

# EMPLOYMENT BULLETIN

<b>POSITION</b>	<b>DIRECTOR OF SPECIAL EDUCATION, CLUSTER V</b>
<b>Description</b>	Cluster V Special Education Cooperative represents and provides special education services to Brackett ISD, D'Hanis ISD, Knippa ISD, Leakey ISD, Nueces Canyon CISD , Sabinal ISD, and Utopia ISD. Collectively, the seven member districts have a total enrollment of approximately 2750 students, and provide all related services to the students within the Cluster. While each member District is unique, however they all have one commonality; they are small-rural schools. Sabinal ISD serves as the fiscal agent, as well as the office site of the Cluster V.
<b>Knowledge and Skills</b>	<ul style="list-style-type: none"> <li>➤ Knowledge of federal and state special education law</li> <li>➤ Understanding of the individual needs of special needs students</li> <li>➤ Ability to communicate with all levels of special needs students and their parents</li> <li>➤ Ability to coordinate Cluster V staff and with member Districts teachers and administration</li> <li>➤ Ability to implement policy and procedures</li> <li>➤ Ability to interpret assessment data</li> <li>➤ Ability to develop and manage the Cluster V budget and related financial matters</li> <li>➤ Ability to recruitment, hire, induct and evaluate all assigned staff</li> <li>➤ Possess strong organizational, communication and interpersonal skills.</li> </ul>
<b>Minimum Qualifications Education and Experience</b>	<ul style="list-style-type: none"> <li>➤ Master's degree in Education, or related field, required</li> <li>➤ Valid Texas teaching certificate with special education endorsement(s), required</li> <li>➤ Teaching experience, required</li> <li>➤ Experience in a special education program, required</li> <li>➤ Administrative experience, preferred</li> <li>➤ Experience in small/rural school environment, preferred</li> <li>➤ Ability to travel frequently within the Cluster V; occasional statewide travel, required</li> </ul>
<b>How to Apply</b>	Please visit <a href="http://www.sabinalisd.net">www.sabinalisd.net</a> to download a copy of the professional employment application. The candidate may apply for a part-time or full-time assignment. The candidate should submit a professional portfolio to Superintendent Richard W. Grill, Cluster V Chairman, and the portfolio must include the following documents to be considered a viable candidate: Letter of interest; Sabinal ISD employment application; copies of all required certifications; 3 professional reference letters; and resume. The professional portfolio may contain other supporting documents as desired by the candidate. All required documents must be received no later than 4:00 PM February 5, 2019.

*Persons interested in applying should submit a completed application package, which MUST include: Letter of interest; Sabinal ISD employment application that includes a release for criminal records check; copies of all required educator certifications; 3 professional reference letters and a resume. A professional portfolio containing other supporting documents is highly recommended. NOT ALL APPLICANTS WILL RECEIVE AN INTERVIEW. The submitted application packet will remain active until the position is filled, then placed into an inactive file. You should submit your employment information to Richard W. Grill, Superintendent, Sabinal ISD, P.O. Box 338, Sabinal, TX, 78881.*

***Nondiscrimination Notice:*** *It is the policy of Sabinal Independent School District (SISD) not to discriminate on the basis of race, color, national origin, sex, handicap, or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended. For further information about your rights, contact the Sabinal ISD.*

*Sabinal ISD is an Equal Opportunity Employer*