



Cottonwood Canyon Elementary School

	CLASSROOM	CAFETERIA/ LUNCH TABLES	PLAYGROUND/ SNACK TABLES	LIBRARY	HALLWAY	OFFICE/HEALTH OFFICE	RESTROOMS	QUIET ZONE
Safe	Walk Keep your hands, feet & other objects to yourself See something, say something							
	Keep 2 feet and the 4 legs of a chair on the floor. Walk at all times	Leave space between you and others in line Keep all food off the floor; report any spills to an adult	Stay in designated play area Play by the rules	Keep 2 feet and the 4 legs of a chair on the floor Walk at all times	Move with the flow of traffic Walk at all times	Keep 2 feet and the 4 legs of a chair on the floor Walk at all times	Walk to and from restroom Keep water off the floor Report problems with sinks and toilets	Keep 2 feet and the 4 legs of a chair on the floor
Responsible	Be on time Be prepared Clean up after yourself							
	Complete all assigned tasks Come to class on time Be prepared: have all necessary materials	Wait your turn in line Keep food in eating areas Clean up your area: table and floor	Freeze at the bell Put away equipment when done playing Tell an adult if someone is hurt	Push in your chair Sit and read once you have checked out your book	Stay in line facing forward Be in your seat Keep halls clean; this is a food free zone.	State your purpose politely Be seated Wait patiently for your turn	Flush toilets Wash your hands Put trash in garbage cans	Sign in and be seated Follow directions Keep Quiet Zone clean
Respectful	Use quiet voices Use polite language—"please" and "thank you" Listen to adults Quiet lines							
	Raise your hand and wait your turn to speak Listen to all instructions and directions	Only eat the food on your plate Raise your hand when ready to be dismissed	Wait your turn in line Use kind language Line up at the 5 minute warning	Listen to the instructions & directions Walk in a single file line	Stop, look and listen when spoken to by adults Put trash in trash cans	Wait in a single file line Talk to adults only when directed to do so	Give people privacy Wait your turn	Work independently Talking is limited; must be directed by an adult