

## Hampden-Wilbraham Regional School District Fee Schedule for Use of Facilities

**Class A** organizations may be assessed a custodial or staffing fee if an event is scheduled outside normal hours of operation. **Class B** organizations will only be assessed for staffing as needed to supervise the facility or to operate specialized equipment. This would include, but not be limited to maintenance, technology or food service staff needed to oversee or operate athletic, computer, auditorium, kitchen, mechanical equipment or other building systems. When **the pool** is rented, the renter must provide for a certified life guard through the MRHS Athletic Department. Staffing fees will be based on current salary agreements with applicable staff. A **utility fee** may also be assessed at the discretion of HWRSD. The Superintendent or his/her designee reserves the right adjust the fee schedule, require special insurance and/or set other requirements deemed in the best interests of the District.

| Space Rented | Class C<br>(Non-Profit) |                | Class D<br>(For Profit) |                |
|--------------|-------------------------|----------------|-------------------------|----------------|
|              | Hourly Rate             | Minimum Charge | Hourly Rate             | Minimum Charge |

|                            |          |           |           |           |
|----------------------------|----------|-----------|-----------|-----------|
| Elementary Auditorium      | \$ 50.00 | \$ 100.00 | \$ 100.00 | \$ 200.00 |
| Elementary Band/Choir Room | \$ 20.00 | \$ -      | \$ 37.50  | \$ -      |
| Elementary Cafeteria       | \$ 25.00 | \$ 50.00  | \$ 50.00  | \$ 100.00 |
| Elementary Classroom       | \$ 10.00 | \$ -      | \$ 20.00  | \$ -      |
| Elementary Computer Lab    | \$ 25.00 | \$ 50.00  | \$ 50.00  | \$ 100.00 |
| Elementary Gym             | \$ 37.50 | \$ 75.00  | \$ 75.00  | \$ 150.00 |
| Elementary Kitchen         | \$ 15.00 | \$ 30.00  | \$ 25.00  | \$ 50.00  |
| Elementary Media Center    | \$ 20.00 | \$ 40.00  | \$ 37.50  | \$ 75.00  |
| Elementary Parking Lot     | \$ 25.00 | \$ 50.00  | \$ 50.00  | \$ 100.00 |

|                               |          |           |           |           |
|-------------------------------|----------|-----------|-----------|-----------|
| Middle School Auditorium      | \$ 75.00 | \$ 150.00 | \$ 150.00 | \$ 300.00 |
| Middle School Band/Choir Room | \$ 30.00 | \$ -      | \$ 60.00  | \$ -      |
| Middle School Cafeteria       | \$ 40.00 | \$ 80.00  | \$ 75.00  | \$ 150.00 |
| Middle School Classroom       | \$ 15.00 | \$ -      | \$ 25.00  | \$ -      |
| Middle School Computer Lab    | \$ 37.50 | \$ 75.00  | \$ 75.00  | \$ 150.00 |
| Middle School Gym             | \$ 60.00 | \$ 120.00 | \$ 110.00 | \$ 220.00 |
| Middle School Kitchen         | \$ 20.00 | \$ 40.00  | \$ 40.00  | \$ 80.00  |
| Middle School Media Center    | \$ 30.00 | \$ 60.00  | \$ 60.00  | \$ 120.00 |
| Middle School Parking Lot     | \$ 25.00 | \$ 50.00  | \$ 50.00  | \$ 100.00 |

|                      |           |           |           |           |
|----------------------|-----------|-----------|-----------|-----------|
| MRHS Auditorium      | \$ 100.00 | \$ 200.00 | \$ 200.00 | \$ 400.00 |
| MRHS Band/Choir Room | \$ 37.50  | \$ -      | \$ 75.00  | \$ -      |
| MRHS Cafeteria       | \$ 50.00  | \$ 100.00 | \$ 100.00 | \$ 200.00 |
| MRHS Classroom       | \$ 17.50  | \$ -      | \$ 35.00  | \$ -      |
| MRHS Computer Lab    | \$ 50.00  | \$ 100.00 | \$ 100.00 | \$ 200.00 |
| MRHS Gym             | \$ 75.00  | \$ 150.00 | \$ 150.00 | \$ 300.00 |
| MRHS IRC             | \$ 40.00  | \$ 80.00  | \$ 75.00  | \$ 150.00 |
| MRHS Kitchen         | \$ 25.00  | \$ 50.00  | \$ 50.00  | \$ 100.00 |

## Hampden-Wilbraham Regional School District Fee Schedule for Use of Facilities

| Space Rented             | Class C<br>(Non-Profit) |                | Class D<br>(For Profit) |                |
|--------------------------|-------------------------|----------------|-------------------------|----------------|
|                          | Hourly Rate             | Minimum Charge | Hourly Rate             | Minimum Charge |
| MRHS Music Practice Room | \$ 5.00                 | \$ -           | \$ 10.00                | \$ -           |
| MRHS Natatorium/Pool     | \$ 100.00               | \$ 200.00      | \$ 200.00               | \$ 400.00      |
| MRHS Parking Lot         | \$ 25.00                | \$ 50.00       | \$ 50.00                | \$ 100.00      |
| MRHS Stadium Day         | \$ 25.00                | \$ 50.00       | \$ 50.00                | \$ 100.00      |
| MRHS Stadium Night       | \$ 50.00                | \$ 100.00      | \$ 100.00               | \$ 200.00      |
| MRHS Track               | \$ 50.00                | \$ 100.00      | \$ 100.00               | \$ 200.00      |
| MRHS Athletic Field      | \$ 25.00                | \$ -           | \$ 50.00                | \$ -           |
| MRHS Tennis              | \$ 25.00                | \$ -           | \$ 50.00                | \$ -           |
| MRHS Project Adventure   | \$ -                    | \$ -           | \$ -                    | \$ -           |
|                          |                         |                |                         |                |

### DEFINITIONS OF CLASS A, B, C, D

Class A: All activities under the direct sponsorship (e.g. athletic team, school band or student activity group) or having a related and approved educational function (e.g., PTO meetings or School Councils)

Class B: Towns and their related departments. (e.g., recreation department, town meeting, elections).

Class C: Non-profit charitable, religious, civic or educational organizations located in Hampden or Wilbraham and whose membership is comprised of more than 50% Wilbraham or Hampden Residents. (e.g. an athletic club unaffiliated with Hampden or Wilbraham, Boy Scouts, Girls Scouts, Scantic Valley YMCA, an established religious organization). Proof of 501(c)(3) status may be required.

Class D: Private individuals or organizations that collect fees, sell tickets or exist on a for-profit basis.