
REEF BOARDMEETING MINUTES

**October 9, 2017
6:00 PM – 7:30 PM**

REEF Meeting (public meeting open to all members)

Board Member Roll Call/Establish Quorum: (✓ if present at meeting)

Directors (Expiring 6/19)		Directors (Expiring 6/18)		Non-Voting Members			
	1	✓	2	<i>Dawn Fitzgerald ~ President, Annual Fund</i>	✓	<i>Christy Bazemore ~ Principal</i>	
✓	3		✓	4		<i>Megan Arce ~ Teacher Liaison</i>	
✓	5		✓	6		✓	<i>Laurel Phelps ~ Teacher Liaison</i>
✓	7		✓	10			
✓	9			12			
✓	13		✓	14			

Meeting notice posted to school bulletin and Parent Square: Month Day, 2017.

I. BOARD BUSINESS

● **Welcome/Roll Call**

- Call to order at 6:04 p.m.
- Roll call & sign-in sheet circulated
- Scott Fooks moves to approve minutes from September. Jared Green seconds. 8 yays. 0 nays. 0 abstained. Minutes approved. (10 total board members in attendance at time of vote).

II. MEMBERSHIP BUSINESS

- **Welcome**
- **Principal's Report (Bazemore)**
 - Title One Curriculum Specialist update. Working with district office and pulling funds together into one account. Put in PVR to request one employee. Posting for employee will go out the end of this week. Starting with 10 qualified applicants. Hopefully we'll have a curriculum specialist by November paid by title funds.
 - ELAC Mtg Oct 11th
 - EL After School begins in Nov.
 - EL Support Library Homework help begins in Nov.
 - Disability awareness day on Thursday with a DHH specialist sharing with 3,4,5,6 grades
 - 3rd gr to NHM
 - Kinder to the pumpkin patch
 - Thank you to parent volunteers
 - Requesting a check for PE equip and curriculum specialist funds
 - Budget was approved by REEF for 5.5 curriculum specialists
 - Reef approved for Mrs. Bazemore to go ahead and hire one more .5 curriculum specialist. Vote to change budget on November 13th to fund an extra .5 curriculum specialist.
- **Teacher Update (Phelps)**
 - Mrs. Phelps in attendance.
 - Had a great couple of months. 6th grade science camp has been tabled because the site they found won't work. They're trying to secure additional facilities but camp will be postponed.
 - 4-6 grades the iPads have been going well.
 - 4-6 just finished access fundraiser. They put out a lot of effort this year.
 - Teachers are excited about volunteerism around Fall Ball. Kids are excited to participate.
 - Former teacher will teach kids the Thriller dance during PE. Kids are having a lot of fun with it.
 - Mental health matters. Talking through mental health resources for kids and adults in town and how to talk with people who have those struggles in their lives.
 - 4th grade is running a backpack collection drive. Collecting new and lightly used backpacks for people in need.
 - 3rd grade is going to the Natural History Museum
 - Kindergarten is going to the Pumpkin Patch tomorrow
 - Nicki Horne is looking for someone to take over the access program
 - Thanks to REEF for support
 - Question came up on how iPads are limited for access to what they can download. District has an account that allows kids to download very specific apps and limits

apps such as YouTube. Safe searches are turned on and kids can't remove access. Some kids have been hacking their iPads to try to remove limits so those families will receive letters. Some kids have found R rated movie sites so there is concern to what kids can access through these iPads. Mrs. Phelps opinion is that if the kids aren't using it to learn then they shouldn't be using it.

- What is the upside of having iPads? 6th graders got them one week ago and got involved in Google Classroom. With the iPad they can use Google docs off line. This helps with syncing files so kids aren't bottlenecked by access to the computer lab. Access to Khan Academy and Dream Box at home have been very helpful. In 4th and 5th graders kids are using apple classroom which has made it easy for teachers to get immediate feedback and interactive projects on Garage Band and See Saw. iPads really helps with clarity of access to assignments.
- Kids carry iPads from 4th through 6th grades. New iPads are purchased every 3 years. iPads are checked in at the end of the end of the school year.
- **Annual Fund Update (Dawn)**
 - We're halfway to \$85,000
- **Mr Horner Levandnuk (CAEA Convention (Amelia Horner Levandnuk)**
 - Mrs. Levandnuk is an art teacher. Said Art Show went fairly well last year, but needs improved attendance. Requested combining the art show with a REEF event so that art could enhance the REEF event and REEF would provide more foot traffic. Proposed using the auditorium for a combined event.
 - Food is an important part of the art show. Would like to combine food with the REEF Event and art show such as Fall Ball or Spring Carnival.
 - Wants to attend CAEA art teacher conference in San Francisco in November. State wide conference on Art that teaches a new set of standards that Mrs. Levandnuk would like to learn from seasoned art teachers and incorporate at Roosevelt. \$300 for Registration, \$300 for hotels, \$200 for transportation and parking. Total request of \$800.
 - Art Literacy is a big goal for this school year. Benefit is how to integrate art literacy in the class room. She will be using new paint and sculpture supplies before purchasing them. She will learn best practices from more advanced teachers and looking for new lesson ideas. This will benefit all grades. She will travel with other teachers from Adams and Monroe.
 - It was also recommended combining the art show with a Roosevelt Family Night like the movie night. Potluck food would work well here. Earlier in the evening is better.
 - REEF event calendar is up on Parent Square.
 - \$6,000 has approved by REEF for Professional Development this year so this fits within our parameters.

- Michael Costa motioned to approve \$800. Robert Mislant seconded it. 10 yays, 0 nays, 0 abstentions

Treasurer's Report (George Polchin)

- Check for \$50,000 for curriculum specialist salaries.
 - \$1,500 for physical education supplies
 - \$1,421 left over from last year. Trip for 2 people to Baltimore with flights and hotels. There is a Professional Development expense from last year which George hasn't transferred yet in the books. He will do that before next meeting.
 - ASEP is now run through ParentSquare and paying the teachers/organizations directly. Thus they will need a small budget for fliers and such (est \$300/year). Very worth it since now the ASEP coordinator and the REEF Treasurer no longer have to deal with 20 - 40 check requests each half of the school year! For now, it will be "Unbudgeted Expenses"
- Created "Restricted Funds-Class of 2020" for current 4th graders. Axxess book sales.
- Self funded: CIMI \$20,900 for current 5th graders.
- Community supported agriculture brought in \$18490 as a self funded program
- Apparel \$1,439.22 from Isla Vista Screen Printing. Self Funded
- Incoming Funds
 - a. Matching gifts! \$3000 a. QTY 2 @\$1000 same person
 - b. Also had an unconfirmed one from March 2017 \$500 b. QTY 1 for \$500
- Robert found an error in the treasurer's report. Shouldn't be -\$10,110.22 under the lobster boil. This amount should be \$0
- Several check requests in the check report came in very late and George wanted to get them in for the meeting because they are required for Fall Ball which is before next meeting...so they don't yet have numbers because he ran the report at work before he could print them (He keeps the blank checks at home and prints there.) The numbers will very likely be: 4032, 4033, and 4034.

- George would like to thank: Sonia Battaille, Monday Fitz-Gerald, Laurie Dahl, Heidi Harwell, Leslee Williamson and Mona McMillan for helping with the Treasurer task so far this year.

- Kristen Story motioned to approve checks for \$85,896.57. Dawn Fitzgerald seconds. 10 yays. 0 nays. Checks approved.
- **Raffle (Dawn)**
 - Raffle for Roosevelt Mug: Mark Flick won
- **Adjournment (Dawn)**
 - Dawn moves to adjourn the meeting. Brittany seconds 10 yays, 0 nays, 0 abstention

Meeting Adjourned at 7:34 PM.