

Clio Area Schools
NETWORK AND INTERNET ACCESS AGREEMENT FOR STAFF MEMBERS
AGREEMENT

This agreement is entered into this ____ day of _____ 20__ between

(Print name legibly)

Hereinafter referred to as Staff Member, and the CLIO AREA SCHOOLS, hereinafter referred to as District. The purpose of this agreement is to provide Network (Electronic Mail and Electronic Bulletin Board) and Internet access, hereinafter referred to as Network, for educational purposes to the Staff Member. As such, this access will (1) assist in the collaboration and exchange of information, 2) facilitate personal growth in the use of technology, and 3) enhance information gathering and communication skills.

The intent of this contract is to ensure that Staff Members will comply with all Network and Internet acceptable use policies approved by the District.

In exchange for the use of the Network resources either at school or away from school, I understand and agree to the following:

- A. The use the network is a privilege, which may be revoked by the District at any time and for any reason. Appropriate reasons for revoking privileges include, but are not limited to the altering of system software, the placing of unauthorized information, computer viruses or harmful programs on or through the computer system in either public or private files or messages. The District reserves the right to move files, limit or deny access, and refer the Staff Member for other disciplinary actions.
- B. The District reserves all rights to any material stored in files which are generally accessible to others and will remove any material which the District, at its sole discretion, believes may be unlawful, obscene, pornographic, abusive, or otherwise objectionable. Staff Members will not use their District-approved computer account/access to obtain, view, download, or to otherwise gain access to such materials.
- C. All information services and features contained on District or Network are intended for the private use of its registered users and any use of these resources for commercial-for-profit or other unauthorized purposes (i.e., advertisements, political lobbying), in any form, is expressly forbidden.
- D. The District and/or Network resources are intended for the exclusive use of the registered users. The Staff Member is responsible for the use of his-her account/password and/or access privilege. Any problems that arise from the use of a Staff Member's account are the responsibility of the account holder. Use of an account by someone other than the registered account holder is forbidden and may be grounds for loss of access privileges.
- E. Any misuse of the account will result in suspension of the account privileges and/or other disciplinary action determined by the District. Misuse shall include, but not be limited to:
 - 1. Intentionally seeking information on, obtaining copies of, or modifying files, other data, or passwords belonging to other users;
 - 2. Misrepresenting other users on the Network.
 - 3. Disrupting the operation of the Network through abuse of the hardware or software;
 - 4. Malicious use of the Network through hate mail, harassment, profanity, vulgar statements, or discriminatory remarks;
 - 5. Interfering with others' use of the Network;
 - 6. Extensive use for non-curriculum communication;
 - 7. Illegal installation of copy righted software;
 - 8. Unauthorized downsizing, copying, or use of licensed or copyrighted software;
 - 9. Allowing anyone to use an account other than the account holder.

- F. The uses of District and/or Network resources are for the purpose of (in order of priority):
 - 1. Support of the academic program
 - 2. Telecommunications
 - 3. General information
 - 4. Recreation
- G. The District and/or Network does not warrant that the functions of the system will meet any specific requirements the user may have, or that it will be error free or uninterrupted: nor shall it be liable for any direct or indirect, incidental, or consequential damages (including lost data, information, or time) sustained or incurred in connection with the use, operation, or inability to use the System.
- H. The District and/or Network will periodically make determinations on whether specific uses of the Network are consistent with the acceptable use practice. The District and/or Network reserve the right to log Internet use and to monitor electronic mail space utilization by users.
- I. The Staff Member will be responsible for any intentional damage to the District's computers or Network, including any intentional release of a computer virus by the Staff Member.
- J. The District will not be responsible for the cost of any goods or services purchased by the Staff Member on the Internet using the District's computers or Network.
- K. The District reserves the right to log computer use and to monitor file server space utilization by users. The District reserves the right to remove a user account on the Network to prevent further unauthorized activity.
- L. The staff member is responsible for the proper use of the equipment by the staff member and will be held accountable for damage to or replacement of equipment caused by abusive use by the staff member.

In consideration for the privileges of using the District and /or Network resources, and in consideration for having access to the information contained on the Network, or by the Network, I hereby release the District, Network and their operators and administration from any and all claims of any nature arising from my use, or inability to use the district and/or Network resources.

To the extent that proprietary rights in a work product would vest in the staff member upon creation, I agree to assign those rights to the District.

(Sign and return to office or media center)

Signature of staff member

Date