

Elementary Principal - Vacancy ID: 49863

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Vacancy Details

Position Type: Administrator

Close Date (11:59 p.m. Central): 01/25/2019

School/Building: Atwater Elementary

Openings: 1

Contact

Name: Bryan Davis

Email: bdavis@shorewood.k12.wi.us

Website: <http://shorewoodschoools.org>

Title: Superintendent

Phone: 414-963-6901

Position Details

Start Date: 07/01/2019

Terms/Schedule: 12 Month

Salary/Wage: Commensurate with Experience

Appointment Type: Full Time

Description

Shorewood School District is seeking a qualified and experienced candidate to serve as Principal at one of our two elementary schools. Shorewood is a suburban K-12 district of approximately 2,200 students nestled on the near north shore of Milwaukee. Come join a student focused and unique school culture at Atwater Elementary. Use your vision, collaboration strengths, communication skills and systems thinking approach to continue the clear academic focus in our district. The successful candidate will use these skills to build and foster a cohesive professional learning community. This position requires a Master's degree in Education or a related field and Wisconsin certification or the ability to be certified in Wisconsin. Elementary teaching experience and school leadership experience is preferred.

Atwater Elementary School is a unique learning community that teaches 545 students in grades K4 through 6 with an established and well embraced school culture that produces quality results. The principal facilitates the continued expansion of a healthy, safe and inclusive school community. The principal also focuses on growth for all learners and supports new and engaging learning practices. Atwater has been implementing the Expeditionary Learning model for the past 4 years. Principals with experience in this or similar programs are encouraged to apply.

ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE:

- Provides instructional leadership within the school and provides oversight for all school functions before, during and after the school day.
- Analyzes current academic achievement data and instructional strategies to make appropriate educational decisions that improve classroom instruction, increase student achievement and improve overall school effectiveness.
- Develops and administers racial equity plans with staff to support an improved sense of belonging and academic achievement for our racial minority students.
- Connects initiatives and innovative strategies to maximize the achievement of each learner.
- Works collaboratively with staff to identify student needs and to design, revise and monitor instruction to ensure effective delivery of the guaranteed and viable standards-based curriculum.
- Provides collaborative leadership for the design and implementation of effective and efficient schedules that protect and maximize instructional time.
- Models and collaboratively promotes rigorous expectations, mutual respect, concern and empathy for the community, students, parents and District personnel.
- Collaborates with the community, students, parents and District personnel to create, sustain and promote a positive, safe and healthy learning environment.
- Implements the teacher and staff evaluation systems in accordance with local and state requirements, supports the important role evaluation plays in teacher and staff development and evaluates performance of personnel using multiple data sources.
- Disseminates information in a timely manner through multiple channels and sources in a clear, effective and appropriate manner.
- Maintains confidentiality and unquestionable integrity.
- Plans and facilitates staff meetings and professional development activities.
- Performs personnel functions including: hire, supervise, evaluate and coach direct report staff for full time, part time and seasonal employees.
- Serves on the District Administrative Council

Note: The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this position. Job description available upon request.

KEY SKILLS AND ABILITIES:

- Must have excellent written, oral, and interpersonal communication skills.
- Must have strong attention to detail.
- Must be able to earn trust and confidence from their coworkers and be able to take personal accountability.
- Ability to define problems, collect data, establish facts, and draw valid conclusions.
- Must model professional behavior and maintain a professional appearance and demeanor.
- Must demonstrate strong convictions and support for the District and Department's mission, vision, and goals.
- Ability to work positively, effectively, and ethically with the community, students, parents, and District personnel.

- Ability to see oneself as a racial being in past, present and future settings.

- Must respect and promote the appreciation of diversity and is culturally responsive to the community, students, parents, and District personnel.

- Ability to perform duties with awareness of all District requirements as well as Board and District policies and guidelines.

Candidate Requirements

Years of Experience: 0

Licenses:

- Principal

Degree: Master

Additional Requirements:

- Resume
- Cover Letter
- Letters of Recommendation
- Standard Questions
- Transcript