussed getting new equipment. However, it has not been completed. Additional parts were ordered and they have arrived. A maintenance ticket has been turned in for installation to be completed. The old playground is in need of repairs as well, and a maintenance ticket has been submitted for this.
- 18-19 Election of Officers will be selected after training next month.

New Business

- Omega's SGT along with Omega's PTO purchased planners and communication folders for all students. Mr. Patrick stated that it was cheaper than we anticipated. Cost of both items is listed as an expense on this year's budget.
- LSGT Training will be held Nov.19th at the Tift Regional Medical Center Conference Center, next door to the Tift YMCA, from 8:00-12:30. Lunch will be provided.
- Fall Festival is a school fundraiser that was approved by the board office prior to the LSGT's new year. Mrs. Lee talked about the plans and

encouraged members to “talk up” the festival to the community. She stated that local businesses and individuals have donated most of the supplies needed to make the festival successful. Mr. Cargle stated that our business community is a wonderful resource and they are willing to help our community and school. No other fundraisers were presented.

- Mr. Patrick asked if the school still had a need for gift cards to purchase uniforms for students. Mrs. Hawkins stated that we still have several cards left totaling several hundred dollars and that the donation closet is growing.
- We can not start voting on anything moneywise without going through training. Until then, Mr. Atwater allowed principal’s to make minimal purchases with LSGT funds based on need.
- Mr. Byers approved a purchase of flags for our Veterans’ Day program. The purchase amount was approximately \$58.00.
- Adam Cargle stated that he had access to flag holders if needed for the flags. Also, Mr. Palmer mentioned making some from Lowe’s materials.
- Mr. Byers also approved a purchase to increase our Keyboarding Online subscription to accommodate the additional students added during realignment. This subscription has been received and all students in 2nd through 5th grade are now receiving this online program. Mr. Byers commented on how successful this program has been in teaching students the typing skills needed to achieve the writing skills required of our students.

Discussion/Topics for next meeting

- Mr. Guess, Chief Financial Officer has volunteered to speak as well as Mr. Dobard, Assistant Superintendent of Human Resource. No topics were discussed but next meeting will include election of officers.
- Team members discussed setting a meeting time and Wednesdays at 3:30 works for everyone. Remaining meetings were set for January 16, 2019, February 20, 2019, March 20, 2019, and April 24, 2019.

Questions/Comments

Budget

- \$5,565.27 beginning fund balance
- Allotment from BOE - \$15,872.00
- Total Revenue - \$15,872.00
- Purchases - \$212.10, \$125, \$40 = Total Expenditures = 377.10
- Change in Fund Balance - Rev. Over/(under) Exp. 15,494.90
- Ending Fund Balance - \$21,060.17
- Additional purchase after 9-31-18 to Amazon for flags was approximately \$58.00.

Adjourn

Mr. Byers motioned to adjourn, Mr. Patrick 2nd. All approved.

Minutes submitted by: Mrs. Peggy Hawkins, Secretary

Minutes approved by: Mr. Jim Byers, Chairman