

The Cameron Parish School Board met at its regular meeting on this date and meeting was called to order at 5:00 pm, members in attendance were: Marsha Trahan, Christi Labove, Rhonda Boudreaux, Sheila Miller, Sharon Picou and Jaimie Boudreaux
Absent: John Canik and Joseph Delcambre

The prayer and the pledge were led by Mrs. Trahan and Mrs. Boudreaux.

On the motion of Mrs. Miller, seconded by Mrs. Boudreaux, the Board approved to amend agenda to add receiving presentation of Cameron Parish Cooperative Extension Service Annual Report from 4-H Office and adding it after agenda item #6, as presented by Vice-President Christi Labove.

On the motion of Mrs. Picou, seconded by Mrs. Miller, the Board approved the agenda.

On the motion of Mrs. Picou, seconded by Mrs. Boudreaux, the Board approved the minutes of the September 10, 2018 Regular Meeting of the Cameron Parish School Board, as prepared by the Superintendent.

The Board received information and recognized the recipients of the STAR program for the month of September, as presented by the Superintendent.

The Board received information on "Students First" initiative as presented by Hackberry High School Principal, Michelle Dunham.

The Board received information presentation of Cameron Parish Cooperative Extension Service Annual Report from 4-H Office, as presented by Agent Kevin Savoie and Agent Bradley Pousson.

On the motion of Mrs. Miller, seconded by Mr. Boudreaux, the Board approved payment of the bills, as presented by Mrs. Michelle Trahan.

The Board received Financial Statement and Reports of Current Investments, as presented by Mrs. Michelle Trahan.

The Board received information on the monthly report on property income as prepared by Mr. Lee Bloch- Bloch, Briggs & Associates.

The Board received reports on current construction bid activities, as presented by Mr. James Hoffpauir, Hoffpauir Project Management Team:

- A. Projects to be bid- James Hoffpauir, Project Management
 - Hackberry High School- ADA Upgrades- Pending FEMA PW 4753 Site 28
- B. Projects out for bid/quotes- James Hoffpauir, Project Management
 - None at this time
- C. Approval of bid and quote awards- Superintendent
 - None at this time

On the motion of Mrs. Trahan seconded by Mrs. Miller, the Board approved authorizing the Superintendent to advertise for new bids and accept low bids on currently advertised projects due to requisite number of advertising days and a need to move forward on projects, as presented by the Superintendent.

The Board received updates on current FEMA, CDBG and General Fund Construction, Repairs, and Renovations to permanent and temporary sites' projects from Hoffpauir Architects, LLC, Cameron Parish School Board's Project Management Firm, as presented by Hoffpauir Architects, LLC and Project Architects.

On the motion of Mrs. Miller, seconded by Mrs. Trahan, the Board approved revisions to policies to align with the 2018 Louisiana Legislative Session, as presented by the Superintendent:

JGCF	Behavioral Health Services for Students
EBBB	School and Student Safety
EBBC	Emergency/ Crisis Management

On the motion of Mrs. Miller, seconded by Mrs. Boudreaux, the Board approved receiving information and taking appropriate action to ratify the Cameron Parish ITEP approval process listed below and presented by the Superintendent:

Cameron Parish ITEP Approval Process

This approval process is established to efficiently, effectively, equitably and objectively review and make final recommendations to taxing authorities on applications for industrial tax exemptions for projects proposed in Cameron Parish.

Steps:

1. The Board of Commerce & Industry takes action approving an application.
2. Within three business days, LED shall transmit a copy of the approval and Exhibit A by mail or electronic mail to each local governmental authority and the assessor and the department shall post notice of the board's approval of an application on the department's website within three business days of approval.
3. A notice period of 30 days for the parish governing authority (speaking on behalf of the parish and all parish bodies who are located outside the boundary of any affected municipality who receive a millage), the school board, and the sheriff to initiate action to approve or reject the board's action as provided for below.
4. Within the 30-day notice period and after consulting with the assessor and economic development professionals, the Cameron Parish Police Jury, the Cameron Parish School Board, will identify the application on the agenda of a public meeting notice and the Sheriff will issue a letter approving or denying the application.
5. Notice of these actions shall be given to the department within 3 business days.
6. Once the notice has been issued by the Taxing Entities referenced above and within a 30-day timeframe, the entities shall conduct a public meeting issuing a resolution approving or rejecting the board approved application.
7. Notice of the issuance shall be given to the department within 3 business days.
8. The Taxing Entities acknowledge that if a local governmental entity does not take action or provide notice as required herein, then the application will be deemed approved by each such entity.
9. The Taxing Entities will include the jobs and investment data from the advanced notification in the approval resolutions and sheriff's letter. The Parish will stipulate a 100% recovery on the value of the exemption for the company not performing to the levels agreed upon in the approval.

The Board received information on update of sale of Educational Conference Center, as presented by the Superintendent.

On the motion of Mrs. Miller, seconded by Mrs. Boudreaux, the Board approved allocation of a 13th check for employees at the rate of 2%, as presented by the Superintendent.

On the motion of Mrs. Miller, seconded by Mr. Boudreaux, the Board approved for advertisement and salary schedule of HVAC/ Electrical Maintenance position, with the start date for position to be November 1, 2018 and to allow the salary schedule currently listed as Diesel Mechanic to be renamed as Skilled Technician, to be used in this position also, as presented by the Superintendent.

The Board received the Superintendent's Report as presented by the Superintendent:



Cameron Parish School Board

CHARLEY LEMONS, SUPERINTENDENT

**Superintendent's Report
October 8, 2018**

Please accept this report regarding my efforts to meet the following Performance Objectives as outlined in Exhibit A of my employment contract:

1. Human Resource Management

- a. Visited each school at least once a week to meet with administration regarding any issues and to visit various classrooms and teachers
- b. Began working with leadership teams to develop a rubric for each school's fall site visit
- c. Held our 1st Principal's meeting at GLHS on 9/4

2. District Operations and Financial Management

- a. Met with Tracy Lannin, Michelle Trahan, and Brady Wainwright to discuss forming a finance committee that will meet monthly to address budget concerns
- b. Met with Amanda Morales, Tracy Lannin, and Courtnie King to address our system for updating our Fixed Asset records
- c. Met with board members and presented CPSB Personnel Plan for 2018-2019
- d. Met with board members to discuss the 13th check specifics
- e. Participated in various conference calls with the Hoffpauir's regarding PWs in which we are still waiting for reimbursement

3. Student Growth and Achievement

- a. Met with all respective schools regarding students on the JPAMS truancy list
- b. Met with Mrs. Jennifer Jones, Stephanie Rogers, and Mike Fonger on 9/5 to develop a parish wide truancy policy
- c. Reviewed grading summary prior to grade checkpoint date, notified schools of teachers not meeting requirements
- d. Met with Mrs. Jones, Mrs. Rogers, and Dr. Castile on 9/19 to look at modifying our current policy as it pertains to custody, specifically Provisional custody
- e. Met with Kirby Bruchhaus on 9/5 to discuss our partnership regarding welding credentials for Jumpstart students

4. Communication and Community Relations

- a. Attended Lions Club meeting on 9/18
- b. Attended Grandparents day at GLHS on 9/21
- c. Attended an ACS announcement as a Real Men Wear Pink candidate on behalf on CPSB
- d. Lunch w/ students and Mrs. Trahan at JBHS on 9/6
- e. Lunch w/ students at GLHS on 9/4
- f. Lunch w/students and Mrs. Labove at HHS on 9/10
- g. Attended GLHS vs. Elton football game on 9/21
- h. Attended GLHS vs. Oberlin football game on 9/28

5. Organizational Leadership

- a. Attended School Law conference in Baton Rouge 9/13 & 9/14
- b. Consulted various local school districts regarding their custody policy, specifically provisional custody
- c. Participated in staffing meetings with central office staff on 9/18

The Board received for review revisions to Policy JBCC – Student Assignment-, as presented by the Superintendent.

On the motion of Mrs. Miller, seconded by Mr. Boudreaux, the Board approved changing the date of the November Cameron Parish School Board meeting from November 12, 2018 to November 5, 2018, as presented by the Superintendent.

On the motion of Mrs. Miller, seconded by Mrs. Trahan, the Board adjourned the regular school board meeting at 6:00 p.m.

Sheila Miller- President Oct. 8, 2018
Date

APPROVED:

Sheila Miller- President
CAMERON PARISH SCHOOL BOARD

Charley Lemons, Superintendent
CAMERON PARISH SCHOOL BOARD

